

BOROUGH OF BOGOTA

**Financial Statements with
Supplementary Information
December 31, 2020**

(With Independent Auditor's Reports Thereon)

BOROUGH OF BOGOTA

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BOROUGH OF BOGOTA

PART I

REPORT ON EXAMINATION OF FINANCIAL STATEMENTS

AND SUPPLEMENTARY DATA

YEAR ENDED DECEMBER 31, 2020



WIELKOTZ & COMPANY LLC

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and
Members of the Borough Council
Borough of Bogota
County of Bergen, New Jersey

Report on the Financial Statements

We have audited the accompanying balance sheets – regulatory basis of the various funds and account group of the Borough of Bogota in the County of Bergen, as of December 31, 2020, the related statement of operations and changes in fund balance – regulatory basis for the year then ended, and the related statement of revenues – regulatory basis and statement of expenditures – regulatory basis of the various funds for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents. The financial statements for the year ended December 31, 2019 were audited by other auditors whose report dated September 18, 2020 expressed an unmodified opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of Bogota on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Borough of Bogota as of December 31, 2020, or changes in financial position for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The Borough records of fixed assets have not been updated for additions and deletions for the current year as required by N.J.A.C. 5:30-5.6 and we were unable to satisfy ourselves as to the correct carrying value of the general fixed assets by other auditing procedures.

As described in Note 8 of the financial statements, the Borough participates in a Length of Service Award Program (LOSAP) for its' volunteer fire and rescue personnel. The amount reflected in the trust fund statements of \$318,536 and \$241,199 for 2020 and 2019, respectively, were not audited and, therefore, we express no opinion of the LOSAP program.

Qualified Opinion of Regulatory Basis of Accounting

In our opinion, except for the effects of the matters described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to above, present fairly, in all material respects, the regulatory basis balance sheets and account group as of December 31, 2020, the regulatory basis statements of operations for the year then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2020 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Emphasis of Matter

Adoption of New Accounting Principle

As discussed in Note 1 to the basic financial statements, during the year ended December 31, 2020, the Borough adopted Governmental Accounting Standards Board Statement No. 75, Accounting and Financial Reporting for Post Employment Benefits Other Than Pensions (an Amendment of GASB Statement No. 45). As a result of the regulatory basis of accounting, described in the previous paragraph, the implementation of this statement only required financial statement disclosure. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Bogota’s basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information listed in the table of contents is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The Honorable Mayor and
Members of the Borough Council
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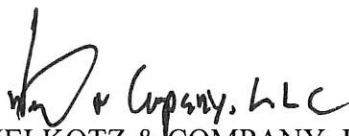
The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 27, 2021 on our consideration of the Borough of Bogota's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Bogota's internal control over financial reporting and compliance.



Steven D. Wielkotz, C.P.A.
Registered Municipal Accountant
No. CROO413



WIELKOTZ & COMPANY, LLC
Certified Public Accountants
Pompton Lakes, New Jersey

July 27, 2021

Comparative Balance Sheet - Regulatory Basis

Current Fund

December 31,

<u>Assets</u>	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
Current Fund:			
Cash	A-4	\$ 2,018,221	2,228,735
Change Fund	A-5	280	280
Due from State of New Jersey:			
Senior Citizens and Veteran Deductions	A-6	22,397	22,272
		<u>2,040,898</u>	<u>2,251,287</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Taxes Receivable	A-7	61,308	4,392
Property Acquired for Taxes -			
Assessed Valuation	A-8	136,680	136,680
Tax Title Liens	A-9	12,499	10,295
Revenue Accounts Receivable	A-10	7,681	6,903
Interfund Receivable:			
Animal Control Trust Fund	A-11	826	2,420
Escrow Trust	A-11	1,750	
Recreation Trust Fund	A-11		69,256
		<u>220,744</u>	<u>229,946</u>
Deferred Charges:			
Special Emergency Authorizations	A-12	245,000	
Emergency Appropriation	A-13	72,295	
Overexpenditure of Appropriations	A-13	67,083	49,300
Expenditure Without Appropriation	A-13		69,500
		<u>384,378</u>	<u>118,800</u>
		<u>2,646,020</u>	<u>2,600,033</u>
Federal and State Grant Fund:			
Grants Receivable	A-20	62,712	32,505
Interfund Receivable	A-23	150,227	147,985
		<u>212,939</u>	<u>180,490</u>
		<u>\$ 2,858,959</u>	<u>2,780,523</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Comparative Balance Sheet - Regulatory Basis

Current Fund

December 31,

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Current Fund:			
Appropriation Reserves	A-3/A-14 \$	422,116	53,746
Interfund - Federal and State Grant Fund	A-11	150,227	147,985
Interfund - Other Trust Fund	A-11	1,818	
Encumbrances Payable	A-15	29,610	99,779
Prepaid Taxes	A-16	74,445	87,189
Accounts Payable	A-19		480
Due to State of New Jersey:			
Marriage Surcharge	A-19	225	575
Building Surcharge	A-19	854	1,839
Tax Overpayments	A-19	5,060	
Due to Library	A-19		69,148
Reserve for:			
Credit Card Fees	A-19	2,073	4,013
Emergency Sanitary Sewer/Catch Basin Repairs	A-19	32,393	32,393
Emergency Roof Repair	A-19	1,060	1,060
		<u>719,881</u>	<u>498,207</u>
Reserve for Receivables	Contra	220,744	229,946
Fund Balance	A-1	<u>1,705,395</u>	<u>1,871,880</u>
		<u>2,646,020</u>	<u>2,600,033</u>
Federal and State Grant Fund:			
Appropriated Reserve for Grants	A-21	181,788	154,017
Unappropriated Reserve for Grants	A-22	<u>31,151</u>	<u>26,473</u>
		<u>212,939</u>	<u>180,490</u>
	\$	<u>2,858,959</u>	<u>2,780,523</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

Current Fund

Year Ended December 31,

	<u>2020</u>	<u>2019</u>
Revenues and Other Income:		
Fund Balance Utilized	\$ 508,684	135,000
Miscellaneous Revenue Anticipated	1,940,662	1,625,552
Receipts from Delinquent Taxes	4,392	20,643
Receipts from Current Taxes	26,145,293	26,043,259
Non-Budget Revenue	29,705	69,926
Other Credits to Income:		
Prepaid School Tax Applied		232,390
COVID Effected Revenue Losses	245,000	
Canceled Accounts Payable	480	
Refund of Prior Year Expenditures	69,149	
Interfunds Returned	71,676	271
Statutory Excess in Animal Control Trust	1,051	2,420
Unexpended Balance of Appropriation Reserves	87,572	72,732
Total Revenues and Other Income	<u>29,103,664</u>	<u>28,202,193</u>
Expenditures:		
Budget and Emergency Appropriations:		
Operations:		
Salaries and Wages	3,848,421	3,422,800
Other Expenses	4,780,515	4,453,446
Capital Improvement Fund	114,795	50,000
Municipal Debt Service	1,062,232	646,741
Deferred Charges and Statutory Expenditures -		
Municipal	894,324	812,712
Judgements	92,161	100,000
Refund Prior Year Revenue	21,050	1,000
Refund of Prior Year Taxes		9,930
Interfund Advances	71,832	71,676
Expenditure without Appropriation		69,500
Local District School Tax	15,904,721	15,749,210
County Taxes including Added Taxes	2,061,492	1,961,698
Total Expenditures	<u>28,851,543</u>	<u>27,348,713</u>

Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

Current Fund

Year Ended December 31,

	<u>2020</u>	<u>2019</u>
Excess (Deficit) Revenue Over Expenditures	252,121	853,480
Adjustment to Income Before Fund Balance - Expenditures Included above Which are by Statute Deferred Charges to Budget of Succeeding Year	<u>90,078</u>	<u>118,800</u>
Statutory Excess to Fund Balance	342,199	972,280
Fund Balance, January 1,	<u>1,871,880</u>	<u>1,034,600</u>
	2,214,079	2,006,880
Decreased by:		
Fund Balance Utilized as Budget Revenue	<u>508,684</u>	<u>135,000</u>
Fund Balance, December 31,	<u>\$ 1,705,395</u>	<u>1,871,880</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Borough of Bogota, N.J.

Statement of Revenues - Regulatory Basis

Current Fund

Year Ended December 31, 2020

	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Anticipated	\$ 508,684	508,684	
Miscellaneous Revenues:			
Licenses:			
Alcoholic Beverages	16,000	16,052	52
Other	6,100	4,999	(1,101)
Fees and Permits	23,000	46,194	23,194
Fines and Costs:			
Municipal Court	115,000	92,037	(22,963)
Interest and Costs on Taxes	29,000	39,156	10,156
Interest on Investments and Deposits	15,000	9,688	(5,312)
Outside Police Admin	100,000	49,966	(50,034)
Swim Club Rent	10,000	6,667	(3,333)
Cable TV Franchise Taxes	98,000	94,672	(3,328)
CMPTRA	38,581	20,875	(17,706)
Energy Gross Receipts Taxes	639,095	656,801	17,706
Uniform Construction Code Fees	125,000	49,714	(75,286)
Shared Services SLEO	150,000	68,444	(81,556)
Recycling Tonnage Grant	10,670	10,670	
Drunk Driving Enforcement Fund	801	801	
Body Armor Grant	1,956	1,956	
Clean Communities	13,445	13,445	
NJ CARES Act - Bergen County	34,681	34,681	
FEMA - COVID	15,185	15,185	
Assistance to Firefighters Grant	7,511	7,511	
Alcohol Rehab Grant	402	402	
2020 Census Grant	1,296	1,296	
PILOT 297 Palisades Ave	90,000	88,486	(1,514)
Uniform Fire Safety Act	20,000	28,222	8,222
Reserve for Debt Service	235,481	235,481	
Interfund - Recreation Trust Fund	69,256	69,256	
Developer Contribution	175,000	175,000	
General Capital Fund Balance	47,626	47,626	
Vacant Property Trust	55,379	55,379	
Total Miscellaneous Revenues	2,143,465	1,940,662	(202,803)
Receipts from Delinquent Taxes		4,392	4,392
Amount to be Raised by Taxes for Support of			
Municipal Budget - Local Tax for Municipal			
Purposes Including Reserve for Uncollected Taxes	7,966,961	8,084,713	117,752
Minimum Library Tax	269,367	269,367	
	8,236,328	8,354,080	117,752

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Borough of Bogota, N.J.

Statement of Revenues - Regulatory Basis

Current Fund

Year Ended December 31, 2020

	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Budget Totals	10,888,477	10,538,451	(80,659)
Non-Budget Revenue		29,705	29,705
	<u>\$ 10,888,477</u>	<u>10,568,156</u>	<u>(50,954)</u>
Adopted Budget	10,829,003		
Appropriated by N.J.S. 40A:4-87	<u>59,474</u>		
	<u>10,888,477</u>		

Analysis of Realized Revenues

Revenue from Collections	\$ 26,145,293
Allocated to School and County Taxes	<u>17,966,213</u>
Balance for Support of Municipal Budget Appropriations	8,179,080
Add : Appropriation - Reserve for Uncollected Taxes	<u>175,000</u>
Amount for Support of Municipal Budget Appropriations	<u>\$ 8,354,080</u>
Receipts from Delinquent Taxes: Delinquent Taxes	<u>\$ 4,392</u>

Analysis of Non-budget Revenues

Miscellaneous Revenues Not Anticipated:	
Copies	\$ 4,985
Property Maintenance	500
Senior Citizen & Vets Admin Fee	872
Housing Inspection	4,134
Miscellaneous	2,822
PILOT-Senior Building	1,500
Refunds	5,465
LEA Rebates	<u>9,427</u>
	<u>\$ 29,705</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

Borough of Bogota, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>	<u>Over-Expended</u>
<u>General Appropriations</u>						
Operations - within "CAPS"						
General Government:						
Administration:						
Salaries and Wages	\$ 126,000	126,000	125,356	644		
Other Expenses	20,000	20,000	19,292	708		
Mayor and Council:						
Salaries and Wages	17,600	17,600	17,510	90		
Other Expenses	3,200	3,200	379	2,821		
Municipal Clerk:						
Salaries and Wages	126,675	140,175	139,521	654		
Other Expenses	40,000	40,000	39,905	95		
Financial Administration:						
Salaries and Wages	12,904	12,904	12,102	802		
Other Expenses	135,000	135,000	132,902	2,098		
Audit Services:						
Other Expenses	60,000	61,145	61,145			
Grantsperson						
Other Expenses	36,000	36,000	36,000			
Computerized Data Processing:						
Other Expenses	40,000	44,500	44,369	131		
Revenue Administration (Tax Administration):						
Salaries and Wages	10,200	10,200	10,200			
Other Expenses	70,000	88,600	88,598	2		
Assessment of Taxes:						
Salaries and Wages	16,350	16,350	16,303	47		
Other Expenses	5,000	5,000	3,156	1,844		
Legal Services and Costs:						
Other Expenses	120,000	130,000	129,583	417		

Borough of Bogota, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>	<u>Over-Expended</u>
<u>General Appropriations</u>						
Engineering Services and Costs:						
Other Expenses	15,000	9,000	5,940	3,060		
Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.)						
Planning Board:						
Salaries and Wages	2,550	2,550	2,532	18		
Other Expenses	14,000	8,000	4,648	3,352		
Code Enforcement & Administration						
Property Maintenance:						
Salaries and Wages	27,000	28,200	27,800	400		
Other Expenses	2,500	2,500	2,179	321		
Insurance:						
Liability Insurance	415,000	398,269	398,269			
Workman's Compensation Insurance	215,000	197,317	197,317			
Employee Group Insurance	695,000	565,147	552,536	12,611		
Other Insurance Premiums	10,000					
Unemployment	10,000	23	23			
Health Benefit Waiver	10,000					
Public Safety:						
Police Department:						
Salaries and Wages	1,926,500	1,907,508	1,842,861	64,647		
Other Expenses	125,000	125,000	106,047	18,953		
Police Clerical:						
Salaries and Wages	38,500	38,500	38,250	250		
Crossing Guards:						
Salaries and Wages	73,275	43,951	43,951			
Emergency Management:						
Other Expenses	10,000	10,000	3,827	6,173		

Borough of Bogota, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

	Budget	Budget After Modification	Paid or Charged	Reserved	Unexpended Balance Cancelled	Over- Expended
<u>General Appropriations</u>						
Aid to Volunteer Fire Companies:						
Other Expenses	100,000	130,000	129,767	233		
Rescue Squad:						
Other Expenses	10,000	12,500	12,496	4		
First Aid Organization:						
Other Expenses	20,000	23,314	23,314			
Auxiliary Police						
Other Expenses	5,000	5,000	2,488	2,512		
Uniform Fire Safety:						
Salaries and Wages	37,300	41,400	40,600	800		
Other Expenses	75,000	75,000	71,867	3,133		
Public Works Function:						
Streets and Roads:						
Streets and Road Maintenance:						
Salaries and Wages	615,660	615,660	569,654	46,006		
Other Expenses	100,000	118,000	116,905	1,095		
Shade Tree:						
Salaries and Wages	2,655	2,655	2,653	2		
Other Expenses	25,000	31,395	31,395			
Solid Waste Collection:						
Other Expenses	371,000	403,100	403,057	43		
Public Building and Grounds:						
Other Expenses	130,000	130,000	125,532	4,468		
Health and Welfare:						
Board of Health:						
Salaries and Wages	4,255	4,255	2,181	2,074		
Other Expenses	40,000	40,000	25,315	14,685		

Borough of Bogota, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>	<u>Over- Expended</u>
<u>General Appropriations</u>						
Animal Control Services:						
Other Expenses-Contract	17,500	17,500	14,573	2,927		
Seniors						
Salaries and Wages	22,750	22,750	10,163	12,587		
Other Expenses	5,000	5,000	1,586	3,414		
Recreational Services and Programs:						
Recreation Commission:						
Salaries and Wages	124,575	124,575	92,629	31,946		
Other Expenses	42,000	42,000	36,026	5,974		
Project Success						
Salaries and Wages	11,625	342	342			
Other Expenses	6,000	349	349			
Uniform Construction Code:						
Code Enforcement and Administration:						
Salaries and Wages	124,700	124,700	123,803	897		
Other Expenses	5,000	5,000	2,427	2,573		
Unclassified:						
Celebration of Public Events	15,000	15,000	9,982	5,018		
Solid Waste Disposal Costs						
Dump Fees	290,000	415,000	415,000			

Borough of Bogota, N.J.
Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>	<u>Over-Expended</u>
<u>General Appropriations</u>						
Utility Expenses and Bulk Purchases:						
Electricity	185,000	185,000	175,647	9,353		
Telephone	55,000	55,000	49,197	5,803		
Water	24,000	24,000	11,505	12,495		
Gasoline	51,000	51,000	39,196	11,804		
Total Operations within "CAPS"	<u>6,943,274</u>	<u>6,942,134</u>	<u>6,642,150</u>	<u>299,984</u>		
Detail:						
Salaries and Wages	3,321,074	3,280,275	3,118,411	161,864		
Other Expenses	<u>3,612,200</u>	<u>3,661,859</u>	<u>3,523,739</u>	<u>138,120</u>		
Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						
Deferred Charges:						
Over Expenditures - Sanitary Sewer Repairs	44,500	44,500	44,500			
Deficit in Recreation Reserves	69,256	69,256	69,256			
Deficit in 125th Anniversary Celebration Trust	8,684	8,684	8,684			
Statutory Expenditures:						
Contribution to:						
Public Employees' Retirement System	141,934	141,934	141,934			
Social Security System (O.A.S.I.)	160,000	160,000	157,499	2,501		
Police and Fireman's Retirement System of NJ	<u>444,950</u>	<u>444,950</u>	<u>444,950</u>			
Total Deferred Charged and Statutory Expenditures - Municipal within "CAPS"	<u>869,324</u>	<u>869,324</u>	<u>866,823</u>	<u>2,501</u>		
Total General Appropriations for Municipal Purposes within "CAPS"	<u>7,812,598</u>	<u>7,811,458</u>	<u>7,508,973</u>	<u>302,485</u>		

Borough of Bogota, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>	<u>Over- Expended</u>
<u>General Appropriations</u>						
Operations - Excluded from "CAPS"						
Sewer Processing and Disposal [N.J.S.A. 40A:4-45.3(i)]:						
Other Expenses - Operations and Maintenance	576,865	576,865	576,841	24		
Other Expenses - Debt Service	223,500	223,500	223,500			
Maintenance of Free Public Library:						
Salaries and Wages	190,410	193,163	192,701	462		
Other Expenses	78,957	76,204	76,204			
Police Dispatch/911:						
Salaries and Wages	176,200	176,200	193,983			17,783
Other Expenses	5,000	6,140	6,140			
LOSAP Contribution:						
Other Expenses	45,000	45,000	40,119	4,881		
COVID-19 Office of Emergency Management						
Other Expenses	20,000	20,000	424	19,576		
Interlocal Municipal Service Agreements:						
Municipal Court-Borough of Little Ferry						
Salaries and Wages	31,000	31,000	30,953	47		
Other Expenses	85,000	85,000	83,621	1,379		
Bogota Board of Education (SLEO)						
Salaries and Wages	150,000	150,000	56,738	93,262		
Public and Private Programs Offset by Revenues						
Recycling Tonnage Grant	10,670	10,670	10,670			
Drunk Driving Enforcement Fund	801	801	801			
Body Armor Grant	1,956	1,956	1,956			
Clean Communities	13,445	13,445	13,445			
NJ CARES Act - Bergen County	34,681	34,681	34,681			
FEMA - COVID	15,185	15,185	15,185			
Assistance to Firefighters Grant	7,511	7,511	7,511			

Borough of Bogota, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

	Budget	Budget After Modification	Paid or Charged	Reserved	Unexpended Balance Cancelled	Over-Expended
<u>General Appropriations</u>						
Alcohol Rehab Grant	402	402	402			
2020 Census Grant	1,296	1,296	1,296			
Total Operations - Excluded from "CAPS"	1,667,879	1,669,019	1,567,171	119,631		17,783
Detail:						
Salaries & Wages	547,610	550,363	474,375	93,771		17,783
Other Expenses	1,120,269	1,118,656	1,092,796	25,860		
Capital Improvements:						
Capital Improvement Fund	42,500	42,500	42,500			
Down Payment on Improvements		72,295	72,295			
Total Capital Improvements Excluded from "CAPS"	42,500	114,795	114,795			
Municipal Debt Service:						
Payment of Bond Principal	620,000	620,000	620,000			
Payment of Bond Anticipation Notes and Capital Notes	238,500	238,500	238,500		2,325	
Interest on Bonds	190,000	190,000	187,675		943	
Interest on Notes	17,000	17,000	16,057			
Total Municipal Debt Service-Excluded from "CAPS"	1,065,500	1,065,500	1,062,232		3,268	
Deferred Charges:						
Overexpenditures - Culvert Repairs	25,000	25,000	25,000			
Total Deferred Charges - Municipal - Excluded from "CAPS"	25,000	25,000	25,000			
Judgements (N.J.S.A. 40A:4-3cc)	100,000	100,000	92,161		7,839	
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	2,900,879	2,974,314	2,861,359	119,631	11,107	17,783

Borough of Bogota, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2020

General Appropriations	Budget	Budget After Modification	Paid or Charged	Reserved	Unexpended Balance Cancelled	Over- Expended
Subtotal General Appropriations	10,713,477	10,785,772	10,370,332	422,116	11,107	17,783
Reserve for Uncollected Taxes	175,000	175,000	175,000			
Total General Appropriations	\$ 10,888,477	10,960,772	10,545,332	422,116	11,107	17,783
Adopted Budget		10,829,003				
Emergency Appropriation		72,295				
Appropriated by N.J.S. 40A:4-87		59,474				
		<u>10,960,772</u>				
Analysis of Paid or Charged						
Reserve for Uncollected Taxes			175,000			
Cash Disbursed			10,185,275			
Deferred Charges:						
Emergency Appropriation			69,500			
Encumbrances Payable			29,610			
Reserve for Federal and State Grants			85,947			
			<u>10,545,332</u>			

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

BOROUGH OF BOGOTA, N.J.

Comparative Balance Sheet-Regulatory Basis

Trust Funds

December 31, 2020 and 2019

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Assets</u>			
Animal Trust Fund:			
Cash	B-1	\$ <u>6,174</u>	<u>6,823</u>
Other Trust Fund			
Cash	B-1	978,778	673,360
Interfund - Current Fund	B-4	<u>1,819</u>	<u> </u>
		<u>980,597</u>	<u>673,360</u>
Recreation Trust Fund			
Cash	B-1	<u>14,223</u>	<u> </u>
Emergency Services Volunteer Length of Service Award Program (unaudited):			
Cash in Plan	B-1	269,518	201,080
Contributions Receivable	B-8	<u>49,018</u>	<u>40,119</u>
		<u>318,536</u>	<u>241,199</u>
		<u>\$ 1,319,530</u>	<u>921,382</u>

BOROUGH OF BOGOTA, N.J.

Comparative Balance Sheet-Regulatory Basis

Trust Funds

December 31, 2020 and 2019

	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
<u>Liabilities, Reserves & Fund Balance</u>			
Animal Trust Fund:			
Reserve for Animal Trust Fund Expenditures	B-2	5,346	4,381
Due to State of New Jersey	B-3	2	22
Interfund - Current Fund	B-4	826	2,420
		<u>6,174</u>	<u>6,823</u>
Other Trust Fund:			
Payroll Deductions Payable	B-5	16,937	44,714
Interfund - Current Fund	B-4	1,750	
Miscellaneous Reserves	B-6	961,910	628,646
		<u>980,597</u>	<u>673,360</u>
Recreation Trust Fund			
Interfund - Current Fund	B-4		69,256
Reserve for Expenditures	B-7	14,223	(69,256)
		<u>14,223</u>	
Emergency Services Volunteer Length of Service Award Program (unaudited):			
Net Assets Available for Benefits	B-9	318,536	241,199
		<u>\$ 1,319,530</u>	<u>921,382</u>

See accompanying notes to financial statements.

BOROUGH OF BOGOTA, N.J.

Comparative Balance Sheet-Regulatory Basis

General Capital Fund

December 31, 2020 and 2019

<u>Assets</u>	<u>Ref.</u>	<u>2020</u>	<u>2019</u>
Cash	C-2,3	\$ 381,710	1,200,347
Grants Receivable	C-5	448,689	117,468
Deferred Charges to Future Taxation:			
Funded	C-6	6,975,000	7,595,000
Unfunded	C-7	8,428,992	6,077,271
		<u>\$ 16,234,391</u>	<u>14,990,086</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Serial Bonds Payable	C-8	6,975,000	7,595,000
Bond Anticipation Notes Payable	C-9	1,436,595	619,295
Improvement Authorizations:			
Funded	C-10	820,815	966,779
Unfunded	C-10	5,893,442	5,088,869
Encumbrances Payable	C-11		309,763
Capital Improvement Fund	C-12		9,805
Down Payment on Improvements	C-13	23,100	
Reserve for Payment of Debt	C-14	155,500	235,481
Reserve for Grants Receivable	C-15	448,689	117,468
Reserve for Developer Contribution	C-16	481,250	
Fund Balance	C-1		47,626
		<u>\$ 16,234,391</u>	<u>14,990,086</u>

There were \$7,279,835 and \$5,876,635 of Bonds and Notes Authorized But Not Issued on December 31, 2020 and December 31, 2019 (Exhibit C-17).

See accompanying notes to the financial statements.

BOROUGH OF BOGOTA, N.J.

Comparative Statement of Changes in Fund Balance - Regulatory Basis

General Capital Fund

Year Ended December 31,

	<u>2020</u>	<u>2019</u>
Balance - December 31,	\$ 47,626	\$
Increased by:		
Premium on Bonds	<u> </u>	<u>47,626</u>
	47,626	47,626
Decreased by:		
2020 Budgeted Revenue	<u>47,626</u>	<u> </u>
Balance - December 31,	\$ <u> </u>	\$ <u>47,626</u>

See accompanying notes to the financial statements.

Exhibit D

BOROUGH OF BOGOTA, N.J.

Comparative Statement of General Fixed Assets-Regulatory Basis

December 31, 2020 and 2019

	<u>2020</u>	<u>2019</u>
<u>General Fixed Assets:</u>		
Land	\$ 5,968,400	5,968,400
Buildings	4,635,800	4,635,800
Machinery and Equipment	<u>5,894,528</u>	<u>5,894,528</u>
	<u>\$ 16,498,728</u>	<u>16,498,728</u>
 Investment in Fixed Assets	 <u>\$ 16,498,728</u>	 <u>16,498,728</u>

See accompanying notes to financial statements.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

The financial statements of the Borough of Bogota have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is another comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

A. Reporting Entity

The Borough of Bogota (the "Borough") operates under a Mayor/Council form of government. The Borough's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Borough do not include the Public Library, which is considered a component unit under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The Borough uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Borough Functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

The Borough has the following funds and account group:

Current Fund – This fund is used to account for the revenues and expenditures for governmental operations of a general nature and the assets and liabilities related to such activities, including Federal and State grants not accounted for in another fund.

Trust Funds – Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Borough as an agent for individuals, private organizations, or other governments are recorded in the Trust Funds.

Animal License Fund – This fund is used to account for fees collected from animal licenses and expenditures, which are regulated by NJS 4:19-15.11.

Other Trust Fund – This fund is established to account for the assets and resources, which are held by the Borough as a trustee or agent for individuals, private organizations, other governments and/or other funds. These funds include dedicated fees/proceeds collected, developer deposits, payroll related deposits and funds deposited with the Borough as collateral.

Recreation Trust Fund – This fund is used to account for the receipts and disbursements relating to recreation activities of the Borough.

Emergency Services Volunteer Length of Service Award Plan (LOSAP) Trust Fund – This fund is used to account for the cumulative amount of each participant's length of service awards, including any income, gains, losses or increases or decreases in market value attributable to the investment of the participant's length of service awards.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

General Capital Fund - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

General Fixed Assets Account Group - This account group is used to account for all fixed assets of the Borough. The Borough's infrastructure is not reported in the group.

Basis of Accounting

A modified accrual basis of accounting is followed by the Borough of Bogota. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded, when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from accounting principles generally accepted in the United States of America (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Borough. When unpaid taxes or any municipal lien, or part thereof, on real property, remains in arrears on the 11th day of the 11th month in the calendar year levied when the same became in arrears, the collector in the municipality shall subject to the provisions of the New Jersey Statutes enforce the lien by placing the property on a tax sale. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Borough. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Miscellaneous Revenues - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Grant Revenues - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Borough's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Budgets and Budgetary Accounting - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Borough and approved by the State Division of Local Government Services per N.J.S.A. 40A:4 et seq.

The Borough is not required to adopt budgets for the following funds:

General Capital Fund
Trust Fund

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality. During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During the year ended December 31, 2020, the Governing Body increased the original budget by \$59,474 for additional grants allotted to the Borough and by \$72,295 for emergency appropriations. In addition, several budget transfers were approved.

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Encumbrances - Contractual orders outstanding at December 31 are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Property Acquired for Taxes - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

Inventories - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

Cash and Investments - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at cost which approximates fair value and are limited by N.J.S.A. 40A:5-15.1(a).

Deferred Charges to Future Taxation Funded and Unfunded - Upon the authorization of capital projects, the Borough establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or nonfunding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Borough may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Borough raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

General Fixed Assets - The Borough of Bogota has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available.

Use of Estimate - The preparation of financial statements requires management of the Borough to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from these estimates.

Comparative Data - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Borough's financial position and operations. However, comparative data have not been presented in all statements or the notes to financial statements because their inclusion would make certain statements unduly complex and difficult to understand.

C. Recent Accounting Pronouncements

Impact of Recently Issued Accounting Principles

Recently Issued and Adopted Accounting Pronouncements

For the year ended December 31, 2018, the Borough adopted Government Accounting Standards Board GASB Statement No. 75, Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions. This Statement applies to government employers who provided OPEB plans to their employees and basically parallels GASB Statement 68 and replaces GASB Statement 45. The Statement is effective for periods

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

C. Recent Accounting Pronouncements, (continued)

beginning after June 15, 2017. As a result of adopting this Statement, the Borough was required to measure and disclose liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to their post-employment benefits other than pensions. As a result of the regulatory basis of accounting previously described in Note 1, the implementation of this Statement only required financial statement disclosure. There exists no impact on the financial statements of the Borough.

D. Basic Financial Statements

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Borough's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2020 and 2019, \$-0- of the Borough's bank balance of \$3,197,988 and \$4,317,871, respectively, was exposed to custodial credit risk.

Investments

Investment Rate Risk

The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS, (continued)

Credit Risk

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk

The Borough places no limit on the amount the Borough may invest in any one issuer.

Unaudited Investments

As more fully described in Note 9, the Borough has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program specified in NJSA 43:15B-1 et. seq. except that all investments are retained in the name of the Borough. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are maintained by Lincoln Financial Advisors, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2020 and 2019 amount to \$269,518 and \$201,080, respectively.

The following investments represent 5% or more of the total invested with Lincoln Financial Advisors on December 31, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Fixed Income	\$81,962	\$64,752
Index	97,203	68,132
Growth	45,329	29,213
All Others	<u>45,024</u>	<u>38,983</u>
	<u>\$269,518</u>	<u>\$201,080</u>

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 3. MUNICIPAL DEBT

Long-term debt as of December 31, 2020 and 2019 consisted of the following:

	Balance Dec. 31, 2019	Additions	Reductions	Balance Dec. 31, 2020	Amounts Due Within One Year
Bonds Payable:					
Obligation Debt	\$7,595,000	\$	\$620,000	\$6,975,000	\$620,000
Other Liabilities:					
PERS/PFRS Pension Deferral	67,622		16,103	51,519	17,528
Compensated Absences	<u>584,344</u>	<u>50,115</u>	<u> </u>	<u>634,459</u>	<u> </u>
	<u>\$8,246,966</u>	<u>\$50,115</u>	<u>\$636,103</u>	<u>\$7,660,978</u>	<u>\$637,528</u>

	Balance Dec. 31, 2018	Additions	Reductions	Balance Dec. 31, 2019	Amounts Due Within One Year
Bonds Payable:					
Obligation Debt	\$2,240,000	\$5,675,000	\$320,000	\$7,595,000	\$620,000
Other Liabilities:					
PERS/PFRS Pension Deferral	82,518		14,896	67,622	16,103
Compensated Absences	<u>476,262</u>	<u>108,082</u>	<u> </u>	<u>584,344</u>	<u> </u>
	<u>\$2,798,780</u>	<u>\$5,783,082</u>	<u>\$334,896</u>	<u>\$8,246,966</u>	<u>\$636,103</u>

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 3. MUNICIPAL DEBT, (continued)

The Borough's debt is summarized as follows:

Summary of Municipal Debt (Excluding Current Operating Debt)

	<u>Year 2020</u>	<u>Year 2019</u>	<u>Year 2018</u>
<u>Issued:</u>			
General - Bonds, Notes and Loans	\$8,411,595	\$8,214,295	\$8,269,130
<u>Authorized But Not Issued</u>			
General - Bonds and Notes	<u>7,279,835</u>	<u>5,876,635</u>	<u>500,000</u>
Total Bonds, Notes and Loans Issued and Authorized But Not Issued	15,691,430	14,090,930	8,769,130
Less: Deductions	<u>442,938</u>	<u>654,140</u>	<u>151,835</u>
Net Debt	<u>\$15,248,492</u>	<u>\$13,436,790</u>	<u>\$8,617,295</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.815% for 2020.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
School District Debt	\$1,535,000	\$1,535,000	\$0
General Debt	<u>15,691,430</u>	<u>442,938</u>	<u>15,248,492</u>
	<u>\$17,226,430</u>	<u>\$1,977,938</u>	<u>\$15,248,492</u>

Net debt of \$15,248,492 divided by equalized valuation basis per N.J.S.A. 40A:2-2 as amended of \$840,359,792 equals 1.815% for 2020.

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.736% for 2019.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
School District Debt	\$2,040,000	\$2,040,000	\$ -
General Debt	<u>14,090,930</u>	<u>654,140</u>	<u>13,436,790</u>
	<u>\$16,130,930</u>	<u>\$2,694,140</u>	<u>\$13,436,790</u>

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 3. MUNICIPAL DEBT, (continued)

Net debt of \$13,436,790 divided by equalized valuation basis per N.J.S.A. 40A:2-2 as amended of \$774,042,027 equals 1.747% for 2019.

Borrowing Power Available under N.J.S.A. 40A:2-6 as Amended

	<u>2020</u>	<u>2019</u>
3 ½% of Equalized Valuation Basis (Municipal)	\$29,412,593	\$27,091,471
Net Debt	<u>15,248,492</u>	<u>13,436,790</u>
Remaining Borrowing Power	<u>\$14,164,101</u>	<u>\$13,654,681</u>

The Borough's long-term debt consisted of the following at December 31, 2020:

Paid by Current Fund:

<u>General Serial Bonds</u>	<u>2020</u>	<u>2019</u>
\$5,675,000, General Obligation Bonds, with an interest rate of 2.00% to 3.00%, issued May 1, 2019, due through May 1, 2032	\$5,375,000	\$5,675,000
\$3,295,000, General Obligation Bonds - with an interest rate of 0.70% to 3.00%, issued December 1, 2012, due through December 1, 2025	<u>1,600,000</u>	<u>1,920,000</u>
Total General Serial Bonds	<u>\$6,975,000</u>	<u>\$7,595,000</u>

Aggregate debt service requirements during the next five years and thereafter are as follows:

	<u>General Capital Bonds</u>		
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$620,000	\$175,275	\$795,275
2022	620,000	162,875	782,875
2023	620,000	150,475	770,475
2024	620,000	136,475	756,475
2025	620,000	122,475	742,475
2026-2030	2,675,000	380,063	3,055,063
2031-2032	<u>1,200,000</u>	<u>36,000</u>	<u>1,236,000</u>
	<u>\$6,975,000</u>	<u>\$1,163,638</u>	<u>\$8,138,638</u>

General capital and assessment serial bonds are direct obligations of the Borough for which its full faith and credit are pledged, and are payable from taxes levied on all taxable property located within the Borough and/or water utilities revenues and special assessments.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 3. MUNICIPAL DEBT, (continued)

At December 31, 2020 and 2019, the Borough had authorized but not issued debt as follows:

	<u>2020</u>	<u>2019</u>
General Capital Fund	<u>\$7,279,835</u>	<u>\$5,876,635</u>

NOTE 4. BOND ANTICIPATION NOTES

The Borough issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth anniversary of the date of the original note. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

On December 31, 2020, the Borough had \$1,436,595 in outstanding General Capital bond anticipation notes maturing on April 16, 2021 at an interest rate of .75%. These notes were renewed on April 16, 2021 at an interest rate of .40%.

The following activity related to bond anticipation notes occurred during the calendar year ended December 31, 2020:

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
General Capital Notes Payable:				
Bogota Savings Bank	\$619,295	\$	\$619,295	\$0
Bogota Securities Corp.	<u> </u>	<u>1,436,595</u>	<u> </u>	<u>1,436,595</u>
	<u>\$619,295</u>	<u>\$1,436,595</u>	<u>\$619,295</u>	<u>\$1,436,595</u>

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS

Description of Plans:

Borough employees participate in one of the two contributory, defined benefit public employee retirement systems: the State of New Jersey Public Employees' Retirement System (PERS) or the State of New Jersey Police and Firemen's Retirement System (PFRS); or the Defined Contribution Retirement Program (DCRP), a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) 401(a).

Public Employees' Retirement System (PERS)

Plan Description

The State of New Jersey Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the "Division"). For additional information about the PERS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions/annrpts.shtml.

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of $1/55^{\text{th}}$ of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of $1/60^{\text{th}}$ of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Public Employees' Retirement System (PERS), (continued)

a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Police and Firemens' Retirement System (PFRS)

Plan Description

The State of New Jersey Police and Firemen's Retirement System (PFRS), is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey Division of Pensions and Benefits (the "Division"). For additional information about the PFRS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions/annrpts.shtml.

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service. The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (Tiers 1 and 2 members) and 60% (Tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Police and Firemens' Retirement System (PFRS), (continued)

Defined Contribution Retirement Program

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS or PFRS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625-0295.

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

Significant Legislation

On March 17, 2009, the legislative of the State of New Jersey enacted Public Laws 2009, c.19(S-21) the "Pension Deferral Program". This law allows the Division of Pensions and Benefits to provide non-state government pension system employers the option of paying their full amount, or an amount that reflects a 50 percent reduction of the normal and accrued liability component of the Public Employees' Retirement System and/or the Police and Firemen's Retirement System obligation for payment due to the State Fiscal Year ending June 30, 2009. The amount deferred will be repaid starting in April 2012 over a 15-year period at 8¼ percent. The amount will fluctuate based on pension system investment earnings on the deferred amount. The local employer is allowed to payoff the obligation at any time prior to April 2012. The Borough of Bogota opted for this deferral in the amount of \$171,430. The amount outstanding at December 31, 2020 was \$51,519.

Contribution Requirements

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.5% for PERS. This amount will

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Contribution Requirements, (continued)

increase to 6.5% plus an additional 1% phased in over 7 years beginning 2012 and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially determined rate in all Funds. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS, the employer contribution includes funding for post-retirement medical premiums.

The Borough's contribution to the various plans, equal to the required contributions for each year, were as follows:

<u>Year</u>	<u>PERS</u>	<u>PFRS</u>
2020	\$136,073	\$423,410
2019	131,954	458,829
2018	124,051	432,100

Statement No's 68 and 71 require a state or local government employer to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. However, since the financial statements are prepared on another comprehensive basis of accounting, the net pension liability of the various pension systems is not recorded in the financial statements and is only required to be disclosed in the notes to the financial statements.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Public Employees Retirement System (PERS)

At December 31, 2020, the Borough had a liability of \$1,990,085 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2020, the Borough's proportion was .0122035791 percent, which was a decrease of .0017854452 percent from its proportion measured as of June 30, 2019.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Public Employees Retirement System (PERS), (continued)

For the year ended December 31, 2020, the Borough recognized pension expense of \$136,073. At December 31, 2020, deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference in expected and actual experience	\$36,236	\$7038
Changes in assumptions	64,561	833,267
Net difference between projected & actual earnings on pension plan investments	68,023	
Changes in proportion and differences between the Borough's contributions and proportionate share of contributions	<u>515,506</u>	<u>324,074</u>
Total	<u>\$684,326</u>	<u>\$1,164,379</u>

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2020) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2021	\$(249,719)
2022	(227,668)
2023	(130,106)
2024	(52,613)
2025	(11,379)

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Public Employees Retirement System (PERS), (continued)

Changes in Proportion

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.16, 5.21, 5.63, 5.48, 5.57, 5.72 and 6.44 years for 2020, 2019, 2018, 2017, 2016, 2015 and 2014 amounts, respectively.

Additional Information

Local Group Collective balances net of nonemployer (State of New Jersey) balances at June 30, 2020 and June 30, 2019 are as follows:

	<u>June 30, 2020</u>	<u>June 30, 2019</u>
Collective deferred outflows of resources	\$2,347,583,337	\$3,149,522,616
Collective deferred inflows of resources	7,849,949,467	7,645,087,574
Collective net pension liability	16,435,616,426	18,018,482,972
Borough's Proportion	.0122035791%	.0139890243%

Actuarial Assumptions

The collective total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which rolled forward to June 30, 2020. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026	2.00-6.00% (based on years of service)
Thereafter	3.00-7.00% (based on years of service)
Investment Rate of Return	7.00 Percent

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Public Employees Retirement System (PERS), (continued)

Actuarial Assumptions, (continued)

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

Mortality Rates

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non- Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement based on Scale MP-2020.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2020 are summarized in the following table:

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Public Employees Retirement System (PERS), (continued)

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Public Employees Retirement System (PERS), (continued)

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of June 30, 2020, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 - percentage point lower or 1- percentage-point higher than the current rate:

	June 30, 2020		
	1%	At Current	1%
	Decrease	Discount Rate	Increase
	<u>6.00%</u>	<u>7.00%</u>	<u>8.00%</u>
Borough's proportionate share of the pension liability	\$2,524,884	\$1,990,085	\$1,565,220

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The financial report may be accessed at www.state.nj.us/treasury/pensions.

Police and Firemen's Retirement System (PFRS)

At December 31, 2020, the Borough had a liability of \$5,396,041 for its proportionate share of the PFRS net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2020, the Borough's proportion was .0417607565 percent, which was a decrease of .0001564357 percent from its proportion measured as of June 30, 2019.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Police and Firemen's Retirement System, (continued)

For the year ended December 31, 2020, the Borough recognized pension expense of \$423,410. At December 31, 2020, deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference in actual and expected experience	\$54,401	\$19,366
Changes of assumptions	13,579	1,446,646
Net difference between projected and actual earnings on pension plan investments	316,395	
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>38,969</u>	<u>687,227</u>
Total	<u>\$423,344</u>	<u>\$2,153,239</u>

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2020) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2021	\$(504,762)
2022	(340,654)
2023	(138,682)
2024	(52,389)
2025	(45,149)

**BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)**

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Police and Firemen's Retirement System, (continued)

Changes in Proportion

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.90, 5.92, 5.73, 5.59, 5.58, 5.53 and 6.17 years for 2020, 2019, 2018, 2017, 2016, 2015 and 2014 amounts, respectively.

Additional Information

Local Group Collective balances net of nonemployer (State of New Jersey) balances at June 30, 2020 and June 30, 2019 are as follows:

	<u>June 30, 2020</u>	<u>June 30, 2019</u>
Collective deferred outflows of resources	\$1,601,195,680	\$1,198,936,924
Collective deferred inflows of resources	4,191,274,402	4,874,748,912
Collective net pension liability	14,926,648,722	12,237,818,793
Borough's Proportion	.0417607565%	.0419171922%

Actuarial Assumptions

The collective total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions:

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through all Future Years	3.25-15.25% (based on years of service)
Investment Rate of Return	7.00%

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Police and Firemen's Retirement System, (continued)

Mortality Rates

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2020 are summarized in the following table:

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Police and Firemen's Retirement System, (continued)

<u>Asset Class</u>	<u>Target. Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Police and Firemen's Retirement System, (continued)

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of June 30, 2020, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 - percentage point lower or 1 - percentage-point higher than the current rate:

	June 30, 2020		
	1% Decrease <u>6.00%</u>	At Current Discount Rate <u>7.00%</u>	1% Increase <u>8.00%</u>
Borough's proportionate share of the pension liability	\$8,289,247	\$5,396,041	\$4,526,011

Special Funding Situation - PFRS

Under N.J.S.A. 43:16A-15, the Borough is responsible for their own PFRS contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State to make contributions if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the Borough by the State under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Accordingly, the Borough's proportionate share percentage of the net pension liability, deferred outflows and inflows determined under GASB Statement No. 68 is zero percent and the State's proportionate share is 100% for PFRS under this legislation.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 5. PENSION PLANS, (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, (continued)

Police and Firemen's Retirement System, (continued)

Special Funding Situation - PFRS, (continued)

At December 31, 2020 and 2019, the State proportionate share of the net pension liability attributable to the Borough for the PFRS special funding situation is \$837,441 and \$809,997, respectively. For the years ended December 31, 2020 and 2019, the pension system has determined the State's proportionate share of the pension expense attributable to the Borough for the PFRS special funding situation is \$94,907 and \$94,115, respectively, which is more than the actual contributions the State made on behalf of the Borough of \$64,441 and \$54,577, respectively. The State's proportionate share attributable to the Borough was developed based on actual contributions made to PFRS allocated to employers based upon covered payroll. These on-behalf contributions have not been reported on the Borough's financial statements.

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The financial report may be accessed at www.state.nj.us/treasury/pensions.

NOTE 6. FUND BALANCE APPROPRIATED

The fund balance at December 31, 2020 and 2019 which has been appropriated as revenue in the 2021 and 2020 budgets is as follows:

	<u>2021</u>	<u>2020</u>
Current Fund	<u>\$600,000</u>	<u>\$508,684</u>

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 7. FIXED ASSETS

The following is a summary of General Fixed Assets Account Group as of December 31, 2020 and 2019. The fixed assets were not updated in 2020.

	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>Dec. 31, 2020</u>
General Fixed Assets:				
Land	\$5,968,400	\$	\$	\$5,968,400
Buildings and Improvements	4,635,800			4,635,800
Machinery and Equipment	<u>5,894,528</u>			<u>5,894,528</u>
	<u>\$16,498,728</u>	<u>\$</u>	<u>\$</u>	<u>\$16,498,728</u>

	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
General Fixed Assets:				
Land	\$5,968,400	\$	\$	\$5,968,400
Buildings and Improvements	4,635,800			4,635,800
Machinery and Equipment	<u>5,850,492</u>	<u>253,873</u>	<u>209,837</u>	<u>5,894,528</u>
	<u>\$16,454,692</u>	<u>\$253,873</u>	<u>\$209,837</u>	<u>\$16,498,728</u>

NOTE 8. EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)

On July 19, 2012, the Division of Local Government Services approved the Borough's LOSAP plan, provided by Lincoln National Life Insurance Company. The purpose of this plan is to enhance the Borough's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

Lincoln National Life Insurance Company will provide the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan shall have minimum and maximum contribution requirements as follows: the minimum contribution for each participating active volunteer member shall be \$650 per year of active emergency service and the maximum contribution for each active volunteer member shall be \$1,150 per year of active emergency service, subject to periodic increases as permitted by N.J.A.C. 5:30-14.9. The Borough's contribution shall be included in the current year's budget.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 8. EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP), (continued)

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2020 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services.

NOTE 9. ACCRUED SICK AND VACATION BENEFITS

The Borough has permitted employees to accrue unused vacation and sick pay, which may be taken as time off or paid at a later date at an agreed-upon rate. It is estimated that the current cost of such unpaid compensation would approximate \$634,459 as of December 31, 2020 and \$584,344 at December 31, 2019. The amount is not reported either as an expenditure or liability.

NOTE 10. INTERFUND BALANCES AND ACTIVITY

Balances due to/from other funds at December 31, 2020 consist of the following:

\$826	Due to Current Fund from Animal Control Trust Fund for statutory excess.
1,750	Due to the Current Fund from the Other Trust Fund - Escrow Accutrack for interest earned on investments.
1,818	Due to the Other Trust Fund from the Current Fund for Public Defender Fees deposited in error.
<u>150,227</u>	Due to the Federal and State Grant Fund from the Current Fund for grant monies received less expenditures paid.
<u>\$154,621</u>	

It is anticipated that all interfunds will be liquidated during the fiscal year.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 11. RISK MANAGEMENT

The Borough is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough has obtained insurance coverage to guard against these events which will provide minimum exposure to the Borough should they occur. During the 2020 calendar year, the Borough did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The Borough of Bogota is a member of the South Bergen Municipal Joint Insurance Fund (SBM) and Municipal Excess Liability Joint Insurance Fund (MEL). The joint insurance funds are both an insured and self-administered group of municipalities established for the purpose of insuring against property damage, general liability, motor vehicles and equipment liability and workers' compensation. The SBM and MEL coverage amounts are on file with the Borough.

The relationship between the Borough and respective insurance funds is governed by a contract and by-laws that have been adopted by resolution of each unit's governing body. The Borough is contractually obligated to make all annual and supplementary contributions to insurance funds, to report claims on a timely basis, cooperate with the management of the Fund, its claims administrator and attorneys in claims investigation and settlement, and to follow risk management procedures as outlined by the insurance funds. Members have a contractual obligation to fund any deficit of the insurance funds attributable to a membership year during which they were a member.

The funds provide its members with risk management services, including the defense of and settlement of claims, and established reasonable and necessary loss reduction and prevention procedures to be followed by the members.

There has been no provision included in the financial statements for claims incurred but not reported as of December 31, 2020.

There has been no significant reduction in insurance coverage from the previous year.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 12. TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	<u>Balance</u> <u>Dec. 31, 2020</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
Prepaid Taxes	<u>\$74,445</u>	<u>\$87,189</u>
Cash Liability for Taxes Collected in Advance	<u>\$74,445</u>	<u>\$87,189</u>

NOTE 13. CONTINGENT LIABILITIES

The Borough is a defendant in various legal proceedings. These cases, if decided against the Borough, would be raised by future taxation. The Borough's legal counsel estimate such amounts to be immaterial.

NOTE 14. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. The following deferred charges are shown on the balance sheets of the Borough of Bogota:

	<u>Balance</u> <u>December 31,</u>	<u>Subsequent</u> <u>Year Budget</u> <u>Appropriation</u>	<u>Balance to</u> <u>Succeeding</u> <u>Year's Budget</u>
<u>2020</u>			
Current Fund:			
Overexpenditure of Appropriations	\$67,083	\$67,083	\$
Emergency Authorization	72,295	72,295	
Special Emergency Authorization	<u>245,000</u>	<u>139,378</u>	<u>245,000</u>
Total Current Fund	<u>384,378</u>	<u>139,378</u>	<u>245,000</u>
Total Deferred Charges	<u>\$384,378</u>	<u>\$139,378</u>	<u>\$245,000</u>

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 14. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS, (continued)

	<u>Balance</u> <u>December 31,</u>	<u>Subsequent</u> <u>Year Budget</u> <u>Appropriation</u>	<u>Balance to</u> <u>Succeeding</u> <u>Year's Budget</u>
<u>2019</u>			
Current Fund:			
Expenditure without Appropriation	\$69,500	\$69,500	\$
Overexpenditure of Appropriations	<u>49,300</u>	<u> </u>	<u>49,300</u>
Total Current Fund	<u>118,800</u>	<u>69,500</u>	<u>49,300</u>
Other Trust Fund:			
Recreation Deficit	69,256	69,256	
125 th Anniversary Celebration Deficit	<u>8,684</u>	<u>8,684</u>	<u> </u>
Total Other Trust Fund	<u>77,940</u>	<u>77,940</u>	<u> </u>
Total Deferred Charges	<u>\$196,740</u>	<u>\$147,440</u>	<u>\$49,300</u>

NOTE 15. MUNICIPAL EXCESS JOINT INSURANCE FUND LOAN

The Borough entered into a loan agreement with the Municipal Excess Joint Insurance Fund (MEL) in order to finance the payout of a litigation settlement in the sum of \$1,500,000. The Borough shall reimburse the MEL in twenty (20) installments of \$75,000 plus interest, with the first payment being made on or before December 31, 2016 and subsequent payments to be made annually before the end of each calendar year thereafter until the full amount of the Borough's share of the settlement has been repaid to the MEL, together with interest equal to the rate of interest the MEL is currently receiving on its investments, which fluctuates, but which, at the moment is 0.87%. The annual payment shall be accompanied by an interest payment on the unpaid principal. Under the terms and conditions of the agreement, if the Borough should resign or fails to renew its membership for any reason and is no longer a member of the South Bergen Joint Insurance Fund or the MEL, all outstanding monies due and owing to the MEL, including principal and interest shall be paid to the MEL on January 1st of the year the Borough is no longer a member of the South Bergen Joint Insurance Fund or the MEL. The amount outstanding at December 31, 2020 and 2019 was \$1,125,000 and \$1,200,000, respectively.

NOTE 16. OTHER POST EMPLOYMENT BENEFITS (OPEB)

In addition to the pension described in Note 5, the Borough does not provide post employment health care benefits as part of the State Health Benefits Local Government Retired Employments Plan. However, benefits are provided as described below:

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 16. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

The following other post employment benefit information is as of June 30, 2019 which is the latest information available. This information is eighteen months prior to December 31, 2020. GASB Statement No. 75 requires that the information be no more than twelve months prior to the employer's fiscal year end. No modification of the Independent Auditor's Report is being made since the Division of Local Government Services, Department of Community Affairs, State of New Jersey, is permitting the regulatory basis financial statements of Municipal, County and Library's to be issued with unmodified opinion's until such time current other post employment benefit information is available.

SPECIAL FUNDING SITUATION PFRS WITH STATE HEALTH LOCAL GOVERNMENT RETIRED EMPLOYEES PLAN

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under chapter 271, P.L. 1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred inflows of resources or deferred outflows of resources to report in the financial statements of the local participating employers related to this legislation.

At December 31, 2019, the State's proportionate share of the net OPEB liability attributable to the Borough for the PFRS special funding situation is \$5,004,533 and the State's proportionate share of the OPEB expense for the PFRS special funding situation is \$66,336.

BOROUGH OF BOGOTA
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019
(CONTINUED)

NOTE 17. OTHER MATTERS

On March 9, 2020 Governor Phil Murphy signed Executive Order No. 103 that declared a State of Emergency and Public Health Emergency across all 21 counties in New Jersey in response to address the novel coronavirus (COVID-19) outbreak. At the time of this report, the State of Emergency and Public Health Emergency remains in effect. In efforts to reduce the spread of the virus, many companies and organizations have either reduced staff or closed down, thus creating a potential financial dilemma among many of the taxpayers of the Borough of Bogota. The Borough has identified several risks as a result of the pandemic, including possible delays in the collection of real estate taxes, revenue shortfalls in general permit revenue and cash flow shortages as a result of these delayed collections and increased health emergency costs. During 2020, the Borough received reimbursement of health emergency costs associated with the pandemic from FEMA and/or the Federal CARES Act funding provide to the State or County Governments.

As allowed by New Jersey Statutes, the Borough adopted a Special Emergency appropriation in 2020 in the amount of \$245,000 for projected loss of revenues to help mitigate the financial effects on the Borough. In addition, the Borough will continue to monitor the situation closely.

NOTE 18. SUBSEQUENT EVENTS

On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 into effect. This plan, among other things, provides direct federal funding to aid county and municipal governments to help offset revenue losses, cover increased costs incurred during the coronavirus pandemic response and to make necessary investments in water, sewer or broadband infrastructure. The estimated amount of federal aid available to the Borough of Bogota is \$872,412 which will be available for use until December 31, 2024. This amount will be distributed to the Borough in two installments. The first installment within 120 days of the State receiving the funding from the Federal government and the second installment one year after the receipt of the first installment.

The Borough has evaluated subsequent events through July 27, 2021, the date which the financial statements were available to be issued and no other items were noted for disclosure.

SUPPLEMENTARY DATA

BOROUGH OF BOGOTA

Supplementary Data

Officials in Office and Surety Bonds

The following officials were in office during the period under audit.

<u>Name</u>	<u>Title</u>	<u>Amount of bond</u>
Christopher Kelemen	Mayor	
Thomas Napolitano	Council President	
Consuelo Carpenter	Councilwoman	
Michael Connors	Councilman	
Daniele Fede	Councilwoman	
Mary Ellen Murphy	Councilwoman	
Robert Robbins	Councilman	
Joseph Scarpa	Borough Administrator	\$1,000,000 (A)
Gregory Bock	Chief Financial Officer	1,000,000 (A)
Jeanne M. Cook	Borough Clerk	
Christopher Battaglia	Tax Collector	1,000,000 (A)
Daniel Howell	Construction Code Official	
Michael Quercia	Plumbing Subcode Official	
Jared Geist	Municipal Court Judge	50,000 (B)
Patrick Wilkens	Tax Assessor	
Daniel Maye	Chief of Police	
Robert Costa	Borough Engineer	
Craig Bossong, Esq.	Borough Attorney	

(A) Blanket bond for all Municipal employees

(B) Blanket bond for all Court employees

BOROUGH OF BOGOTA

Supplementary data

Comparative Schedule of Tax Rate Information

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Tax rate	<u>4.073</u>	<u>4.018</u>	<u>3.920</u>
Apportionment of tax rate:			
Municipal	1.280	1.254	1.234
County	0.308	0.290	0.269
County Open Space	0.013	0.012	0.012
Local School	2.472	2.462	2.405

Assessed Value

2020	\$ 643,425,600
2019	639,934,700
2018	638,018,600

Comparison of Tax Levies and Collections Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Currently</u> Percentage of Collection
2020	\$ 26,217,250	26,145,293	99.73%
2019	26,076,547	26,043,259	99.87%
2018	25,078,113	25,056,741	99.91%

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentages, of the total of delinquent taxes and tax title liens in relation to the tax levies of the last three years.

<u>Dec. 31</u>	<u>Amount of delinquent taxes</u>	<u>Tax title liens</u>	<u>Total delinquent</u>	<u>Percentage of tax levy</u>
2020	\$ 61,308	12,499	73,807	0.28%
2019	4,392	10,295	14,687	0.06%
2018	20,643	9,548	30,191	0.12%

BOROUGH OF BOGOTA

Supplementary data

Property Acquired by Tax Title Lien Liquidation

No properties have been acquired in 2020 by foreclosure or deed, as a result of liquidation of tax title liens.

The value of property acquired by litigation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>		<u>Amount</u>
2020	\$	136,680
2019		136,680
2018		136,680

Comparative Schedule of Fund Balance

	<u>Year</u>	<u>Dec. 31</u>	Utilized in budget of succeeding year
Current Fund	2020	\$ 1,705,395	600,000
	2019	1,871,880	508,684
	2018	1,034,600	135,000
	2017	595,905	570,000
	2016	916,864	794,765

Borough of Bogota
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2020

Federal Grantor/Pass-Through Grantor/Program	Federal CFDA Number	Pass-Through Entity ID Number	Grant Year	Grant Award	Balance Jan. 1, 2020	Receipts/ Revenues	Expended	Balance Dec. 31, 2020	Cumulative Expenditures
<u>Federal and State Grant Fund</u>									
<u>U.S. Department of Homeland Security:</u>									
Assistance to Firefighters	97.044		2020	7,511			7,511	(7,511)	7,511
<u>U.S. Environmental Protection Agency:</u>									
Pass Through NJ Department of Environmental Protection	10.664		2018	2,150					
Green Communities Grant									
<u>U.S. Department of Homeland Security:</u>									
Pass Through NJ State Police	97.036	066-1200-100-C50	2020	15,185			15,185	(15,185)	15,185
Coronavirus Pandemic									
<u>U.S. Department of Treasury:</u>									
Pass Through County of Bergen	21.019		2020	34,681		27,170	30,887	(3,717)	30,887
CARES Act									
<u>U.S. Department of Justice:</u>									
Bulletproof Vest Partnership Program	16.607		2020	1,750		1,750		1,750	
Total Federal and State Grant Fund						28,920	53,583	(24,663)	
<u>General Capital Fund</u>									
<u>U.S. Department of HUD:</u>									
Pass Through County of Bergen:									
Community Development									
Block Grant	14.218	042-4860-711-009	2020	100,000			77,744	(77,744)	77,744
Total General Capital Fund							77,744	(77,744)	
Total Federal Awards						28,920	131,327	(102,407)	

Note: This schedule was not subject to an audit in accordance with the Uniform Guidance.

Borough of Bogota

Schedule of Expenditures of State Awards

For the Year Ended December 31, 2020

State Grantor/Pass-Through Grantor/Program	Pass-Through Entity ID Number	Grant Year	Grant Award	Balance Jan. 1, 2020	Receipts/ Revenues	Expended	Balance Dec. 31, 2020	MEMO Cumulative Expenditures
Federal and State Grant Fund								
NJ Department of Environmental Protection: Clean Communities	4900-765-004	2020	12,123		12,123		12,123	
		2019	13,445	13,445			13,445	
		2018	12,048	12,048			12,048	
		2017	12,589	12,589			12,589	
		2016	14,818	14,818			14,818	
		2015	12,962	12,962			12,962	
		2014	10,663	10,663			10,663	
		2012	9,700	119			119	9,581
				76,644	12,123		88,767	
Recycling Tonnage Grant	4910-100-224	2020	10,669		10,669		10,669	
		2019	10,669	10,669			10,669	
		2018	2,690	2,690			2,690	
		2016	6,538	6,538			6,538	
		2015	10,702	10,702			10,702	
		2014	11,115	11,115			11,115	
		2012	11,013	3,776			3,776	7,237
				45,490	10,669		56,159	
NJ Department of Health: Alcohol Education Rehabilitation	9735-760-001	2020	167		167		167	
		2019	402	402			402	
		2018	659	659			659	
		2017	708	708			708	
		2016	121	121			121	
		2015	1,355	1,355			1,355	
		2014	1,890	1,890			1,890	
		2013	5,526	5,526			5,526	
				10,661	167		10,828	

Borough of Bogota

Schedule of Expenditures of State Awards

For the Year Ended December 31, 2020

State Grantor/Pass-Through Grantor/Program	Pass-Through Entity ID Number	Grant Year	Grant Award	Balance Jan. 1, 2020	Receipts/ Revenues	Expended	Balance Dec. 31, 2020	MEMO Cumulative Expenditures
<u>NJ Division of Highway Traffic Safety:</u> Drunk Driving Enforcement Fund	6400-100-078	2020	1,000		1,000		1,000	
<u>NJ Department of Law and Public Safety:</u> Body Armor Replacement	066-1020-718-001	2020 2019 2017 2016 2015 2014	1,843 1,956 1,785 1,703 1,847 1,850		1,843		1,843 1,956 1,785 1,703 400 7,687	1,447 1,850
<u>Council on Alcoholism and Drug Abuse:</u> Pass Through County of Bergen Municipal Drug Alliance		2020 2018 2017	1,300 9,876 9,876		1,300		1,300 1,102 328 2,730	9,548
Total Federal and State Grant Fund				143,366	27,102	3,297	167,171	

Borough of Bogota
Schedule of Expenditures of State Awards

For the Year Ended December 31, 2020

State Grantor/Pass-Through Grantor/Program	Pass-Through Entity ID Number	Grant Year	Grant Award	Balance Jan. 1, 2020	Receipts/ Revenues	Expended	Balance Dec. 31, 2020	MEMO Cumulative Expenditures
<u>General Capital Fund</u>								
<u>NJ Department of Transportation:</u>								
Highway Planning and Construction	078-6320-480	2020	202,000		151,500	202,000	(50,500)	202,000
Highway Planning and Construction	078-6320-480	2020	205,000			195,173		195,173
Highway Planning and Construction	078-6320-480	2018	380,627	(80,973)	24,279		(56,694)	344,132
				<u>(80,973)</u>	<u>175,779</u>	<u>397,173</u>	<u>(107,194)</u>	
Total General Capital Fund				<u>(80,973)</u>	<u>175,779</u>	<u>397,173</u>	<u>(107,194)</u>	
Total State Awards				<u>62,393</u>	<u>202,881</u>	<u>400,470</u>	<u>59,977</u>	

Note: This schedule was not subject to an audit in accordance with NJ OMB Circular 15-08.

Borough of Bogota, N.J.

Schedule of Cash - Collector-Treasurer

Current Fund

Year Ended December 31, 2020

		Current Fund
Balance - December 31, 2019	\$	2,228,735
Increased by Receipts:		
Refund of Prior Year Expenditures	69,149	
Miscellaneous Revenue Not Anticipated	29,705	
Due From State - Senior Citizen and Veteran Deductions	43,623	
Taxes Receivable	26,018,748	
Revenue Accounts Receivable	1,785,459	
Interfunds	134,137	
Prepaid Taxes	74,445	
Various Cash Liabilities and Reserves	27,657	
		<u>28,182,923</u>
		30,411,658
Decreased by Disbursements:		
Refund Prior Year Revenue	21,050	
Current Year Budget Appropriations	10,185,275	
Interfunds	59,926	
Appropriation Reserves	65,953	
Local District School Taxes	15,904,721	
County Taxes Payable	2,061,492	
Various Cash Liabilities and Reserves	95,020	
		<u>28,393,437</u>
Balance - December 31, 2020	\$	<u>2,018,221</u>

Borough of Bogota, N.J.

Schedule of Cash - Change Fund

Current Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ <u>280</u>
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Balance - December 31, 2020	\$ <u>280</u>
-----------------------------	---------------

Analysis of Balance:

Borough Clerk	125
Tax Collector	100
Municipal Court	50
Library	<u>5</u>
	\$ <u>280</u>

Borough of Bogota, N.J.

Schedule of Amount Due From State of New Jersey
for Senior Citizens' and Veterans' Deductions - CH. 73 P.L. 1976

Current Fund

Year Ended December 31, 2020

Balance - December 31, 2019		\$	22,272
Increased by:			
Senior Citizens' Deductions Per Tax Billing	\$	8,750	
Veterans' Deductions Per Tax Billing		37,250	
Senior Citizens' and Veterans' Allowed		375	
Decreased by:			
Senior Citizens' and Veterans' Disallowed		<u>2,627</u>	
			<u>43,748</u>
			66,020
Decreased by:			
State Share of Senior Citizens and Veteran			
Deductions Received in Cash			<u>43,623</u>
Balance - December 31, 2020		\$	<u><u>22,397</u></u>

Borough of Bogota, N.J.

Schedule of Taxes Receivable and Analysis of Property Tax Levy

Current Fund

Year Ended December 31, 2020

Year	Balance, Dec. 31, 2019	Added Taxes	Levy	Collected 2019	Collected 2020	Senior Citizen and Veteran Deductions	Transferred to Tax Title Liens	Canceled	Balance, Dec. 31, 2020
2019	4,392				4,392				
2020		10,524	26,206,726	87,189	26,014,356	43,748	2,204	8,445	61,308
	\$ 4,392	10,524	26,206,726	87,189	26,018,748	43,748	2,204	8,445	61,308

Analysis of Tax Levy

Tax yield:

General Purpose Tax	\$ 26,206,726
Added Tax (R.S. 54:4-63.1 et seq.)	10,524
	<u>26,217,250</u>

Tax Levy:

Local District School Tax	15,904,721
County Tax	\$ 2,060,663
Added County Taxes	<u>829</u>
	<u>2,061,492</u>

Local Tax for Municipal Purposes
Additional Taxes

	17,966,213
	8,236,328
	<u>14,709</u>
	<u>8,251,037</u>
	\$ <u>26,217,250</u>

Exhibit A-8

Borough of Bogota, N.J.

**Schedule of Property Acquired for
Taxes Assessed Valuation**

Current Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ <u>136,680</u>
-----------------------------	-------------------

Balance - December 31, 2020	\$ <u>136,680</u>
-----------------------------	-------------------

Exhibit A-9

Schedule of Tax Title Liens

Current Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ 10,295
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Increased by:

Transfers from Taxes Receivable	<u>2,204</u>
---------------------------------	--------------

Balance - December 31, 2020	\$ <u>12,499</u>
-----------------------------	------------------

Borough of Bogota, N.J.

Schedule of Revenue Accounts Receivable

Current Fund

Year Ended December 31, 2020

	Balance Dec. 31, <u>2019</u>	<u>Accrued</u>	<u>Collected</u>	Balance Dec. 31, <u>2020</u>
Lice Alcoholic Beverages	\$			
Alcoholic Beverages		16,052	16,052	
Other		4,999	4,999	
Fees and Permits		46,194	46,194	
Municipal Court - Fines and Costs	6,903	90,708	92,037	5,574
Interest and Cost on Taxes		39,156	39,156	
Interest on Investments and Deposits		9,688	9,688	
Consolidated Municipal Purpose Tax Relief Aid		20,875	20,875	
Energy Receipts Tax		656,801	656,801	
Construction Code Fees		49,714	49,714	
Uniform Fire Safety Act		30,329	28,222	2,107
Bogota Board of Education - SLEO		68,444	68,444	
Cable T.V. Franchise Fee		94,672	94,672	
Swim Club Rent		6,667	6,667	
Outside Police Employment - Administrative Fee		49,966	49,966	
PILOT - 297 Palisades Avenue		88,486	88,486	
Capital Fund Balance		47,626	47,626	
Reserve for Payment of Debt		235,481	235,481	
Developers Contribution-River Development		175,000	175,000	
Vacant Property Trust Fund		55,379	55,379	
	\$ <u>6,903</u>	<u>1,786,237</u>	<u>1,785,459</u>	<u>7,681</u>

Borough of Bogota, N.J.

Schedule of Interfunds

Current Fund

Year Ended December 31, 2020

<u>Fund</u>	Due From/(To) Balance <u>Dec. 31, 2019</u>	<u>Increased</u>	<u>Decreased</u>	Due From/(To) Balance <u>Dec. 31, 2020</u>
Animal Control Trust Fund	\$ 2,420	1,051	2,645	826
Other Trust		1,818		(1,818)
Other Trust - Escrow		1,750		1,750
Recreation Trust	69,256		69,256	
Federal and State Grant Fund	<u>(147,985)</u>	<u>60,418</u>	<u>58,176</u>	<u>(150,227)</u>
	<u>\$ (76,309)</u>	<u>65,037</u>	<u>130,077</u>	<u>(149,469)</u>
<u>Analysis</u>				
Due to Current Fund	71,676			71,832
2020 Anticipated Revenue				(69,256)
Due From Current Fund	<u>(147,985)</u>			<u>(152,045)</u>
	<u>(76,309)</u>			<u>(149,469)</u>
Statutory Excess	\$	1,051		
Disbursements		1,750	58,176	
Receipts		<u>62,236</u>	<u>71,901</u>	
	\$	<u>65,037</u>	<u>130,077</u>	

Borough of Bogota, N.J.

Schedule of Deferred Charges N.J.S.A. 40A:4-55 - Special Emergency

Current Fund

Year Ended December 31, 2020

<u>Date</u> <u>Authorized</u>	<u>Purpose</u>	<u>Amount</u> <u>Authorized</u>	<u>1/5 of Net</u> <u>Amount</u> <u>Authorized</u>	<u>Added</u> <u>in 2020</u>	<u>Balance,</u> <u>Dec. 31,</u> <u>2020</u>
12/03/20	COVID-19 Affected Revenue Losses \$	245,000	49,000	245,000	245,000
	\$	<u>245,000</u>	<u>49,000</u>	<u>245,000</u>	<u>245,000</u>

Borough of Bogota, N.J.

Schedule of Deferred Charges

Current Fund

Year Ended December 31, 2020

	Balance, Dec. 31, 2019	Added in 2020	Amount in 2020 Budget	Balance, Dec. 31, 2020
Emergency Appropriation \$		72,295		72,295
Overexpenditure of Appropriations	49,300	17,783		67,083
Expenditure without Appropriation	69,500		69,500	
\$	<u>118,800</u>	<u>90,078</u>	<u>69,500</u>	<u>139,378</u>

Borough of Bogota, N.J.

Schedule of Appropriation Reserves

Current Fund

Year Ended December 31, 2020

	Balance, Dec. 31, <u>2019</u>	Balance after Transfers and <u>Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Salaries and Wages Within "CAPS":				
Administration	\$ 550	550		550
Mayor and Council	83	83		83
Municipal Clerk	327	327		327
Financial Administration	205	205		205
Revenue Administration (Tax Administration)	515	515		515
Assessment of Taxes	17	17		17
Planning Board	32	32		32
Construction Code Enforcement Functions	597	597		597
Police Department	2,550	2,550		2,550
Police Clerical	559	559		559
Crossing Guards	355	355		355
Uniform Fire Safety	207	207		207
Streets and Road Maintenance	32	32		32
Board of Health	8	8		8
Uniform Construction Code	50	50		50
Total Salaries and Wages Within "CAPS"	<u>6,087</u>	<u>6,087</u>		<u>6,087</u>
Other Expenses Within "CAPS":				
General Administration	658	658		658
Mayor and Council	91	91		91
Municipal Clerk	583	8,010	7,574	436
Financial Administration	5,922	5,962	5,962	
Computerized Data Processing	43	2,486	2,486	
Tax Administration	482	662	510	152
Assessment of Taxes	10	10		10
Legal Services	5,914	5,914		5,914
Engineering Services and Costs	6	6		6
Planning Board	103	703		703
Liability Insurance	6	6		6
Workman's Compensation Insurance	27	27		27
Employee Group Insurance	456	456		456
Police	1,665	77,246	27,191	50,055
Emergency Management		3,136	1,850	1,286
Rescue Squad	39	2,978	2,978	
First Aid Organization	567	567		567
Uniform Fire Safety	34	2,209	2,175	34
Streets and Road Maintenance	13	13		13
Shade Tree	6	6		6
Solid Waste Collection		33		33
Public Buildings and Grounds	541	4,791	843	3,948

Schedule of Appropriation Reserves

Current Fund

Year Ended December 31, 2020

	Balance, Dec. 31, <u>2019</u>	Balance after Transfers and <u>Encumbrances</u>	<u>Paid or Charged</u>	Balance <u>Lapsed</u>
Board of Health	715	715		715
Animal Control Services	73	73		73
Recreation Commission	1	1		1
Uniform Construction Code	1,523	1,523		1,523
Celebration of Public Events	20	245		245
Electricity	210	210		210
Telephone	24	24		24
Water	36	36	24	12
Gasoline	14	14		14
Solid Waste Disposal Fees	13,610	14,360	14,360	
Total Other Expenses Within "CAPS"	33,392	133,171	65,953	67,218
Deferred Charges and Statutory Expenditures Within "CAPS":				
Social Security	1	1		1
Total Deferred Charges and Statutory Expenditures Within "CAPS"	1	1		1
Total Reserves Within "CAPS"	39,480	139,259	65,953	73,306
Salaries & Wages Excluded From "CAPS":				
Maintenance of Free Public Library	4	4		4
Police Dispatch/911:	2,914	2,914		2,914
Municipal Court - Borough of Little Ferry	5	5		5
Total Salary & Wages Excluded From "CAPS"	2,923	2,923		2,923
Other Expenses Excluded From "CAPS":				
Sewer Processing and Disposal	5,361	5,361		5,361
Municipal Court - Borough of Little Ferry	1,586	1,586		1,586
Total Other Expenses Excluded from "CAPS"	6,947	6,947		6,947
Judgements (N.J.S.A. 40A:4-3cc)	4,396	4,396		4,396
Total Reserves Excluded from "CAPS"	14,266	14,266		14,266
Total Reserves	\$ 53,746	153,525	65,953	87,572
Appropriation Reserves		53,746		
Transfer from Reserve for Encumbrances		99,779		
		\$ 153,525		

Borough of Bogota, N.J.

Schedule of Encumbrances Payable

Current Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ 99,779
Increased by:	
Transfer from Current Appropriations	<u>29,610</u>
	129,389
Decreased by:	
Transferred to Appropriation Reserves	<u>99,779</u>
Balance - December 31, 2020	\$ <u><u>29,610</u></u>

Schedule of Prepaid Taxes

Current Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ 87,189
Increased by:	
Receipts - Prepaid 2021 Taxes	<u>74,445</u>
	161,634
Decreased by:	
Applied to 2020 Taxes	<u>87,189</u>
Balance - December 31, 2020	\$ <u><u>74,445</u></u>

Borough of Bogota, N.J.
Schedule of Local District School Tax

Current Fund

Year Ended December 31, 2020

Ref.

Increased by:		
levy Calendar Year 2020	A-1/A-9	\$ <u>15,904,721</u>

Decreased by:		
Payments	A-4	\$ <u>15,904,721</u>

Schedule of County Taxes Payable

Current Fund

Year Ended December 31, 2020

Increased by:		
Levy	\$ 2,060,663	
Added and Omitted Taxes	<u>829</u>	
		<u>2,061,492</u>

Decreased by:		
Payments		<u>2,061,492</u>

Borough of Bogota, N.J.

Schedule of Various Cash Liabilities and Reserves

Current Fund

Year Ended December 31, 2020

<u>Liabilities and Reserves</u>	Balance, Dec. 31, 2019	<u>Increased</u>	<u>Decreased</u>	Balance, Dec. 31, 2020
<u>Liabilities:</u>				
Tax Overpayments	\$	16,705	11,645	5,060
Due to State of NJ Marriage Surcharge	575	625	975	225
Due to State of NJ Building Surcharge	1,839	4,562	5,547	854
Due to Library	69,148		69,148	
Accounts Payable	480		480	
<u>Reserves for:</u>				
Credit Card Fees	4,013	5,765	7,705	2,073
Emergency Sanitary Sewer/Catch Basin Repairs	32,393			32,393
Emergency Roof Repair	1,060			1,060
	<u>\$ 109,508</u>	<u>27,657</u>	<u>95,500</u>	<u>41,665</u>
Canceled Accounts Payable			480	
Receipts		27,657		
Disbursements			95,020	
		<u>\$ 27,657</u>	<u>\$ 95,500</u>	

Borough of Bogota, N.J.

Schedule of Grants Receivable

Federal and State Grant Fund

Year Ended December 31, 2020

<u>Grant</u>	Balance, Dec. 31, 2019	Budget Revenue	Received	Balance, Dec. 31, 2020
Local Grants:				
Community Stewardship Incentive Program	\$ 10,000			10,000
Bergen County Census Grant		1,296	1,296	
Bergen County Confiscated Funds	13,731			13,731
	<u>23,731</u>	<u>1,296</u>	<u>1,296</u>	<u>23,731</u>
Federal Grants:				
Bergen County CARES		34,681	27,170	7,511
Assistance to Firefighters Grant		7,511		7,511
FEMA COVID Grant		15,185		15,185
		<u>57,377</u>	<u>27,170</u>	<u>30,207</u>
State Grants:				
Alcohol Education and Rehabilitation Fund		402	402	
Drunk Driving Enforcement Fund		801	801	
Recycling Tonnage Grant		10,670	10,670	
Body Armor Replacement Fund		1,956	1,956	
Clean Communities		13,445	13,445	
Municipal Alliance on Alcoholism and Drug Abuse	8,774			8,774
	<u>8,774</u>	<u>27,274</u>	<u>27,274</u>	<u>8,774</u>
	\$ <u>32,505</u>	<u>85,947</u>	<u>55,740</u>	<u>62,712</u>
		Cash Receipts	29,267	
		Transferred from Unappropriated Reserves	<u>26,473</u>	
		\$	<u>55,740</u>	

Borough of Bogota, N.J.

Schedule of Appropriated Reserves for Grants

Federal and State Grant Fund

Year Ended December 31, 2020

<u>Grant</u>	Balance, Dec. 31, <u>2019</u>	Transfer From 2020 <u>Budget</u>	<u>Expended</u>	Balance, Dec. 31, <u>2020</u>
Local Grants:				
Bergen County Confiscated Funds	\$ 13,731			13,731
Bergen County Census Grant		1,296	1,296	
Community Stewardship Investment Program	10,000			10,000
Municipal Alliance on Alcoholism and Drug Abuse	2,469			2,469
	<u>26,200</u>	<u>1,296</u>	<u>1,296</u>	<u>26,200</u>
Federal Grants				
Assistance to Firefighters Grant		7,511	7,511	
Bergen County CARES		34,681	30,887	3,794
FEMA COVID Grant		15,185	15,185	
Green Communities Grant	2,150			2,150
	<u>2,150</u>	<u>57,377</u>	<u>53,583</u>	<u>5,944</u>
State Grants:				
Drunk Driving Enforcement Fund		801		801
Clean Communities Grant	63,199	13,445		76,644
Municipal Alliance on Alcoholism and Drug Abuse	10,204			10,204
Recycling Grant	34,820	10,670		45,490
Body Armor Replacement Fund	7,185	1,956	3,297	5,844
Alcohol Education and Rehabilitation Fund	10,259	402		10,661
	<u>125,667</u>	<u>27,274</u>	<u>3,297</u>	<u>149,644</u>
	<u>\$ 154,017</u>	<u>85,947</u>	<u>58,176</u>	<u>181,788</u>

Borough of Bogota, N.J.

Schedule of Unappropriated Reserves for Grants

Federal and State Grant Fund

Year Ended December 31, 2020

<u>Grant</u>	Balance, Dec. 31, <u>2019</u>	Transfer To 2020 <u>Budget</u>	<u>Received</u>	Balance, Dec. 31, <u>2020</u>
Local Grants:				
Police Vest Donation	\$		100	100
BCUA Recycling Enhancement			3,000	3,000
			<u>3,100</u>	<u>3,100</u>
Federal Grants:				
Bulletproof Vest Grant			1,750	1,750
			<u>1,750</u>	<u>1,750</u>
State Grants:				
Clean Communities	13,445	13,445	12,123	12,123
Drunk Driving Enforcement Fund			199	199
Municipal Alliance			1,300	1,300
Alcohol Rehabilitation Grant	402	402	167	167
Body Armor Protection Grant	1,956	1,956	1,843	1,843
Recycling Tonnage Grant	10,670	10,670	10,669	10,669
	<u>26,473</u>	<u>26,473</u>	<u>26,301</u>	<u>26,301</u>
	\$ <u>26,473</u>	<u>26,473</u>	<u>31,151</u>	<u>31,151</u>

Borough of Bogota, N.J.

Schedule of Due from Current Fund

Federal and State Grant Fund

Year Ended December 31, 2020

Balance - December 31, 2019		\$	147,985
Increased by:			
Federal and State Grant Receipts	\$	29,267	
Unappropriated Reserves		<u>31,151</u>	
			<u>60,418</u>
			208,403
Decreased by:			
Federal and State Grant Expenditures		<u>58,176</u>	
			<u>58,176</u>
Balance - December 31, 2020		\$	<u><u>150,227</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Cash

Trust Funds

Year Ended December 31, 2020

	Animal Trust Fund	Other Trust Fund	Recreation Trust Fund	Emergency Service LOSAP Fund
Balance - December 31, 2019	\$ 6,823	673,360		201,080
Increased by Receipts:				
Animal License Fees	2,016			
Schedule of Interfunds		1,750		
Due to State of New Jersey	485			
Payroll Deductions		7,128,305		
Various Trust Deposits		997,297		
Recreation Fees			91,057	
Contributions Receivable				40,119
Net Assets Available for Benefits				29,569
Total Receipts	2,501	8,127,352	91,057	69,688
	9,324	8,800,712	91,057	270,768
Decreased by Disbursements:				
Schedule of Interfunds	2,645	1,819	69,256	
Due to State of New Jersey	505			
Payroll Deductions		7,156,082		
Various Trust Deposits		664,033		
Recreation Fees			7,578	
Net Assets Available for Benefits				1,250
Total Disbursements	3,150	7,821,934	76,834	1,250
Balance - December 31, 2020	\$ 6,174	978,778	14,223	269,518

BOROUGH OF BOGOTA, N.J.

Reserve for Animal Trust Fund Expenditures

Trust Funds

Year Ended December 31, 2020

Balance - December 31, 2019		\$	4,381
Increased by:			
License Fees Collected	1,986		
Replacement Fee	2		
Cat Licenses	30		
			<u>2,016</u>
			6,397
Decreased by:			
Statutory Excess			<u>1,051</u>
Balance - December 31, 2020		\$	<u><u>5,346</u></u>

Animal Licenses Collected

<u>Year</u>	<u>Amount</u>
2018	\$ 1,938
2019	<u>3,408</u>
	\$ <u><u>5,346</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Due to State of New Jersey

Animal License Trust Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$	22
Increased by:		
State License Fees Collected		<u>485</u>
		507
Decreased by:		
Cash Disbursements	\$	<u>505</u>
Balance - December 31, 2020	\$	<u><u>2</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Interfund - Current Fund

Trust Funds

Year Ended December 31, 2020

	Due from/(to) Balance Dec. 31, 2019	Increased	Decreased	Due from/(to) Balance Dec. 31, 2020
Animal License Trust				
Current Fund	\$ (2,420)	1,051	2,645	(826)
Total Animal Trust	(2,420)	1,051	2,645	(826)
Other Trust				
Current Fund - Escrow		1,750		(1,750)
Current Fund - Other Trust		1,819		1,819
Total Other Trust		3,569		69
Recreation Trust				
Current Fund	(69,256)		69,256	
Total Recreation Trust	(69,256)		69,256	
	\$ (71,676)	4,620	71,901	(757)

Statutory Excess	\$	1,051	
Other Trust Cash Receipts		1,750	
Animal Trust Cash Disbursements			2,645
Other Trust Cash Disbursements		1,819	
Recreation Trust Cash Disbursements			69,256
	\$	4,620	71,901

BOROUGH OF BOGOTA, N.J.

Schedule of Payroll Deductions Payable

Other Trust Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ 44,714
Increased by:	
Payroll Deposits	<u>7,128,305</u>
	7,173,019
Decreased by:	
Payroll Disbursements	<u>7,156,082</u>
Balance - December 31, 2020	\$ <u><u>16,937</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Miscellaneous Reserves

Other Trust Fund

Year Ended December 31, 2020

	Balance <u>Dec. 31, 2019</u>	Increased by <u>Receipts</u>	Decreased by <u>Disbursements</u>	Balance <u>Dec. 31, 2020</u>
Reserve for:				
Escrow Deposits (Other Trust)	\$ 90,556	797	7,377	83,976
Municipal Court POAA	38,602	438		39,040
Municipal Court Public Defender	11,567	1,819		13,386
Police Vests	600			600
Police Outside Duty	6,147	265,343	271,490	
Uniform Fire Safety	1,850	4,070		5,920
Tax Title Lien Redemption/Premiums	271,599	695,659	293,129	674,129
Community Garden	1,315	550	75	1,790
Recycling	65,784	8,127	34,437	39,474
Unallocated Other Trust Transactions	140			140
Vacant Properties	55,379		55,379	
COAH Trust	93,791	11,790	2,146	103,435
125th Anniversary Celebration	(8,684)	8,704		20
	<u>\$ 628,646</u>	<u>997,297</u>	<u>664,033</u>	<u>961,910</u>

BOROUGH OF BOGOTA, N.J.

Schedule of Reserve for Recreation Expenditures

Recreation Trust Fund

Year Ended December 31, 2020

Balance - December 31, 2019	(Deficit)	\$	(69,256)
Increased by:			
Cash Receipts			<u>91,057</u>
			21,801
Decreased by:			
Cash Disbursements			<u>7,578</u>
Balance - December 31, 2020		\$	<u><u>14,223</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Service Award Contributions Receivable

Emergency Services Volunteer Length of Service Award Program

Year Ended December 31, 2020

Balance - December 31, 2019	\$	40,119
Increased by:		
2020 Service Award Contribution		<u>49,018</u>
		89,137
Decreased by:		
Cash Receipts		<u>40,119</u>
Balance - December 31, 2020	\$	<u><u>49,018</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Net Assets Available for Benefits

Emergency Services Volunteer Length of Service Award Program

Year Ended December 31, 2020

Balance - December 31, 2019		\$	241,199
Increased by:			
Service Award Contribution	\$	49,018	
Gain on Investments		<u>29,569</u>	
Service Award Contribution			<u>78,587</u>
			319,786
Decreased by:			
Account Charges	\$	<u>1,250</u>	
Balance - December 31, 2020		\$	<u><u>318,536</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Cash

General Capital Fund

Year Ended December 31, 2020

Balance - December 31, 2019		\$	1,200,347
Increased by Receipts:			
Bond Anticipation Notes Proceeds	\$	1,055,800	
Budget Appropriation -			
Deferred Charges to Future Taxation - Unfunded		83,000	
Capital Improvement Fund		42,500	
Down Payment on Improvements		72,295	
Grant Proceeds		175,779	
Interfunds		669,279	
Reserve for Payment of Debt		155,500	
Reserve for Developer Contribution		481,250	
			<u>2,735,403</u>
			3,935,750
Decreased by Disbursements:			
Improvement Authorizations		2,053,391	
Interfunds		669,279	
Bond Anticipation Notes Proceeds		238,500	
Encumbrances		309,763	
Reserve for Payment of Debt		235,481	
Fund Balance		47,626	
			<u>3,554,040</u>
Balance - December 31, 2020		\$	<u><u>381,710</u></u>

BOROUGH OF BOGOTA, N.J.

Analysis of Cash

General Capital Fund

Year Ended December 31, 2020

Reserve for Payment of Debt	\$ 155,500
Reserve for Developer Contribution	481,250
Down Payment on Improvements	23,100
Cash on Hand	287,438

Improvement Authorizations:

Ordinance

<u>Number</u>	<u>Improvement Description</u>	
1442	Acquisition of Passenger Bus	(1,111)
1443	Improvements to Municipal Facilities	(1,724)
1492	Reconstruction of West Shore Ave	(149,000)
1511	Various Public Improvements	559,730
1516	Resurfacing of Leonia Ave (Phase III & IV)	111,172
1522	Improvement to Palisade Avenue (Phase III)	11,016
1523	Various Public Improvements	51,082
1528	Rehab. of Basketball and Tennis Courts at Olsen Park	(10,106)
1532	Construction of New Rec Center at Olsen Park	104,913
1541	Various Public Improvements	(764,693)
1542	Reconstruction of Pine Street	(228,771)
1544	Resurfacing of Leonia Avenue (Phase V)	(201,922)
1547	Resurfacing of Central Avenue	(91,164)
1549	Acquisition of Real Property	30,000
1550	Replacement of ADA Curb Ramps on Main St	15,000
		<u>\$ 381,710</u>

BOROUGH OF BOGOTA, N.J.

Schedule of Interfunds

General Capital Fund

Year Ended December 31, 2020

	Due from/(to) Balance <u>Dec. 31, 2019</u>	<u>Increased</u>	<u>Decreased</u>	Due from/(to) Balance <u>Dec. 31, 2020</u>
Current Fund	\$	188,029	188,029	
Other Trust Fund	<u> </u>	<u>481,250</u>	<u>481,250</u>	<u> </u>
	\$ <u> </u>	<u>669,279</u>	<u>669,279</u>	<u> </u>
Disbursements		669,279		
Receipts			669,279	
		<u> </u>	<u> </u>	
		\$ <u>669,279</u>	\$ <u>669,279</u>	

BOROUGH OF BOGOTA, N.J.

Schedule of Grants Receivable

General Capital Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$	117,468
Increased by:		
Grants Awarded		<u>507,000</u>
		624,468
Decreased by:		
Cash Receipt		<u>175,779</u>
Balance - December 31, 2020	\$	<u><u>448,689</u></u>

Ord. 1516 - DOT	\$	93,189
Ord. 1542 - DOT		205,000
Ord. 1544 - DOT		50,500
Ord. 1547 - CDBG		<u>100,000</u>
	\$	<u><u>448,689</u></u>

BOROUGH OF BOGOTA, N.J.

**Schedule of Deferred Charges to Future
Taxation - Funded**

General Capital Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ 7,595,000
Decreased by:	
Current Year Budget Appropriations:	
Serial Bonds	620,000
Balance - December 31, 2020	\$ <u><u>6,975,000</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

General Capital Fund

Year Ended December 31, 2020

Ordinance Number	Improvement Description	Balance	2020	Decreased	Balance	Analysis of Balance, Dec. 31, 2020			
		Dec. 31, 2019	Authorizations		Dec. 31, 2020	Financed by Bond Anticipation Notes	Expenditures	Unexpended Improvement Authorization	Overfunded Ordinance
General Improvements:									
1442	Acquisition of Passenger Bus	\$ 1,111			1,111			1,111	
1443	Improvements to Municipal Facilities	1,724			1,724			1,724	
1467	Refunding Bonds (Tasca)	83,000		83,000					
1492	Reconstruction of West Shore Ave	149,000			149,000			149,000	
1516	Resurfacing of Leonia Ave (Phase III & IV)	117,636		24,279	93,357	380,795			
1522	Improvement to Palisade Avenue (Phase III)	103,800			103,800	103,800			
1523	Various Public Improvements	952,000			952,000	952,000			
1528	Rehab. of Basketball and Tennis Courts at Olsen Park	319,000			319,000		10,106		308,894
1532	Construction of New Rec Center at Olsen Park	4,350,000			4,350,000				4,350,000
1541	Various Public Improvements		1,006,000		1,006,000		764,693		241,307
1542	Reconstruction of Pine Street		260,000		260,000		228,771		31,229
1544	Resurfacing of Leonia Avenue (Phase V)		380,000	151,500	228,500		201,922		26,578
1547	Resurfacing of Central Avenue		109,500		109,500		91,164		18,336
1549	Acquisition of Real Property		570,000		570,000				570,000
1550	Replacement of ADA Curb Ramps on Main St		285,000		285,000				285,000
		\$ 6,077,271	2,610,500	258,779	8,428,992	1,436,595	1,448,491		5,831,344
									(287,438)
Grants Received 175,779									
Budget Appropriation 83,000									
\$ 258,779									
Improvement Authorizations - Unfunded \$ 5,893,442									
Less: Unexpended proceeds of Bond Anticipation Notes									
Ordinance:									
						1522	11,016		
						1523	51,081		
								62,097	
								\$ 5,831,345	

BOROUGH OF BOGOTA, N.J.

Schedule of General Serial Bonds Payable

General Capital Fund

Year Ended December 31, 2020

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding, December 31, 2020		Interest Rate	Balance Dec. 31, 2019	Decreased	Balance Dec. 31, 2020
			Date	Amount				
2012 General Improvement Bonds	12/01/2002	3,295,000	12/1/21-22	320,000	2.00%	1,920,000	320,000	1,600,000
			12/1/23-24	320,000	2.50%			
			12/1/25	320,000	3.00%			
2019 General Improvement Bonds	05/01/2019	5,675,000	5/1/21-25	300,000	2.00%			
			5/1/26	500,000	2.25%			
			5/1/27	525,000	2.50%			
			5/1/28	525,000	3.00%			
			5/1/29	550,000	3.00%			
			5/1/30	575,000	3.00%			
			5/1/31-32	600,000	3.00%	5,675,000	300,000	5,375,000
						\$ 7,595,000	620,000	6,975,000

BOROUGH OF BOGOTA, N.J.

Schedule of Bond Anticipation Notes Payable

General Capital Fund

Year Ended December 31, 2020

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2019</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2020</u>
1467	Refunding Bonds (Tasca)	11/13/15				83,000		83,000	
1493	Reconstruction of Leonia Ave Phase II	05/12/17				155,500		155,500	
1516	Resurfacing of Leonia Ave Phase III & IV	04/18/19	04/17/20	04/16/21	0.75%	380,795	380,795	380,795	380,795
1522	Improvement of Palisades Ave Phase III	04/17/20	04/17/20	04/16/21	0.75%		103,800		103,800
1523	Various Public Improvements	04/17/20	04/17/20	04/16/21	0.75%		952,000		952,000
						<u>\$ 619,295</u>	<u>1,436,595</u>	<u>619,295</u>	<u>1,436,595</u>
						Cash	1,055,800		
						Budget Appropriation		238,500	
						Renewed	380,795	380,795	
						<u>\$ 1,436,595</u>	<u>619,295</u>		

BOROUGH OF BOGOTA, N.J.

Schedule of Improvement Authorizations

General Capital Fund

Year Ended December 31, 2020

Ordinance Number	Improvement Description	Adopted	Ordinance Amount	Balance Dec. 31, 2019		2020 Authorizations	Paid or Charged	Balance Dec. 31, 2020	
				Funded	Unfunded			Funded	Unfunded
1476	Various Public Improvements	02/18/16	1,340,000		950		950		
1488	Various Improvements to Buildings	11/10/16	300,000		131		131		
1493	Reconstruction of Leonia Ave (Phase II)	02/02/17	200,000		2,268		2,268		
1494	Various Public Improvements	04/06/17	995,000		16,319		16,319		
1511	Various Public Improvements	04/19/18	1,265,000		604,439		44,709	559,730	
1516	Resurfacing of Leonia Ave (Phase III & IV)	08/16/18	500,000		78,450		(32,722)	111,172	11,016
1522	Improvement to Palisade Avenue (Phase III)	04/04/19	109,000		28,381		17,365		51,082
1523	Various Public Improvements	04/04/19	1,000,000		391,488		340,406		
1528	Rehab. of Basketball and Tennis Courts at Olsen Park	08/15/19	335,000	16,000	319,000		26,106		308,894
1532	Construction of New Rec Center at Olsen Park	10/03/19	4,600,000	248,222	4,350,000		143,309	104,913	4,350,000
1541	Various Public Improvements	04/16/20	1,057,000			1,057,000	815,693		241,307
1542	Reconstruction of Pine Street	04/16/20	260,000			260,000	228,771		31,229
1544	Resurfacing of Leonia Avenue (Phase V)	06/04/20	380,000			380,000	353,422		26,578
1547	Resurfacing of Central Avenue	10/01/20	115,000			115,000	96,664		18,336
1549	Acquisition of Real Property	11/12/20	600,000			600,000		30,000	570,000
1550	Replacement of ADA Curb Ramps on Main St	11/12/20	300,000			300,000		15,000	285,000
				\$ 966,779	5,088,869	2,712,000	2,053,391	820,815	5,893,442
				Capital Improvement Fund		52,305			
				Down Payment on Improvements		49,195			
				Deferred Charges to Future Taxation - Unfunded		2,610,500			
				\$		2,712,000			

BOROUGH OF BOGOTA, N.J.

Schedule of Encumbrances

General Capital Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ 309,763
Decreased by:	
Cash Disbursements	<u>309,763</u>
Balance - December 31, 2020	\$ <u><u> </u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Capital Improvement Fund

General Capital Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ 9,805
Increased by:	
Budget Appropriation	<u>42,500</u>
	52,305
Decreased by:	
Appropriated to Finance Improvement Authorizations	<u>52,305</u>
Balance - December 31, 2020	\$ <u><u> </u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Down Payment on Improvements

General Capital Fund

Year Ended December 31, 2020

Increased by:

Emergency Budget Appropriation	\$ 72,295
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Decreased by:

Appropriated to Finance Improvement Authorizations	<u>49,195</u>
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Balance - December 31, 2020	\$ <u><u>23,100</u></u>
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BOROUGH OF BOGOTA, N.J.

Schedule of Reserve for Payment of Debt

General Capital Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$ 235,481
Increased by:	
Cash Receipts	<u>155,500</u>
	390,981
Decreased by:	
Budgeted Revenue - Current Fund	<u>235,481</u>
Balance - December 31, 2020	\$ <u><u>155,500</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Reserve for Grants Receivable

General Capital Fund

Year Ended December 31, 2020

Balance - December 31, 2019	\$	117,468
Increased by:		
Grants Awarded		<u>507,000</u>
		624,468
Decreased by:		
Grant Proceeds		<u>175,779</u>
Balance - December 31, 2020	\$	<u><u>448,689</u></u>
Ord. 1516 - DOT		93,189
Ord. 1542 - DOT		205,000
Ord. 1544 - DOT		50,500
Ord. 1547 - CDBG		<u>100,000</u>
	\$	<u><u>448,689</u></u>

BOROUGH OF BOGOTA, N.J.

Schedule of Reserve for Developer Contribution

General Capital Fund

Year Ended December 31, 2020

Increased by:

Cash Receipt

\$ 481,250

Balance - December 31, 2020

\$ 481,250

BOROUGH OF BOGOTA, N.J.

Schedule of Bonds and Notes Authorized But Not Issued

General Capital Fund

Year Ended December 31, 2020

Ordinance Number	<u>Improvement Description</u>	Balance	2020	Decreased by	Balance
		<u>Dec. 31, 2019</u>	<u>Authorizations</u>		<u>Dec. 31, 2020</u>
		\$			
1442	Acquisition of Passenger Bus	1,111			1,111
1443	Improvements to Municipal Facilities	1,724			1,724
1492	Reconstruction of West Shore Ave	149,000			149,000
1522	Improvement to Palisade Avenue (Phase III)	103,800		103,800	
1523	Various Public Improvements	952,000		952,000	
1528	Rehab. of Basketball and Tennis Courts at Olsen Park	319,000			319,000
1532	Construction of New Rec Center at Olsen Park	4,350,000			4,350,000
1541	Various Public Improvements		1,006,000		1,006,000
1542	Reconstruction of Pine Street		260,000		260,000
1544	Resurfacing of Leonia Avenue (Phase V)		380,000	151,500	228,500
1547	Resurfacing of Central Avenue		109,500		109,500
1549	Acquisition of Real Property		570,000		570,000
1550	Replacement of ADA Curb Ramps on Main St		285,000		285,000
		<u>\$ 5,876,635</u>	<u>2,610,500</u>	<u>1,207,300</u>	<u>7,279,835</u>
				Notes Issued	1,055,800
				Grants Received	151,500
				<u>\$ 1,207,300</u>	

BOROUGH OF BOGOTA

PART II

**LETTER ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS**

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2020



WIELKOTZ & COMPANY ^{LLC}

CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and
Members of the Borough Council
Borough of Bogota
County of Bergen, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements – regulatory basis of the Borough of Bogota in the County of Bergen as of and for the year ended December 31, 2020 and the related notes to the financial statements, and have issued our report thereon dated July 27, 2021, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements-regulatory basis, we considered the Borough of Bogota's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Bogota's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of Bogota's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Honorable Mayor and
Members of the Borough Council
Page 2.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We did identify certain immaterial deficiencies in internal control that we have reported to management of the Borough of Bogota in the accompanying comments and recommendations section of this report.

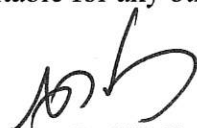
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Bogota's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Borough of Bogota in the accompanying comments and recommendations section of this report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Bogota's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Bogota's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.


Steven D. Wielkotz, C.P.A.
Registered Municipal Accountant
No. CR00413


WIELKOTZ & COMPANY, LLC
Certified Public Accountants
Pompton Lakes, New Jersey

July 27, 2021



BOROUGH OF BOGOTA

GENERAL COMMENTS

Contracts and Agreements

N.J.S.A. 40A:11-3 states:

- a. When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c.198 (C.40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to 25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (i) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, c.198 (C.40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.
- c. The Governor, in consultation with the Department of the Treasury, shall no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, c.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, c.198(C.40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. The adjustment shall become effective on July 1 of the year in which it is made.

N.J.S.A. 40A:11-4 states:

- a. Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder.

BOROUGH OF BOGOTA

GENERAL COMMENTS (CONTINUED)

Effective July 1, 2010, the bid threshold, in accordance with N.J.S.A. 40A:11-3 and 40A:11-4 (as amended) is \$17,500 and with a qualified purchasing agent the threshold may be up to \$36,000. On July 1, 2015, the threshold was increased to \$40,000 and on July 1, 2020 increased to \$44,000 with a qualified purchasing agent.

Effective January 1, 2011, P.L., 2009, c.166 eliminated the previous lower non-qualified purchasing agent threshold of \$26,000. Thus a contracting unit without a qualified purchasing agent now has a maximum bid threshold of \$17,500.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Road Resurfacing
CDBG Road Resurfacing at Central Avenue
Pine Street Improvement Project

Resolutions were adopted authorizing the awarding of contracts and agreements for "Professional Services" N.J.S. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed. No violations were disclosed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S. 40A:11-6.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body, on January 1, 2020, adopted the following amended resolution authorizing interest to be charged on delinquent taxes:

BOROUGH OF BOGOTA

GENERAL COMMENTS (CONTINUED)

“NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Bogota, that taxes due to the Borough shall be payable February 1st, May 1st, August 1st, and November 1st each year, after which dates, if unpaid, shall become delinquent and from and after the respective dates herein before provided for taxes to become delinquent, the tax payer or property assessed shall be subject to interest at 8% per annum on the first \$1,500 and 18% thereafter.

ALSO, BE IT RESOLVED, that in the event said taxes shall be paid within ten days from the due date the interest shall be waived except in the office of the Tax Collector is closed on the tenth day of February, May, August or November then the grace period shall be extended to include the first business day thereafter; and,

BE IT FURTHER RESOLVED that the interest rates so stated will revert back to the due date of any installment of taxes or assessments received after the expiration of the ten-day grace period or as otherwise provided in the Resolution.”

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

A tax sale was held on December 17, 2020, and was complete.

Inspection of the sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	<u>Number of liens</u>
2020	4
2019	1
2018	1

BOROUGH OF BOGOTA
COMMENTS AND RECOMMENDATIONS
DECEMBER 31, 2020

COMMENTS:

1. There are old reconciling items on bank reconciliations for the following accounts: Current Fund, Other Trust Fund and Animal Control Trust Fund.
2. A disallowed transfer resulted in an overexpenditure of appropriations in the amount of \$17,783.
3. Outside office cash receipt ledgers were not in agreement with the amounts recorded in the Finance Office's Revenue Report.
4. The Building Department did not turn over checks received to the Finance Office in a timely manner.
5. In some instances, the amount charged for building permits were not in agreement with the Borough's fee schedule.
6. State and County Coop contracts are not being awarded through resolution in the minutes.
7. Two emergency purchases exceeding the quote threshold were not approved in the minutes.
8. In two instances, purchases that exceeded the bid threshold did not go out for bid.
9. Political Contribution forms were not received from all vendors required to submit them.
10. The request for bids newspaper advertisement for two bids chosen for audit were unavailable.
11. All employees eligible to be enrolled in the DCRP were not enrolled.
12. There are deferred charges to future taxation – unfunded balances as of December 31 over 5 years where the projects have been completed and payments made from cash not provided by the ordinances with unfinanced cost.
13. The Borough's fixed asset report was not updated for additions and deletions.

RECOMMENDATIONS:

1. That old reconciling items on the Borough's bank reconciliations be reviewed and the proper action be taken.
2. That only allowed transfers be made between budget line items.
3. That all outside office cash receipt ledgers be in agreement with the amounts recorded in the Finance Office's Revenue Report.
4. That the Building Department turn over cash receipts to the finance office within 48 hours of receipt.
5. That fees charged for building permits be in agreement with the Borough's fee schedule.
6. That State and County Coop contracts be awarded in the minutes.
7. That emergency purchases be approved in the minutes.
8. That all purchases that exceed the bid threshold go out for bids.
9. That Political Contribution forms be received from all vendors required to submit them.
10. That newspaper advertisements for the request for bids be available for audit.
11. That all employees eligible for enrollment in the DCRP be enrolled.
12. That deferred charges to future taxation – unfunded balances over 5 years old, where the project has been completed, be funded.
13. That the Borough updated its fixed asset report annually.

BOROUGH OF BOGOTA

STATUS OF PRIOR YEAR AUDIT FINDINGS/RECOMMENDATIONS

A review was performed on all prior year recommendations and corrective action was taken on all except for the Findings/Recommendations marked with an “*”.

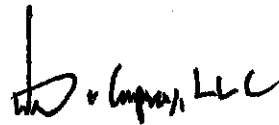
ACKNOWLEDGMENT

We received the complete cooperation of all of the officials of the municipality and we greatly appreciate the courtesies extended to all members of the audit team.

Respectfully submitted,



Steven D. Wielkottz
Registered Municipal Accountant
No. CR00413



WIELKOTZ & COMPANY, LLC
Certified Public Accountants
Pompton Lakes, New Jersey

July 27, 2021