Agenda | Borough Hall Council Chambers | November 7, 2024
Open Session | 375 Larch Ave, Bogota, NJ 07603 | 7:30pm

Mayor
Daniele Fede

Council President
Consuelo Carpenter

Councilmember
Lisa Kohles

Councilmember
Patrick H. McHale

Councilmember
John Mitchell

Councilmember
Robert Robbins

Councilmember
Diana Vergara

Borough Administrator
Conall O'Malley

Borough Attorney
William Betesh

Borough Clerk
Yenlys Flores-Bolivard

BOROUGH OF BOGOTA
Mayor and Council Regular Meeting

PLEASE TAKE NOTICE THAT in accordance with the Open Meeting Act, N.J.S.A. 10:4-1, et seq the notice for this meeting's time, date, location, and agenda fulfills the requirements, by sending a copy to the newspapers officially designated for 2024, filing a copy in the Borough Clerk's Office and posting it on the Borough Building bulletin board.

The Borough of Bogota will hold a Public Meeting at 7:30 p.m. on Thursday, November 7, 2024 to address such matters of business as may be brought before the Mayor and Council. This meeting will be held at Borough Hall Council Chambers, 375 Larch Ave, Bogota, NJ 07603.

I. PLEDGE OF ALLEGIANCE

II. MAYOR'S ANNOUNCEMENT

III. ROLL CALL

Mayor Fede
Council President Carpenter
Councilwoman Kohles
Councilman McHale
Councilman Mitchell
Councilman Robbins
Councilwoman Vergara

Also Attending:
Borough Administrator O'Malley
Borough Attorney Betesh
Borough Clerk Yenlys Flores-Bolivard

IV. NOTICE OF PUBLIC HEARING

V. CITIZEN REMARKS

One five (5) minute time limit per person

VI. COUNCIL RESPONSE TO CITIZENS REMARKS

VII. CEREMONIES (IF ANY)

VIII. DISCUSSION

1. Ordinance - Business Hours of Operation

IX. INTRODUCTION OF ORDINANCES

1627 - BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF $4,450,000 FOR THE CONSTRUCTION OF A NEW RECREATION/COMMUNITY CENTER AT OLSEN PARK IN, BY AND FOR THE BOROUGH OF BOGOTA, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

1628 - ORDINANCE AMENDING CH 2 – RECREATION COMMITTEE

1629 - BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS IMPROVEMENTS TO VETERAN'S PARK IN, BY AND FOR THE BOROUGH OF BOGOTA, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF $125,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

X. PUBLIC HEARING & ADOPTION OF ORDINANCES

None

XI. CONSENT AGENDA

A. Resolutions

2024-227 Capital Budget Amendment - Veterans Park
2024-228 Authorizing Electronic Tax Sale
2024-229 Authorizing the advertisement of RFQs for 2025
2024-231 Approve Network Services Proposal
2024-232 Approve Recycle Away- Purchase of Borough Garbage Receptacles

B. Resolution to be Voted Separately

1. PC24-17 Payment of Claims
2. 2024-230 Approval of Crossing Guard Services Agreement

C. Approvals

1. Regular Meeting Minutes – October 17, 2024
2. Battalion Chief Nomination for 2025 – Alex Breuss

XII. OTHER AGENDA ITEMS – OLD BUSINESS

None

XIII. CORRESPONDENCE/PETITIONS (read by Clerk)

None

XIV. 2ND CITIZEN REMARKS

One five (5) minute time limit per person

XV. REPORTS

Five (5) minute time limit

Mayor Fede
Council President Carpenter
Councilwoman Kohles
Councilman McHale
Councilman Mitchell
Councilman Robbins
Councilwoman Vergara
Administrator O'Malley
Borough Attorney Betesh
Borough Clerk Flores-Bolivard

XVI. CLOSED SESSION

Authorizing Meeting Not Open to the Public, Pursuant to NJSA 10:4-12
Resolution no. 2024-233

1. Personnel

XVII. ADJOURNMENT

Agenda is subject to change

NEXT COUNCIL MEETINGS

Thursday beginning at 7:30 pm in the Council Chambers of 375 Larch Ave, Bogota, NJ 07603, unless otherwise noted and /or advertised:

Work Session	Regular Mayor and Council Meeting
December 5	**December 19**

Council meeting dates are subject to change.

YFB

BOROUGH OF BOGOTA

ORDINANCE NO. 1627 **INTRODUCTION** **DATE:** November 7, 2024

Bond Ordinance to allocated additional funds for the Recreation Center $4,450,000.00

BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF $4,450,000 FOR THE CONSTRUCTION OF A NEW RECREATION/COMMUNITY CENTER AT OLSEN PARK IN, BY AND FOR THE BOROUGH OF BOGOTA, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

WHEREAS, the Borough Council of the Borough of Bogota has heretofore authorized the construction of a new recreation/community center at Olsen Park in, by and for the Borough and appropriated the aggregate sum of $4,550,000 therefor pursuant to Ordinance No. 1532 adopted by the Borough Council of said Borough on October 3, 2019, as supplemented by Ordinance No. 1560 adopted by the Borough Council of said Borough on May 20, 2021; and

WHEREAS, the Borough Council now finds and determines that the additional sum of $4,450,000 is required for such improvement, NOW, THEREFORE,

BE IT ORDAINED by the Borough Council of the Borough of Bogota, in the County of Bergen, State of New Jersey (the "Borough"), as follows:

Section 1. The additional sum of $4,450,000 is hereby appropriated to the payment of the cost of the improvement authorized by Ordinance No. 1532 adopted by the Borough Council of the Borough on October 3, 2019, as supplemented by Ordinance No. 1560 adopted by the Borough Council of the Borough on May 20, 2021 (collectively, the "Prior

Ordinance"). Said additional appropriation shall be met from the down payment appropriated and from the proceeds of the sale of the bonds authorized by this ordinance. Said improvement has been and shall be made as a general improvement and no part of the cost thereof has been nor shall be assessed against property specially benefitted.

Section 2. It is hereby determined and stated that (1) the making of such improvement (hereinafter referred to as "purpose") is not a current expense of the Borough, and (2) it is necessary to finance said purpose by the issuance of obligations of the Borough pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the estimated cost of said purpose authorized by the Prior Ordinance is $9,000,000, including the sum of $4,550,000 appropriated by the Prior Ordinance and the $4,450,000 appropriated by this ordinance, and (4) $2,117,740 of said sum is to be provided by the down payment, including the $217,400 appropriated by the Prior Ordinance and the $1,900,340 hereinafter appropriated to finance said purpose, and (5) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is $6,882,260, including the $4,332,600 authorized by the Prior Ordinance and the $2,549,660 hereinafter authorized, and (6) the cost of such purpose includes the aggregate amount of $1,100,000, including the sum of $380,000 stated in the Prior Ordinance and the sum of $720,000 hereby stated, which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 3. It is hereby determined and stated that the aggregate sum of $1,900,340 (consisting of (A) $1,795,340 in the Reserve for Developer's Contributions for Recreation in the Borough's General Capital Fund and (B) $105,000 in the Reserve for Sale of Assets) is now available to serve as the down payment on said purpose. The sum of $1,900,340 is hereby appropriated from such moneys to the payment of the cost of said purpose.

Section 4. To finance said purpose, bonds of the Borough of an aggregate principal amount not exceeding $2,549,660 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of the Borough of an aggregate principal amount not exceeding $2,549,660 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance, shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer and shall be under the seal of the Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance, and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of thirty years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of the Borough, and that such statement so filed shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by

$2,549,660 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.

Section 9. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purpose shall be applied to the payment of the cost of such purpose or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purpose shall be reduced accordingly.

Section 10. The Borough intends to issue bonds or notes to finance the cost of the improvement authorized by the Prior Ordinance and described herein. If the Borough incurs such costs prior to the issuance of such bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this ordinance.

Section 11. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 12. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

BOROUGH OF BOGOTA

BOND ORDINANCE NO. 1627 **INTRODUCTION** **DATE:** November 7, 2024

INTRODUCTION ADOPTED: November 7, 2024

Councilperson	Motion	Second	Yes	No	Absent	Recuse	Abstain
Council President Carpenter							
Councilwoman Kohles							
Councilman McHale							
Councilman Mitchell							
Councilman Robbins							
Councilwoman Vergara							

CERTIFICATION

ATTEST: APPROVED:

______________________________ ______________________________

Borough Clerk Mayor

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of an ordinance introduced by the Borough of Bogota at a meeting held on November 7, 2024.

BOROUGH OF BOGOTA

ORDINANCE NO. 1628 INTRODUCTION DATE: November 7, 2024

AN ORDINANCE AMENDING CHAPTER 2 OF THE BOGOTA CODE, ENTITLED "ADMINISTRATION"

WHEREAS, Chapter 2 of the Bogota Code sets forth the administrative rules and regulations applicable within the Borough, and;

WHEREAS, Section 2-8 of Chapter 2 sets forth the rules and regulations applicable to the Bogota Recreation Committee (hereinafter the "Committee"); and,

WHEREAS, Section 2-8.2 of the Borough Code sets forth the membership and composition of the Committee; and,

WHEREAS, the Committee currently consists of seven (7) regular members, together with two (2) alternates; and,

WHEREAS, the Mayor and Council have determined that the operation of the Committee would be enhanced by reducing the number of regular members from seven (7) to five (5).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Bogota, that Chapter 2 of the Bogota Code is hereby amended as follows:

SECTION 1: AMENDMENT TO SECTION 2-8.2, ENTITLED "COMMITTEE CREATED; TITLE; MEMBERSHIP; TERM; VACANCIES".

Section 2-8.2(a) is hereby amended, revised and supplemented as follows:

a. The Recreation Committee shall consist of *five* members, along with two alternates, appointed by *the* Mayor with the consent of the Council.

SECTION 2: SEVERABILITY.

If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

SECTION 3: INCONSISTENCY.

Any and all ordinances, or parts thereof, in conflict or inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to such extent as they are so in conflict or inconsistent.

SECTION 4: EFFECTIVE DATE

This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

BOND ORDINANCE NO. 1628 INTRODUCTION DATE: November 7, 2024

AN ORDINANCE AMENDING CHAPTER 2 OF THE BOGOTA CODE, ENTITLED "ADMINISTRATION"

INTRODUCTION ADOPTED: November 7, 2024

Councilperson	**Motion**	**Second**	**Yes**	**No**	**Absent**	**Recuse**	**Abstain**
Council President Carpenter							
Councilwoman Kohles							
Councilman McHale							
Councilman Mitchell							
Councilman Robbins							
Councilwoman Vergara							

CERTIFICATION

ATTEST: APPROVED:

______________________________ ____________________________

Borough Clerk Mayor

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of an ordinance introduced by the Borough of Bogota at a meeting held on November 7, 2024.

BOROUGH OF BOGOTA

BOND ORDINANCE NO. 1629 **INTRODUCTION** **DATE:** November 7, 2024

Veteran's Park Improvements - $125,000

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS IMPROVEMENTS TO VETERAN'S PARK IN, BY AND FOR THE BOROUGH OF BOGOTA, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF $125,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Borough Council of the Borough of Bogota, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Bogota, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to undertake various improvements to Veteran's Park in, by and for the Borough. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of $125,000 is hereby appropriated to the payment of the cost of making the improvements described in Section 1 of this ordinance (hereinafter referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 40A:2-11(c) because this ordinance involves a project to be funded by a State grant. It is anticipated that a Local Recreation Improvement Grant in the amount of $68,000 from the State of New Jersey Department of Community Affairs shall be received by the Borough to finance the cost of the improvements described in Section 1 hereof. Said grant funds shall be applied as set forth in Section 9 hereof. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that (1) said purpose is not a current expense of the Borough, (2) it is necessary to finance said purpose by the issuance of obligations of the Borough pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), (3) the estimated cost of said purpose is $125,000, (4) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is $125,000, and (5) the cost of said purpose, as hereinbefore stated, includes the aggregate amount of $25,500, which is estimated to be necessary to finance the cost of said purpose, including architect’s fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. To finance said purpose, bonds of the Borough of an aggregate principal amount not exceeding $125,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of the Borough of an aggregate principal amount not exceeding $125,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance, shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer and shall be under the seal of the Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes and to issue said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance, and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of fifteen years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of the Borough, and that such statement so filed shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by $125,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.

Section 9. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of said purpose shall be applied to the payment of the cost of said purpose or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for said purpose shall be reduced accordingly.

Section 10. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 11. The Borough intends to issue bonds or notes to finance the cost of the improvements described in Section 1 of this bond ordinance. If the Borough incurs such costs prior to the issuance of such bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 12. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

BOND ORDINANCE NO. 1629 INTRODUCTION DATE: November 7, 2024

Veteran's Park Improvements - $125,000

INTRODUCTION: November 7, 2024

Councilperson	Motion	Second	Yes	No	Absent	Recuse	Abstain
Council President Carpenter							
Councilwoman Kohles							
Councilman McHale							
Councilman Mitchell							
Councilman Robbins							
Councilwoman Vergara							

CERTIFICATION

✓
ATTEST: APPROVED:

______________________________ ______________________________
Borough Clerk Mayor

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance adopted by the Borough of Bogota at a meeting held on November 7, 2024.

RESOLUTION # 2024-227

DATE: 11-07-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	RECUSE	MOTION	SECOND
C. Carpenter							
L. Kohles							
P. McHale							
J. Mitchell							
R. Robbins							
D. Vergara							
Mayor D. Fede (Tie Vote Only)							

Capital Budget Amendment - Veterans Park

See attached.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council at a meeting held on 11-07-2024.

____

Yenlys Flores-Bolivard**,** Municipal Clerk

R#2024-227

Whereas, the local capital budget for the year 2024 was adopted on the 20th day of June 2024; and,

Whereas, it is desired to amend said adopted capital budget section,

Now, Therefore Be It Resolved, by the Governing Body of the Borough of Bogota, County of Bergen
that the following amendment(s) to the adopted capital budget be made:

FROM

CAPITAL BUDGET (Current Year Action)

2024

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2024 5a 2024 Budget Appropriations	5b Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	6 TO BE FUNDED IN FUTURE YEARS
TOTAL ALL PROJECTS		$ 10,040,000			$ 1,982,340		$ -	$ 5,857,660	$ 2,200,000.00

3 YEAR CAPITAL PROGRAM 2024 - 2026

Anticipated Project Schedule and Funding Requirement

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR Budget Year 2024	2025	2026	2027	2028	2029
TOTALS ALL PROJECTS		$ 10,040,000	$ -	$ 7,840,000	$ 1,100,000	$ 1,100,000			

3 YEAR CAPITAL PROGRAM 2024 - 2026

SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations Current Year 2024	Future Years	4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid And Other Funds	7 BONDS AND NOTES General	Self Liquidating	Assessment	School
Various Public Improvements	$ 1,715,000.00			$ 82,000.00			$ 1,633,000.00			
Reconstruction of Fairview Ave	$ 1,300,000.00						$ 1,300,000.00			
Various Public Improvements	$ 1,100,000.00						$ 1,100,000.00			
Road and Sanitary Sewer Improvements	$ 1,100,000.00						$ 1,100,000.00			
Sidewalk, Curb and Driveway Apron	$ 375,000.00						$ 375,000.00			
Replacement in the Vicinity of Bixby School	$ 4,450,000.00			$ 1,900,340.00			$ 2,549,660.00			
Additional Funding For the Construction										
Of A New Recreation/Community Center										
TOTAL ALL PROJECTS	$ 10,040,000.00	$ -	$ -	$ 1,982,340.00	$ -	$ -	$ 8,057,660.00			

TO
CAPITAL BUDGET (Current Year Action)
2024

1 PROJECT		2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2024 Budget Appro-priations	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2024 5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	6 To Be Funded in Future Years
Various Improvements to Veterans Park			$ 125,000.00						$ 125,000.00	
TOTALS ALL PROJECTS			$ 125,000.00	$ -		$ -			$ 125,000.00	

R#2024-227

3 YEAR CAPITAL PROGRAM 2024 - 2026
Anticipated PROJECT Schedule and Funding Requirement

1 PROJECT		2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	ESTIMATED COMPLETION TIME	Budget Year 2024	2025	5 FUNDING AMOUNTS PER YEAR 2026	2027	2028	2029
Various Improvements to Veterans Park			$ 125,000.00	2024	$ 125,000.00					
0										
TOTALS ALL PROJECTS			$ 10,165,000.00		$ 7,965,000.00	$ 1,100,000.00	$ 1,100,000.00			

3 YEAR CAPITAL PROGRAM 2024 - 2026
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations Current Year 2024	Future Years	4 Capital Improvement Fund	5 Reserved Prior Year	6 Grants in Aid and Other Funds	7 BONDS AND NOTES General	Self Liquidating	Assessment	School
Various Improvements to Veterans Park	$ 125,000.00						$ 125,000.00			
0										
TOTALS ALL PROJECTS	$ 10,165,000.00						$ 8,182,660.00			

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 7th day of November 2024

Certified by me

(DATE)

MUNICIPAL CLERK

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 7th day of November, 2024

Certified by me

(DATE)

MUNICIPAL CLERK

RESOLUTION # 2024-228

DATE: 11-07-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	RECUSE	MOTION	SECOND
C. Carpenter							
L. Kohles							
P. McHale							
J. Mitchell							
R. Robbins							
D. Vergara							
Mayor D. Fede (Tie Vote Only)							

AUTHORIZING ELECTRONIC TAX SALE

WHEREAS, NJSA 54:5-19.1 authorizes municipalities to conduct electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/Real Auction.com to conduct electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Borough of Bogota wishes to participate in an electronic sale.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota, that the Tax Collector is hereby authorized to participate in the electronic tax sale and submit to the Director of Local Government Services if necessary.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council at a meeting held on 11-07-2024.

____

Yenlys Flores-Bolivard**,** Municipal Clerk

RESOLUTION # 2024-229

DATE: 11-07-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	RECUSE	MOTION	SECOND
C. Carpenter							
L. Kohles							
P. McHale							
J. Mitchell							
R. Robbins							
D. Vergara							
Mayor D. Fede (Tie Vote Only)							

AUTHORIZING THE ADVERTISEMENT OF RFQs FOR 2025

PUBLIC NOTICE FOR THE SOLICITATION OF PROFESSIONAL SERVICES CONTRACTS FOR THE YEAR 2025 BY A REQUEST FOR QUALIFICATION ("RFQ")

I. Notice of Request for Qualifications Statement

The Borough of Bogota ("Borough") is soliciting qualification statements from interested persons and/or firms for awarding contracts for the provision of the services listed below, in the year 2025, through a Request for Qualification Process ("RFQ"). Individual persons and/or firms interested in assisting the Borough with the provision of these services must prepare and submit a Qualification Statement in accordance with the procedure in the RFQs. The Borough will review Qualification Statements only from those persons or firms that submit a Qualification Statement that includes substantially all the information required to be included as described, in the sole judgment of the Borough's Mayor and Council.

The Borough intends to qualify person(s) and/or firm(s) that: (a) possess(es) the professional, financial, and administrative familiarity with the Borough, and the experience, training, and capabilities to provide the proposed services, and (b) agrees to and meets the terms and conditions determined by the Borough that provides the greatest benefit to the taxpayers of Bogota.

The selection of qualified respondents is not subject to the public bidding or competitive contracting provisions of the Local Public Contracts Law, NJSA 40A:11-1 et seq. The selection is, however, subject to the fair and open process authorized by the "New Jersey Local Unit Pay to Play" Law, NJSA 19:44A-20.4 et seq. The Borough has structured a procurement process that seeks to obtain the desired results, while establishing a competitive process to assure that each person and/or firm is provided an equal opportunity to submit a Qualification Statement in response to RFQ.

Qualification Statements must be submitted to and be received by Yenlys Flores- Bolivard, Borough Clerk, at the Office of the Clerk, 375 Larch Avenue, Bogota, N.J. 07603, on or before 12:30 PM on Friday, November 22, 2024. Qualification Statements will not be accepted by facsimile transmission or e-mail. The responses will be opened at 9:00 AM, Tuesday, November 26, 2024, in the Clerk's office, for review by the Mayor and Council.

Contracts:

Affordable Housing Consultant

Administrative Agent to Administer Affordable Housing

Bond Counsel

Borough Architect

Borough Attorney

Borough Auditor

Borough Engineer

Borough Labor Attorney

Borough Planner

Borough's Representation for Capital Projects

Computer Technology Support Services

Financial Advisor

Planning/Zoning Board Attorney

Planning/Zoning Board Engineer

Risk Management Consultant

Special Projects Engineer

Tax Appeal Appraiser

Webmaster

II. Instructions for Qualifications Statement and Criteria

Two copies of the qualification statement must be submitted in the manner designated in the instructions, and must be enclosed in a sealed envelope bearing name and address of the person and or firm submitting the statement bidder and the name of the work on the outside, addressed to the Borough of Bogota.

Qualification statements shall demonstrate the following:

A. Experience and reputation of the person/firm in the field;

B. Training and licensing of the person/firm;

C. Availability to accommodate the needs of the Borough's meeting schedule;

D. Knowledge of the Borough's needs and history and the subject matter to be addressed under the contract.

and

E. Annual fee or hourly rate for principal and associate employees. All fee schedules shall include a reduced rate for OPRA-related matters.

The Borough's Mayor and Council reserves the right to select qualified contractors in their sole discretion, which shall be exercised in accordance with their sole judgment as to the public interest. Those responding to the RFQ are required to comply with the provisions of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq., if applicable.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council at a meeting held on 11-07-2024.

____
Yenlys Flores-Bolivard**,** Municipal Clerk

RESOLUTION # 2024-231

DATE: 11-07-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	RECUSE	MOTION	SECOND
C. Carpenter							
L. Kohles							
P. McHale							
J. Mitchell							
R. Robbins							
D. Vergara							
Mayor D. Fede (Tie Vote Only)							

APPROVE NETWORK SERVICES PROPOSAL

WHEREAS, Smart Tech Integrations (STI) has submitted a services proposal for additional professional services related to the installation and configuration of the Borough's new fiber network, and digital phone system; and

WHEREAS, the costs associated with STI's proposal, a copy of which is attached hereto and incorporated herein by reference, reflects a time and material basis with a maximum cost not to exceed $9,540; and

WHEREAS, the Chief Financial Officer of the Borough has certified that the funds are available for this matter, said certificate of availability of funds being attached hereto and incorporated herein by reference; and

WHEREAS, the Borough Administrator has reviewed the professional services proposal submitted by STI, a copy of which is attached hereto and incorporated herein by reference, for a time and material basis with a maximum cost not to exceed $9,450 and recommend the approval of same.

NOW, THEREFORE, **BE IT RESOLVED**, by the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that the professional services proposal, dated October 15, 2024 for the Borough's new fiber network and digital phone system cost not to exceed $9,450 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to forward a copy of this resolution to Smart Tech Integrations (STI) upon its passage.

<u>CERTIFICATION OF AVAILABLE FUNDS</u>

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Gregory Bock, Chief Financial Officer of the Borough of Bogota, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these finds upon the passage of this resolution.

Line Item	Description	Amount

Gregory Bock, CFO

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 11-07-2024.

Yenlys Flores-Bolivard**,** Municipal Clerk

Smart Tech
Integrations

Borough of Bogota

Internal Local Area Network Connection

10.15.2024

—

Fernando Hache
Smart Tech Integrations LLC
475 E 34th St
Paterson, NJ 07504

Introduction

Smart Tech Integrations LLC proposes to provide professional network integration services to the Borough of Bogota. This project will connect the Borough's existing local area networks (LANs) to the recently installed Meraki network infrastructure. This integration will enable seamless communication and resource sharing across all Borough departments and facilities.

Project Outline

The project encompasses the following key tasks:

- **Assessment:** Smart Tech Integrations LLC conducted an on-site assessment of the Borough's existing network infrastructure, including the identification of all unmanaged switches and their locations. We will document the current IP addressing scheme and DHCP server configurations.
- **Network Design:** Based on the assessment, we will design an integration plan that ensures minimal disruption to existing services. This plan will include:
    - Determining the optimal connection points for integrating the existing LANs with the new Meraki network.
    - Assigning appropriate VLANs to the existing LANs based on their functions and security requirements (e.g., assigning 192.168.0.0/24 networks to VLAN 15 - Borough LAN).
    - Configuring routing and firewall rules to ensure secure and efficient communication between the old and new networks.
    - Developing a plan for DHCP server integration or migration to ensure seamless IP address assignment for all devices.
- **Implementation:** We will implement the network integration plan, which includes:
    - Connecting the unmanaged switches to the Meraki MS250-24p switches using appropriate cabling and ensuring proper physical layer connectivity.
    - Configuring the Meraki switches with the necessary VLANs, port assignments, and access control lists (ACLs).
    - Integrating or migrating DHCP services to ensure consistent IP address management.
    - Testing and verifying network connectivity and functionality across all VLANs and connected devices.
- **Documentation:** We will provide comprehensive documentation of the integrated network, including network diagrams, VLAN assignments, IP address schemes, and equipment configurations.

Potential Challenges

- **IP Address Conflict:** A key challenge identified during our initial assessment is the potential IP address conflict between the two existing LANs. Both utilize the 192.168.0.0/24 subnet, which would cause communication failures if connected directly. To address this, we will migrate one of the LANs to a new subnet within the Meraki network, ensuring seamless integration and uninterrupted network services.
- **Unmanaged Switches:** We will carefully plan and configure the integration of unmanaged switches with the Meraki network.
- **DHCP Server Integration:** We will analyze and recommend the best solution for integrating existing DHCP servers.
- **Network Downtime:** Downtime will be minimized by scheduling work during off-peak hours and using a phased approach.

Project Requirements

To ensure the successful completion of this project, Smart Tech Integrations LLC will require the following from the Borough of Bogota:

Network Access:

- Access to all network closets/cabinets housing the existing unmanaged switches.
- Access to the Meraki network equipment (MS250-24p switches, MX95 firewall).

Credentials:

- All administrator credentials for all servers and SonicWall firewalls.
- Existing network documentation (IP schemes, VLANs, diagrams).
- Access to existing DHCP server(s) for configuration or migration.
- On-Site Contact: A designated Borough representative to assist with information and access.

Benefits of Integration

- Improved Network Performance: The new Meraki network will provide increased speed, reliability, and bandwidth, improving overall network performance for Borough employees and residents.
- Centralized Management: The Meraki platform enables centralized management, allowing the Borough to easily monitor and manage the entire network from a single dashboard.
- Scalability and Future Growth: The integrated network will be scalable, accommodating new devices, applications, and services as the Borough's needs evolve.

Pricing

The total cost for the network integration project is **$9450.00** This price includes:

- On-site assessment and network design
- All necessary labor for equipment connection and configuration
- Network testing and verification
- Comprehensive documentation

Installation

Timeline: Estimated start date: Oct 28, 2024, Estimated completion date: Two weeks from start date. Second Shift

Timing: To minimize disruption to the Borough's daily operations, all installation and configuration work will be performed during the second shift/after hours, 6pm-12am weekdays, 9am-6pm weekends.

Downtime: While we strive to minimize any disruption, some network downtime may be necessary during the integration process, particularly when connecting the existing LANs to the Meraki switches and configuring core network services. We will work closely with the Borough to schedule this downtime during off-peak hours and provide advance notice to ensure minimal impact on critical operations.

Project Management: Frank Calero will be the primary point of contact for the Borough, providing regular updates on project progress.

Coordination: Smart Tech Integrations LLC will work closely with the Borough to schedule the installation at a time that minimizes disruption to daily operations.

Our experienced technicians will perform the installation efficiently and professionally, adhering to industry best practices.

Acceptance

Network Testing: Upon completion, a thorough network test will be conducted to ensure all devices and services are functioning as expected.

Acceptance Report: A detailed report of the test results will be provided, and sign-off from the Borough will be obtained to confirm project completion.

Ongoing Support: Smart Tech Integrations LLC offers a variety of ongoing support and maintenance packages to ensure the continued smooth operation of your network. Please inquire for details and pricing to fit your specific needs.

Smart Tech Integrations LLC is committed to delivering high-quality network integration services that meet the Borough's needs and expectations. We are confident that our expertise and experience will ensure a smooth and successful project implementation.

Contact Information:

Smart Tech
Integrations

Fernando Haché
Tech Specialist, Co-Founder

Smart Tech Integrations

fernando@smarttechintegrations.com
smarttechintegrations.com
201-701-2201

CompTIA Security+ CERTIFIED-CE

We look forward to the opportunity to partner with the Borough of [Borough Name] on this important project.

RESOLUTION # 2024-232

DATE: 11-07-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	RECUSE	MOTION	SECOND
C. Carpenter							
L. Kohles							
P. McHale							
J. Mitchell							
R. Robbins							
D. Vergara							
Mayor D. Fede (Tie Vote Only)							

APPROVE RECYCLE AWAY SYSTEMS & SOLUTIONS FOR A PURCHASE OF BOROUGH GARBAGE AND RECYCLING RECEPTACLES

WHEREAS, the Borough of Bogota is need of garbage and recycling receptacles in order to help keep Bogota clean.

WHEREAS, the Borough received three quotes to purchase receptacles, selecting Recycle Away Systems & Solutions quote; and

WHEREAS, the costs associated with Recycle Away Systems & Solutions quote, a copy of which is attached hereto and incorporated herein by reference, reflects the purchase of ten (10) garbage and recycling receptacles with a maximum cost not to exceed $9,348.33; and

WHEREAS, the Chief Financial Officer of the Borough has certified that the funds are available for this matter, said certificate of availability of funds being attached hereto and incorporated herein by reference; and

WHEREAS, the Borough Administrator has reviewed the quote submitted by Recycle Away Systems & Solutions, a copy of which is attached hereto and incorporated herein by reference, for the purchase of ten (10) garbage and recycling receptacles with a maximum cost not to exceed $9,348.33 and recommends the approval of same.

NOW, THEREFORE, **BE IT RESOLVED**, by the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that the quote, dated July 25, 2024 for the purchase of ten (10) garbage and recycling receptacles with a maximum cost not to exceed $9,450 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to forward a copy of this resolution to Recycle Away Systems and Solutions upon its passage.

<u>CERTIFICATION OF AVAILABLE FUNDS</u>

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Gregory Bock, Chief Financial Officer of the Borough of Bogota, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these finds upon the passage of this resolution.

Line Item	Description	Amount

Gregory Bock, CFO   Date

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 11-07-2024.

____
Yenlys Flores-Bolivard**,** Municipal Clerk

recycle away
Systems & Solutions

5 Canal Street, Suite 1, Bellows Falls, VT 05101

800.664.5340
sales@recycleaway.com

Customer Information

Quote #0089709

ACCOUNT REP Joanne Pluff

Buyer:	Bill To:	Ship To:
Borough of Bogota Bogota, NJ 07463 (201) 343-1736 x221 cfo@bogotaonline.org	Borough of bogota 375 Larch Ave. Bogota, NJ 07603	Borough of bogota 9 E. Fort Lee Road. Bogota, NJ 07603 US

QUOTE DATE	QUOTE AMOUNT	QUOTE EXPIRES
July 25, 2024	**$8,860.00**	December 2, 2024

Shipping and Delivery Notes:

Shipping cost is dock to dock with call ahead service and does not include liftgate, inside delivery, or other special services and assumes the use of a 53'delivery truck. Please let us know if you have special delivery requirements.

Free Shipping for this quantity.

Please do not deliver on Wednesday!

Lead time for these containers is : **20 - 25 Business Days**

ITEM CODE	QTY	PRODUCT IMAGE	DESCRIPTION	UNIT PRICE	TOTAL
TWO-IN-ONE	**10.00**		**The Super Sorter Series: Two-Stream Recycling Container - Configurable** Color: Sandstone Opening One: Blue Circle Label: Cans & Bottles Opening Two: Black Square Label: Waste Hinge: On Back Locking: Lockable Website Price: $948.00	**$835.00**	**$8,350.00**
Custom Logo	**10.00**		**Custom Logo** Borough of Bogota Logo	**$20.00**	**$200.00**
Custom Logo	**10.00**		**Custom Logo** Keep Bogota Clean	**$16.00**	**$160.00**
Decal Application Fee	**10.00**		**Decal Application Fee** 2 per container	**$15.00**	**$150.00**

Subtotal	$8,860.00
Tax	$0.00

Shipping	$488.33
Total	$9,348.33

- To approve your quote via **FAX**: Print, Sign and Fax this page to **888.506.0210**
- To approve your quote via **USMail**: Print, Sign and Mail this page to **Recycle Away, 5 Canal Street, Suite 1, Bellows Falls, VT 05101**
- To approve your quote via **Email**, fill out download to us at **sales@recycleaway.com**

Signature: ______________________________

Email: ______________________________

Company: ______________________________

PO# (Optional): ______________________________

Credit Card# (Optional): ______________________________

Exp. / / Billing Zip Code ______________ CCV ______

Please note: there is a 3% credit card processing fee applied to all payments received via credit card. This fee will be added to order total. To avoid these fees we can accept ACH payments or you can mail a check to PO Box 408 Bellows Falls, VT 05101

Damages & Returns

Damages - All shipments are insured against damage in transit. If your shipment shows any sign of visual damage, it should be noted on the freight bill or receiving ticket and signed by the driver. If damage to the shipment is not visible until the carton is opened, please keep all of the packing materials and the original carton. In either case, please notify Recycle Away within five days.

Returns - If your order is damaged in shipment, we will either issue credit for the product and the shipping costs, or ship a replacement product at no cost for the product and shipping. If you need to return the purchase for any other reason please notify us within five days. Please note that special orders are non-refundable. The customer must pay for the return shipping and a re-stocking fee of 25, for returned items. The items must be returned in their original cartons in new condition.

RESOLUTION # 2024-233

DATE: 11-07-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	RECUSE	MOTION	SECOND
C. Carpenter							
L. Kohles							
P. McHale							
J. Mitchell							
R. Robbins							
D. Vergara							
Mayor D. Fede (Tie Vote Only)							

CLOSED SESSION

AUTHORIZING MEETING NOT OPEN TO THE PUBLIC, PURSUANT TO NJSA 10:4-12

WHEREAS, The Open Public Meetings Act, NJSA 10:4-12, provides that an executive session, not open to the public, may be lawfully held by a public body in certain circumstances when authorized by a resolution; and

WHEREAS, the Mayor and Council finds that it is necessary for the Mayor and Council to discuss, in a session, not open to the public, certain matters related to the item or items authorized by NJSA 10:4-12(b) and designated below as follows:

☐ Matters, which, by express provisions of a federal law or state statute or rule of court shall be rendered confidential

☐ Matters in which the release of information would impair a right to receive funds from the Government of the United States

☐ Matters which, if disclosed, would constitute an unwarranted invasion of Privacy, as further defined by NJSA 10:4-12(b) (3)

☐ Collective bargaining agreements or negotiations therefore with public employees and/or their representatives

☐ Matters involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates, or the investment of public funds, where the setting of banking rates or the investment of public funds, where the disclosure could adversely affect the public interest, if the discussion were disclosed

☐ Tactics or techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection, and any investigation of violations or possible violations of the law

☐ Pending or anticipated litigation or contract negotiations in which the Borough is or may become a party

☒ Matters involving the employment, appointment, termination of employment, Terms and conditions of employment, evaluation, promotion, or disciplinary action of any specific current or prospective public employee(s), unless all the individual(s) affected request(s) in writing that the matters be discussed at a public meeting

☐ Deliberations of a public body occurring after public hearing that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit or party as a result of the actions or missions of the party.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Bogota that an executive session, not open to the public shall be held to discuss matters of topic(s) referred to above as permitted by law and the matters so discussed will be disclosed to the public as soon as possible and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel. A copy of this resolution will be kept on file in the Borough Clerk's office and is available for public inspection during regular business hours.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council at a meeting held on 11-07-2024.

____
Yenlys Flores-Bolivard**,** Municipal Clerk

Voted Separately

1. PC24-17 Payment of Claims
2. 2024-230 Approval of Crossing Guard Services Agreement

R E S O L U T I O N

DATE November 06, 24

MOTION ____________________

SECOND ____________________

Carried ☐ Defeated ☐ Tabled ☐

WHEREAS, as required by NJSA 40A:4-57 and any other applicable requirements, the Chief Financial Officer of the Borough of Bogota has certified there are sufficient funds available in the appropriations of the municipal budget line items to make payment too claimants per the payment of claims;

BE IT RESOLVED that the Mayor and Council of the Borough of Bogota authorizes payment in the aggregate amounts of:

Fund	Amount
Total fund 01 CURRENT FUND	1,879,286.20
Total fund 04 General Capital Fund	191,596.57
Total fund 13 Recreation Trust Fund	1,052.00
Total fund 14 Trust Fund -	16,116.00
Total fund 16 ACCUTRACK ACCOUNT	4,450.10
Total fund 18 DOG LIC ACCT	343.00
GRAND TOTAL:	2,092,843.87

General Claims:

COUNCIL	YES	NO	RECUSE	ABSTAIN	ABSENT
R. ROBBINS					
P. MCHALE					
J. MITCHELL					
C. CARPENTER					
L. KOHLES			DPW & Gordon Kohles ONLY		
D. VERGARA					
MAYOR D. FEDE (Tie Vote Only)					

Enterprise Claims Only:

COUNCIL	YES	NO	RECUSE	ABSTAIN	ABSENT
R. ROBBINS					
P. MCHALE					
J. MITCHELL					
C. CARPENTER					
L. KOHLES					
D. VERGARA					
MAYOR D. FEDE (Tie Vote Only)					

Bills List

BOROUGH OF BOGOTA

11/06/24 12:58:35 PM

PO #	Date	Vendor	Description	Amount	Paid Date
01-2010-20-1001-000		Appropriation Control General Administration - S&W			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	5,208.33	10/25/24
Total for		**Appropriation Control General Administration -**		**5,208.33**	
Department Total:		**Appropriation Control General Administration -**		**5,208.33**	
01-2010-20-1002-001		Appropriation Control General Administration - O/E Water			
241473	10/30/24	AQUA CHILL PARSIPPANY	INV# 98238; OCT '24 WATER	146.00	11/05/24
Total for		**Appropriation Control General Administration -**		**146.00**	
01-2010-20-1002-002		Appropriation Control General Administration - O/E			
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	-588.00	10/24/24
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	588.00	10/25/24
Total for		**Appropriation Control General Administration -**		**0.00**	
Department Total:		**Appropriation Control General Administration -**		**146.00**	
01-2010-20-1010-001		Appropriation Control Grantsperson - O/E Other Expenses			
240300	03/05/24	MILLENNIUM STRATEGIES	OCT 2024 GRANT WRITING SRVCS	3,000.00	11/05/24
Total for		**Appropriation Control Grantsperson - O/E Other**		**3,000.00**	
Department Total:		**Appropriation Control Grantsperson - O/E**		**3,000.00**	
01-2010-20-1101-000		Appropriation Control Mayor & Council - S&W Salary &			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	1,541.65	10/25/24
Total for		**Appropriation Control Mayor & Council - S&W**		**1,541.65**	
Department Total:		**Appropriation Control Mayor & Council - S&W**		**1,541.65**	
01-2010-20-1102-000		Appropriation Control Mayor & Council - O/E Other			
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	-4,116.00	10/24/24
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	3,332.00	10/25/24
Total for		**Appropriation Control Mayor & Council - O/E**		**-784.00**	
Department Total:		**Appropriation Control Mayor & Council - O/E**		**-784.00**	
01-2010-20-1201-000		Appropriation Control Municipal Clerk - S&W Salary &			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	7,515.09	10/25/24
Total for		**Appropriation Control Municipal Clerk - S&W**		**7,515.09**	
Department Total:		**Appropriation Control Municipal Clerk - S&W**		**7,515.09**	
01-2010-20-1202-000		Appropriation Control Municipal Clerk - O/E Other			
241481	11/04/24	AMAZON.COM SERVICES,	INV# 1YP7-PC1C-GVCL; TICKET	6.79	11/05/24
241410	10/21/24	GANNETT MEDIA CORP	INV# 0006675802; AUDIT &	236.84	11/05/24
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	-588.00	10/24/24
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	392.00	10/25/24
241510	11/06/24	LAURA CASTELLANO	ADMIN/PZ RECORD HELP	500.00	11/05/24
241451	10/28/24	MELISSA BAQUE	REIMBURSEMENT; LATE NIGHT	22.64	11/05/24
241409	10/21/24	NJ ADVANCE MEDIA	INV# 2400654; AUDIT &	326.00	11/05/24
241483	11/04/24	SGJR ENTERPRISES LLC	PIZZA FOR POLLING STATIONS	90.00	11/05/24
241411	10/21/24	STAPLES ADVANTAGE	INV# 6007314571; CLERK	63.99	11/05/24
241511	11/05/24	YENLYS FLORES-BOLIVARD	REIMBURSEMENT; GEN ELECTION	0.00	11/05/24
241511	11/05/24	YENLYS FLORES-BOLIVARD	REIMBURSEMENT; GEN ELECTION	101.94	11/05/24
Total for		**Appropriation Control Municipal Clerk - O/E**		**1,152.20**	

PO #	Date	Vendor	Description	Amount	Paid Date
Department Total:		**Appropriation Control Municipal Clerk - O/E**		**1,152.20**	
01-2010-20-1301-000		**Appropriation Control Financial Administration - S&W**			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	789.60	10/25/24
Total for		**Appropriation Control Financial Administration**		**789.60**	
Department Total:		**Appropriation Control Financial Administration**		**789.60**	
01-2010-20-1302-000		**Appropriation Control Financial Administration - O/E**			
241479	11/04/24	BATTAGLIA ASSOCIATES,	INV# BO-2024-10; OCT '24	11,450.00	11/05/24
Total for		**Appropriation Control Financial Administration**		**11,450.00**	
01-2010-20-1302-002		**Appropriation Control Financial Administration - O/E**			
241416	10/21/24	ACTION DATA SERVICES	DEMAND DEBIT - 10/21/2024	571.90	10/21/24
241502	11/01/24	ACTION DATA SERVICES	DEMAND DEBIT - 11/01/2024	778.92	11/01/24
Total for		**Appropriation Control Financial Administration**		**1,350.82**	
Department Total:		**Appropriation Control Financial Administration**		**12,800.82**	
01-2010-20-1352-000		**Appropriation Control Audit Services - O/E Other**			
241386	10/10/24	LERCH, VINCI & BLISS,	41418; PROF SRVCS THRU	830.00	11/05/24
Total for		**Appropriation Control Audit Services - O/E**		**830.00**	
Department Total:		**Appropriation Control Audit Services - O/E**		**830.00**	
01-2010-20-1402-001		**Appropriation Control Data Processing - O/E**			
240962	07/24/24	CDW GOVERNMENT	VOID	0.00	10/17/24
241470	10/30/24	EXTEL COMMUNICATIONS	INV# 61217; 10/25 SRVC CALL	210.00	11/05/24
241499	11/04/24	GREAT AMERICAN	37771224; POSTAGE MACHINE	152.00	11/04/24
241464	10/29/24	T&G INDUSTRIES INC.	INV# 83181921; COPY/PRINTER	594.00	11/04/24
241463	10/29/24	T&G INDUSTRIES INC.	INV# 83188852; COPY/PRINTER	594.74	11/04/24
241471	10/30/24	TRI-STATE TECHNICAL	INV# 45999, 45878, 45894	2,036.50	11/05/24
241485	11/04/24	TRI-STATE TECHNICAL	INV# 36321 & 36650;	164.00	11/05/24
241486	11/04/24	TRI-STATE TECHNICAL	INV# 46217; OPRA WORK	200.00	11/05/24
Total for		**Appropriation Control Data Processing - O/E**		**3,951.24**	
01-2010-20-1402-002		**Appropriation Control Data Processing - O/E Copy Machine**			
241487	11/04/24	DE LAGE LANDEN	NOV '24 FIREHOUSE COPIER	95.00	11/04/24
241488	11/04/24	T&G INDUSTRIES INC.	INV#4591800;CONTRACT OC	142.43	11/04/24
Total for		**Appropriation Control Data Processing - O/E**		**237.43**	
Department Total:		**Appropriation Control Data Processing - O/E**		**4,188.67**	
01-2010-20-1451-000		**Appropriation Control Revenue Administration - S&W**			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	466.82	10/25/24
Total for		**Appropriation Control Revenue Administration -**		**466.82**	
Department Total:		**Appropriation Control Revenue Administration -**		**466.82**	
01-2010-20-1452-000		**Appropriation Control Revenue Administration - O/E Other**			
241479	11/04/24	BATTAGLIA ASSOCIATES,	INV# BO-2024-10; OCT '24	7,400.00	11/05/24
Total for		**Appropriation Control Revenue Administration -**		**7,400.00**	
Department Total:		**Appropriation Control Revenue Administration -**		**7,400.00**	
01-2010-20-1501-000		**Appropriation Control Tax Assessment - S&W Salary &**			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	746.14	10/25/24

PO #	Date	Vendor	Description	Amount	Paid Date
Total for		**Appropriation Control Tax Assessment - S&W**		**746.14**	
Department Total:		**Appropriation Control Tax Assessment - S&W**		**746.14**	
01-2010-20-1552-001		Appropriation Control Legal Services - O/E Retainer -			
240084	01/29/24	BOGGIA & BOGGIA, LLC	OCT 2024 RETAINER MUNICIPAL	6,500.00	11/05/24
Total for		**Appropriation Control Legal Services - O/E**		**6,500.00**	
01-2010-20-1552-002		Appropriation Control Legal Services - O/E Other Matters			
241413	10/22/24	TRENK, ISABEL, SIDDIQI	PROF SRVCS RENDERED THRU	994.00	11/05/24
Total for		**Appropriation Control Legal Services - O/E**		**994.00**	
Department Total:		**Appropriation Control Legal Services - O/E**		**7,494.00**	
01-2010-20-1652-000		Appropriation Control Engineering Services - O/E Other			
241422	06/20/24	NEGLIA ENGINEERING	PROF SRVCS RENDERED THRU	6,882.25	11/05/24
241423	06/20/24	NEGLIA ENGINEERING	PROF SRVCS RENDERED THRU	12,440.87	11/05/24
241424	10/22/24	NEGLIA ENGINEERING	PROF SRVCS RENDERED THRU	2,626.25	11/05/24
Total for		**Appropriation Control Engineering Services -**		**21,949.37**	
Department Total:		**Appropriation Control Engineering Services -**		**21,949.37**	
01-2010-21-1801-000		Appropriation Control Planning/Zoning Board - S&W			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	171.25	10/25/24
Total for		**Appropriation Control Planning/Zoning Board -**		**171.25**	
Department Total:		**Appropriation Control Planning/Zoning Board -**		**171.25**	
01-2010-22-1951-000		Appropriation Control Construction Code - S&W Salary &			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	5,872.52	10/25/24
Total for		**Appropriation Control Construction Code - S&W**		**5,872.52**	
Department Total:		**Appropriation Control Construction Code - S&W**		**5,872.52**	
01-2010-22-2001-000		Appropriation Control Property Maintenance - S&W Salary			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	1,978.20	10/25/24
Total for		**Appropriation Control Property Maintenance -**		**1,978.20**	
Department Total:		**Appropriation Control Property Maintenance -**		**1,978.20**	
01-2010-23-2202-003		Appropriation Control Group Insurance - O/E Dental			
241478	10/31/24	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL COVERAGE	4,676.10	10/31/24
Total for		**Appropriation Control Group Insurance - O/E**		**4,676.10**	
01-2010-23-2202-004		Appropriation Control Group Insurance - O/E Life/AD&D			
241431	10/24/24	RELIANCE STANDARD LIFE	NOVEMBER 2024 EMPLOYEE	412.22	10/24/24
Total for		**Appropriation Control Group Insurance - O/E**		**412.22**	
01-2010-23-2202-092		Appropriation Control Group Insurance - O/E Medical			
241477	10/31/24	SHBP - STATE PENSIONS	EE HEALTH BENEFITS NOVEMBER	80,726.22	10/31/24
Total for		**Appropriation Control Group Insurance - O/E**		**80,726.22**	
01-2010-23-2202-094		Appropriation Control Group Insurance - O/E Disability			
241415	10/22/24	UNUM LIFE INSURANCE CO	NOVEMBER 2024 DISABILITY	1,454.68	10/22/24
Total for		**Appropriation Control Group Insurance - O/E**		**1,454.68**	
Department Total:		**Appropriation Control Group Insurance - O/E**		**87,269.22**	
01-2010-25-2401-000		Appropriation Control Police - S&W Regular			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	81,902.12	10/25/24
Total for		**Appropriation Control Police - S&W Regular**		**81,902.12**	

PO #	Date	Vendor	Description	Amount	Paid Date
01-2010-25-2401-002		Appropriation Control Police - S&W Overtime			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	12,544.15	10/25/24
Total for		**Appropriation Control Police - S&W Overtime**		**12,544.15**	
Department Total:		**Appropriation Control Police - S&W**		**94,446.27**	
01-2010-25-2402-002		Appropriation Control Police - O/E Equipment Maintenance			
241293	09/27/24	AMAZON.COM SERVICES,	INV# 1Y6C-W9PM-7CRJ	79.98	11/05/24
241240	09/16/24	AMERICAN AED	QUOTE# 36253; 4 PAIRS OF AED	594.00	11/05/24
241426	10/24/24	IDEMIA IDENTITY &	NOV & DEC 2024 MAINTENANCE	484.16	11/05/24
240478	04/17/24	INTRALOGIC SOLUTIONS	PANIC SYS MONIT	-348.00	10/24/24
240478	04/17/24	INTRALOGIC SOLUTIONS	PANIC SYS MONIT	348.00	10/24/24
241425	10/24/24	LEXIPOL, LLC	INVLHI11239184; ANNUAL	9,345.00	11/05/24
241134	08/23/24	POWERDMS, INC.	PPP SUB & PDMS TRAINING	8,048.79	11/05/24
241301	09/27/24	SIGN A RAMA, USA	INV# 74714; BOGOTA	480.00	11/05/24
Total for		**Appropriation Control Police - O/E Equipment**		**19,031.93**	
01-2010-25-2402-003		Appropriation Control Police - O/E Office Supplies			
241466	10/30/24	COSTCO BUSINESS CENTER	HALLOWEEN CANDY FOR POLICE	298.26	11/05/24
241298	09/27/24	DIAMOND ROCK SPRING	INV# 263729; 5 GALLONS OF	20.00	11/05/24
241294	09/27/24	STAPLES ADVANTAGE	VARIOUS INVOICES	534.39	11/05/24
Total for		**Appropriation Control Police - O/E Office**		**852.65**	
01-2010-25-2402-004		Appropriation Control Police - O/E Computer / IT			
241496	11/04/24	AMAZON.COM SERVICES,	1T1K-6HGF-3CR4 &	254.17	11/05/24
241485	11/04/24	TRI-STATE TECHNICAL	INV# 36321 & 36650;	204.00	11/05/24
Total for		**Appropriation Control Police - O/E Computer /**		**458.17**	
01-2010-25-2402-005		Appropriation Control Police - O/E Firearms / Ammo			
241139	08/23/24	WITMER PUBLIC SAFETY	QUOTE # 184669; GLOCK 23 MOS	806.06	11/05/24
Total for		**Appropriation Control Police - O/E Firearms /**		**806.06**	
01-2010-25-2402-006		Appropriation Control Police - O/E Uniforms			
240927	07/15/24	HOLY NAME MEDICAL	BASIC PHYS EXAM FOR SANTIAGO	172.00	11/05/24
241145	08/23/24	HOLY NAME MEDICAL	BASIC PHYSICAL; S.CABRERA	172.00	11/05/24
Total for		**Appropriation Control Police - O/E Uniforms**		**344.00**	
01-2010-25-2402-007		Appropriation Control Police - O/E Vehicle Maintenance			
241303	09/27/24	J&L HAND CAR WASH	CAR WASH 2/21-6/21	550.00	11/05/24
241302	09/27/24	PRESTIGE AUTO WASH	INV# 3854; CAR WASHES	220.00	11/05/24
240924	07/15/24	ROBBINS & FRANKE INC	INV# 284337 & 284422	1,076.00	11/05/24
241495	11/04/24	ROBBINS & FRANKE INC	INV# 284728 & 284977	1,432.00	11/05/24
241146	08/23/24	STATE TOXICOLOGY	MONTANO DRUG TEST & RANDOM	180.00	11/05/24
241296	09/27/24	TOM'S SERVICE CENTER	INV# 25420, 25375, 25212,	1,530.39	11/05/24
Total for		**Appropriation Control Police - O/E Vehicle**		**4,988.39**	
01-2010-25-2402-008		Appropriation Control Police - O/E Special Services			
241299	09/27/24	DIAMOND ROCK SPRING	INV# 266302 & 270205; WATER	77.50	11/05/24
241304	09/27/24	HOLY NAME MEDICAL	BASIC PHYSICAL EXAM; PELLOT	172.00	11/05/24
241297	09/27/24	INST.FOR FORENSIC	APP PSYCH EVAL; PELLOT -	475.00	11/05/24
241295	09/27/24	MATT LUCIANO	REIMBURSEMENT FOR UPS	91.19	11/05/24

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240928	07/15/24	NJASRO	INV# BC241; SSRO TRAINING	450.00	11/05/24
241489	11/04/24	NJLM	CONFERENCE FOR MAYE,	210.00	11/05/24
Total for		**Appropriation Control Police - O/E Special**		**1,475.69**	
Department Total:		**Appropriation Control Police - O/E**		**27,956.89**	
01-2010-25-2421-000		**Appropriation Control Crossing Guards - S&W Salary &**			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	3,940.73	10/25/24
Total for		**Appropriation Control Crossing Guards - S&W**		**3,940.73**	
Department Total:		**Appropriation Control Crossing Guards - S&W**		**3,940.73**	
01-2010-25-2501-000		**Appropriation Control Police Dispatching/911 - S&W**			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	9,565.74	10/25/24
Total for		**Appropriation Control Police Dispatching/911 -**		**9,565.74**	
Department Total:		**Appropriation Control Police Dispatching/911 -**		**9,565.74**	
01-2010-25-2522-000		**Appropriation Control OEM - O/E Other Expenses**			
240850	07/02/24	PENGUIN MANAGEMENT,	VOID	0.00	10/24/24
Total for		**Appropriation Control OEM - O/E Other Expenses**		**0.00**	
Department Total:		**Appropriation Control OEM - O/E**		**0.00**	
01-2010-25-2552-001		**Appropriation Control Fire - O/E Other Expenses**			
241490	11/04/24	ALEX BREUSS	REIMBURSEMENT FOR PARTS AND	135.17	11/05/24
241329	10/02/24	FIRE AND SAFETY	INV# SI24-2351; ENGINE 3 AIR	2,522.79	11/05/24
241453	10/28/24	MICHAEL KRYNICKY	REIMBURSEMENT; 2 SHIELDS FOR	350.00	11/05/24
241454	10/28/24	NEW JERSEY FIRE	INV# 73375, 73402, 73345	2,537.50	11/05/24
241327	10/02/24	TOM'S SERVICE CENTER	INV# 24890; WORK FOR CAR 2	1,271.28	11/05/24
241328	10/02/24	TOM'S SERVICE CENTER	INV# 24895; MNT/BLNC TIRES,	1,655.51	11/05/24
Total for		**Appropriation Control Fire - O/E Other**		**8,472.25**	
Department Total:		**Appropriation Control Fire - O/E**		**8,472.25**	
01-2010-25-2651-000		**Appropriation Control Uniform Fire Safety - S&W Salary &**			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	4,505.86	10/25/24
Total for		**Appropriation Control Uniform Fire Safety -**		**4,505.86**	
Department Total:		**Appropriation Control Uniform Fire Safety -**		**4,505.86**	
01-2010-26-2901-000		**Appropriation Control DPW - S&W Regular**			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	34,608.51	10/25/24
Total for		**Appropriation Control DPW - S&W Regular**		**34,608.51**	
01-2010-26-2901-002		**Appropriation Control DPW - S&W Overtime**			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	440.03	10/25/24
Total for		**Appropriation Control DPW - S&W Overtime**		**440.03**	
Department Total:		**Appropriation Control DPW - S&W**		**35,048.54**	
01-2010-26-2902-002		**Appropriation Control DPW - O/E Miscellaneous**			
241432	10/28/24	HOME DEPOT CREDIT	MULTIPLE INVOICES FOR DPW	606.29	11/05/24
Total for		**Appropriation Control DPW - O/E Miscellaneous**		**606.29**	
01-2010-26-2902-003		**Appropriation Control DPW - O/E Vehicle Repairs &**			
241445	10/28/24	46 TRUCK REPAIR INC.	INV# 000061331 & 000061349;	4,103.23	11/05/24
241440	10/28/24	INTER CITY TIRE	INV# 184461 & 184462; TIRES	602.71	11/05/24

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241433	10/28/24	TOM'S SERVICE CENTER	INV# 25437 & 25171	2,184.39	11/05/24
Total for		**Appropriation Control DPW - O/E Vehicle**		**6,890.33**	
01-2010-26-2902-006		Appropriation Control DPW - O/E NJDEP Assessments			
241443	10/28/24	GORDON J KOHLES	REIMBURSEMENT FOR KEY	117.28	11/05/24
Total for		**Appropriation Control DPW - O/E NJDEP**		**117.28**	
01-2010-26-2902-007		Appropriation Control DPW - O/E Office Supplies			
241442	10/28/24	DIAMOND ROCK SPRING	INV# 275859; 5 GALLONS OF	35.00	11/05/24
Total for		**Appropriation Control DPW - O/E Office**		**35.00**	
Department Total:		**Appropriation Control DPW - O/E**		**7,648.90**	
01-2010-26-3001-000		Appropriation Control Shade Tree - S&W Salary & Wages			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	165.41	10/25/24
Total for		**Appropriation Control Shade Tree - S&W Salary**		**165.41**	
Department Total:		**Appropriation Control Shade Tree - S&W**		**165.41**	
01-2010-26-3102-003		Appropriation Control Buildings & Grounds - O/E Other			
241438	10/28/24	A & M ALARM SYSTEMS	INV# 19724 & 1919723;	539.40	11/05/24
241385	10/10/24	QUALITY COOLING CORP	2024-130; AIR LINES FOR	5,430.00	10/16/24
241458	10/28/24	VERIZON	OCTOBER 2024 DPW ALARM LINE	63.39	10/28/24
Total for		**Appropriation Control Buildings & Grounds -**		**6,032.79**	
Department Total:		**Appropriation Control Buildings & Grounds -**		**6,032.79**	
01-2010-27-3302-002		Appropriation Control Board of Health - O/E Other			
241452	10/28/24	YENLYS FLORES-BOLIVARD	REIMBURSEMENT; BOH PRES	106.62	11/05/24
Total for		**Appropriation Control Board of Health - O/E**		**106.62**	
Department Total:		**Appropriation Control Board of Health - O/E**		**106.62**	
01-2010-27-3650-001		Appropriation Control Seniors - S&W Salaries & Wages			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	1,200.00	10/25/24
Total for		**Appropriation Control Seniors - S&W Salaries &**		**1,200.00**	
Department Total:		**Appropriation Control Seniors - S&W**		**1,200.00**	
01-2010-27-3651-002		Appropriation Control Seniors - O/E Miscellaneous			
241397	10/15/24	INSERRA SUPERMARKETS	SUPPLIES FOR SENIOR MEETING	45.54	11/05/24
241482	11/04/24	SGJR ENTERPRISES LLC	SALAD FOR SENIOR MEETING	50.00	11/05/24
Total for		**Appropriation Control Seniors - O/E**		**95.54**	
Department Total:		**Appropriation Control Seniors - O/E**		**95.54**	
01-2010-28-3701-000		Appropriation Control Recreation Services - S&W Regular			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	2,916.67	10/25/24
Total for		**Appropriation Control Recreation Services -**		**2,916.67**	
01-2010-28-3701-002		Appropriation Control Recreation Services - S&W			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	100.00	10/25/24
Total for		**Appropriation Control Recreation Services -**		**100.00**	
Department Total:		**Appropriation Control Recreation Services -**		**3,016.67**	
01-2010-28-3702-001		Appropriation Control Recreation Services - O/E Other			
241448	10/28/24	AMAZON.COM SERVICES,	INV# 113-6056054-1981032;	18.87	11/05/24
241450	10/28/24	AMAZON.COM SERVICES,	INV# 113-6485395-6097014;	53.87	11/05/24

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241449	10/28/24	DIAMOND ROCK SPRING	INV# 276618; 5 GALLON WATER	15.00	11/05/24
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	-588.00	10/24/24
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	0.00	10/24/24
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	0.00	10/25/24
240871	07/09/24	HARD ROCK HOTEL &	HOTEL RESERVATIONS NJLM	588.00	10/25/24
241447	10/28/24	INSERRA SUPERMARKETS	TABLE CLOTHES	212.20	11/05/24
241468	10/30/24	INSERRA SUPERMARKETS	FRUIT PLATTER FOR 3RD GRADE	69.98	11/05/24
241469	10/30/24	INSERRA SUPERMARKETS	BREAKFAST SUPPLIES FOR 3RD	45.18	11/05/24
241467	10/30/24	JAMES MOORE	REIMBURSEMENT; BAGELS FOR	36.00	11/05/24
241408	10/21/24	NATIONAL RECREATION/PK	YOUNG PROFESSIONAL	115.00	11/05/24
241400	10/16/24	NJRPA	PROFESSIONAL MEMBERSHIP;	250.00	11/05/24
240222	02/26/24	SAL STAMILLA	OCT FIELD MAINTENANCE	150.00	11/05/24
Total for		**Appropriation Control Recreation Services -**		**966.10**	
Department Total:		**Appropriation Control Recreation Services -**		**966.10**	
01-2010-28-3703-001		**Appropriation Control Celebration of Public Events**			
241407	10/17/24	DEMAREST FARMS &	BOH92324; SUPPLIES FOR FALL	549.80	10/18/24
241476	10/31/24	SOUNDS OF MUSIC	DJ FOR HALLOWEEN PARTY	300.00	11/05/24
Total for		**Appropriation Control Celebration of Public**		**849.80**	
Department Total:		**Appropriation Control Celebration of Public**		**849.80**	
01-2010-29-3901-000		**Appropriation Control Free Public Library - 1/3 mil S&W**			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	10,119.49	10/25/24
Total for		**Appropriation Control Free Public Library -**		**10,119.49**	
Department Total:		**Appropriation Control Free Public Library -**		**10,119.49**	
01-2010-31-4302-001		**Appropriation Control Electricity #6504224218**			
241460	10/29/24	PSE&G	OCT 2024 GAS & ELECTRIC	17,905.50	11/04/24
Total for		**Appropriation Control Electricity #6504224218**		**17,905.50**	
Department Total:		**Appropriation Control Electricity**		**17,905.50**	
01-2010-31-4402-001		**Appropriation Control Telephone SPECTROTEL #320604**			
241461	10/29/24	BULLSEYE TELECOM, INC.	OCTOBER-NOVEMBER PHONE	1,099.19	11/04/24
Total for		**Appropriation Control Telephone SPECTROTEL**		**1,099.19**	
01-2010-31-4402-004		**Appropriation Control Telephone Verizon - Main**			
241484	11/04/24	VERIZON	ACCOUNT#	289.00	11/04/24
Total for		**Appropriation Control Telephone Verizon - Main**		**289.00**	
01-2010-31-4402-006		**Appropriation Control Telephone Internet - Verizon**			
241498	11/04/24	VERIZON WIRELESS	ACCT# 282164140-00001;	1,362.34	11/04/24
Total for		**Appropriation Control Telephone Internet -**		**1,362.34**	
01-2010-31-4402-012		**Appropriation Control Telephone CABLEVISION - REC BLDG**			
241404	10/16/24	OPTIMUM	OCT-NOV 2024 CABLE/ISP	172.95	10/16/24
Total for		**Appropriation Control Telephone CABLEVISION -**		**172.95**	
01-2010-31-4402-016		**Appropriation Control Telephone 07870-061598-01-0**			
241404	10/16/24	OPTIMUM	OCT-NOV 2024 CABLE/ISP	473.74	10/16/24
Total for		**Appropriation Control Telephone**		**473.74**	
01-2010-31-4402-017		**Appropriation Control Telephone CABLE TV & ISP - OEM**			

PO #	Date	Vendor	Description	Amount	Paid Date
241404	10/16/24	OPTIMUM	OCT-NOV 2024 CABLE/ISP	195.72	10/16/24
Total for		**Appropriation Control Telephone CABLE TV & ISP**		**195.72**	
01-2010-31-4402-018		Appropriation Control Telephone CABLE TV & ISP - SQUAD			
241404	10/16/24	OPTIMUM	OCT-NOV 2024 CABLE/ISP	99.40	10/16/24
Total for		**Appropriation Control Telephone CABLE TV & ISP**		**99.40**	
01-2010-31-4402-020		Appropriation Control Telephone CABLE TV & ISP - BORO			
241404	10/16/24	OPTIMUM	OCT-NOV 2024 CABLE/ISP	222.95	10/16/24
241457	10/28/24	VERIZON	ACCOUNT# 350-668-739-0001-31	26.58	10/28/24
Total for		**Appropriation Control Telephone CABLE TV & ISP**		**249.53**	
01-2010-31-4402-021		Appropriation Control Telephone 07870-495094-01-4			
241404	10/16/24	OPTIMUM	OCT-NOV 2024 CABLE/ISP	274.07	10/16/24
Total for		**Appropriation Control Telephone**		**274.07**	
01-2010-31-4402-022		Appropriation Control Telephone VERIZON - ELEVATOR LINE			
241402	10/16/24	VERIZON	OCTOBER 2024 ELEVATOR LINE	63.39	10/16/24
Total for		**Appropriation Control Telephone VERIZON -**		**63.39**	
01-2010-31-4402-025		Appropriation Control Telephone CABLEVISION - WEATHER			
241456	10/28/24	OPTIMUM	OCT-NOV 2024 CABLE/ISP	119.45	10/28/24
Total for		**Appropriation Control Telephone CABLEVISION -**		**119.45**	
01-2010-31-4402-028		Appropriation Control Telephone OPTIMUM - 31 FAIRVIEW			
241404	10/16/24	OPTIMUM	OCT-NOV 2024 CABLE/ISP	0.00	10/16/24
241404	10/16/24	OPTIMUM	OCT-NOV 2024 CABLE/ISP	687.38	10/16/24
Total for		**Appropriation Control Telephone OPTIMUM - 31**		**687.38**	
Department Total:		**Appropriation Control Telephone**		**5,086.16**	
01-2010-31-4452-000		Appropriation Control Water Miscellaneous			
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	24.25	10/16/24
241412	10/21/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	160.18	10/28/24
Total for		**Appropriation Control Water Miscellaneous**		**184.43**	
01-2010-31-4452-001		Appropriation Control Water Meter #88306893 - 7 E Fort			
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	246.80	10/16/24
Total for		**Appropriation Control Water Meter #88306893 -**		**246.80**	
01-2010-31-4452-002		Appropriation Control Water Meter #88505411 - 69 Main St			
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	36.15	10/16/24
Total for		**Appropriation Control Water Meter #88505411 -**		**36.15**	
01-2010-31-4452-003		Appropriation Control Water Meter #88228191 - 63 W Broad			
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	113.48	10/16/24
Total for		**Appropriation Control Water Meter #88228191 -**		**113.48**	
01-2010-31-4452-004		Appropriation Control Water Meter #88417708 - Cypress			
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	199.70	10/16/24
Total for		**Appropriation Control Water Meter #88417708 -**		**199.70**	
01-2010-31-4452-005		Appropriation Control Water Meter #88227215 - Library			
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	169.54	10/16/24
Total for		**Appropriation Control Water Meter #88227215 -**		**169.54**	
01-2010-31-4452-006		Appropriation Control Water Meter #88509227 - 164			

Bills List BOROUGH OF BOGOTA

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PO #	Date	Vendor	Description	Amount	Paid Date
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	24.94	10/16/24
Total for		**Appropriation Control**	**Water Meter #88509227 -**	**24.94**	
01-2010-31-4452-007		Appropriation Control	Water Meter #88228192 - Rec Bldg		
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	102.27	10/16/24
Total for		**Appropriation Control**	**Water Meter #88228192 -**	**102.27**	
01-2010-31-4452-008		Appropriation Control	Water Meter #88305041 - 375 Larch		
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	0.00	10/16/24
241403	10/16/24	VEOLIA WATER NEW	SEPTEMBER-OCTOBER WATER	68.24	10/16/24
Total for		**Appropriation Control**	**Water Meter #88305041 -**	**68.24**	
Department Total:		**Appropriation Control Water**		**1,145.55**	
01-2010-32-4652-001		Appropriation Control	Solid Waste Disposal BCUA Type 10		
241414	10/22/24	BCUA [SEWER CHARGES]	INV# 3391; SEPT'24 SOLID	29,192.12	11/05/24
Total for		**Appropriation Control**	**Solid Waste Disposal**	**29,192.12**	
01-2010-32-4652-002		Appropriation Control	Solid Waste Disposal Miscellaneous		
241366	10/09/24	ATLANTIC COAST FIBERS	INV# 127926; SEPT MX COM	1,114.40	11/05/24
241446	10/28/24	ENVIRONMENTAL RENEWAL,	INV# 332473, 332690, 332773,	4,092.19	11/05/24
Total for		**Appropriation Control**	**Solid Waste Disposal**	**5,206.59**	
Department Total:		**Appropriation Control Solid Waste Disposal**		**34,398.71**	
01-2010-36-4722-000		Appropriation Control	Social Security System		
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	9,087.70	10/25/24
Total for		**Appropriation Control**	**Social Security System**	**9,087.70**	
Department Total:		**Appropriation Control Social Security System**		**9,087.70**	
01-2010-36-4730-000		Appropriation Control	DCRP		
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	0.00	10/25/24
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	62.99	10/25/24
Total for		**Appropriation Control**	**DCRP**	**62.99**	
Department Total:		**Appropriation Control DCRP**		**62.99**	
01-2010-42-1190-001		Appropriation Control	Bogota BOE - SLEO S&W		
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	8,760.00	10/25/24
Total for		**Appropriation Control**	**Bogota BOE - SLEO S&W**	**8,760.00**	
Department Total:		**Appropriation Control Bogota BOE - SLEO S&W**		**8,760.00**	
01-2010-42-4901-000		Appropriation Control	Municipal Court - S&W		
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	1,416.63	10/25/24
Total for		**Appropriation Control**	**Municipal Court - S&W**	**1,416.63**	
Department Total:		**Appropriation Control Municipal Court - S&W**		**1,416.63**	
01-2010-42-4902-002		Appropriation Control	Municipal Court - O/E		
241333	10/03/24	SOL'S INTERPRETING	IN PERSON COURT INTERPRETOR	235.00	11/05/24
Total for		**Appropriation Control**	**Municipal Court - O/E**	**235.00**	
Department Total:		**Appropriation Control Municipal Court - O/E**		**235.00**	
01-2010-45-9302-003		Appropriation Control	Serial Bond - Interest 2012 12-01		
241501	11/01/24	DEPOSITORY TRUST	2024 BOND INTEREST DUE	57,937.50	11/01/24
Total for		**Appropriation Control**	**Serial Bond - Interest**	**57,937.50**	

PO #	Date	Vendor	Description	Amount	Paid Date
Department Total:		**Appropriation Control Serial Bond - Interest**		**57,937.50**	
01-2070-55-0000-000		**Local School Taxes Payable Local School Taxes Payable**			
241503	11/05/24	BOGOTA BOARD OF	OCTOBER 2024 SCHOOL TAXES	1,346,465.50	11/05/24
Total for		**Local School Taxes Payable Local School Taxes**		**1,346,465.50**	
Department Total:		**Local School Taxes Payable Local School Taxes**		**1,346,465.50**	
01-2710-55-0000-001		**Due State of NJ Due State of NJ Health Fees**			
241418	10/21/24	TREASURER, STATE OF NJ	3RD QTR MARRIAGE LIC. DUE TO	550.00	11/05/24
Total for		**Due State of NJ Due State of NJ Health Fees**		**550.00**	
Department Total:		**Due State of NJ Due State of NJ**		**550.00**	
01-2800- - -		**RESERVE FOR CREDIT CARD FEES RESERVE FOR CREDIT CARD**			
241500	11/01/24	MERCHANT SERVICE FEES	DEMAND DEBIT - 11/01/2024	326.74	11/01/24
Total for		**RESERVE FOR CREDIT CARD FEES RESERVE FOR**		**326.74**	
Department Total:		**RESERVE FOR CREDIT CARD FEES RESERVE FOR**		**326.74**	
01-G300-02-1000-021		**APPROPRIATED GRANTS BODY ARMOR FUND 2021**			
241106	08/19/24	ATLANTIC UNIFORM	QUOTE 001212; ARMOR EXPRESS	1,489.70	11/05/24
Total for		**APPROPRIATED GRANTS BODY ARMOR FUND 2021**		**1,489.70**	
01-G300-02-1000-022		**APPROPRIATED GRANTS BODY ARMOR FUND 2022**			
241106	08/19/24	ATLANTIC UNIFORM	QUOTE 001212; ARMOR EXPRESS	1,716.00	11/05/24
Total for		**APPROPRIATED GRANTS BODY ARMOR FUND 2022**		**1,716.00**	
Department Total:		**APPROPRIATED GRANTS BODY ARMOR FUND**		**3,205.70**	
01-G300-02-6000-023		**APPROPRIATED GRANTS BULLETPROOF VEST GRANT**			
241106	08/19/24	ATLANTIC UNIFORM	QUOTE 001212; ARMOR EXPRESS	2,962.88	11/05/24
Total for		**APPROPRIATED GRANTS BULLETPROOF VEST GRANT**		**2,962.88**	
Department Total:		**APPROPRIATED GRANTS BULLETPROOF VEST GRANT**		**2,962.88**	
01-G300-19-2000-023		**APPROPRIATED GRANTS STORMWATER ASSISTANCE GRANT 2023**			
240741	06/11/24	NEGLIA ENGINEERING	MS4 MAPPING STROMWATER	5,866.16	11/05/24
Total for		**APPROPRIATED GRANTS STORMWATER ASSISTANCE**		**5,866.16**	
Department Total:		**APPROPRIATED GRANTS STORMWATER ASSISTANCE**		**5,866.16**	
04-2150-55-1532-001		**Improvment Authorizations 1532 - Rec/Community Center**			
241421	06/20/24	NEGLIA ENGINEERING	BOGOTA REC CENTER -	8,417.63	11/05/24
Total for		**Improvment Authorizations 1532 - Rec/Community**		**8,417.63**	
Department Total:		**Improvment Authorizations 1532 - Rec/Community**		**8,417.63**	
04-2150-55-1598-010		**Improvment Authorizations 1598 - Var. Cap. Impvts**			
240741	06/11/24	NEGLIA ENGINEERING	MS4 MAPPING STROMWATER	6,641.34	11/05/24
Total for		**Improvment Authorizations 1598 - Var. Cap.**		**6,641.34**	
Department Total:		**Improvment Authorizations 1598 - Var. Cap.**		**6,641.34**	
04-2150-55-1619-001		**Improvment Authorizations 1619 - Var. Cap. Impvts DPW**			
241331	10/03/24	MOTOROLA SOLUTIONS ESS	VOID	0.00	10/30/24
240951	07/19/24	WINNER FORD	2024 FORD F250 PLOW	67,439.00	10/29/24
Total for		**Improvment Authorizations 1619 - Var. Cap.**		**67,439.00**	
04-2150-55-1619-006		**Improvment Authorizations 1619 - Var. Cap. Impvts IT**			
241212	09/10/24	CDW GOVERNMENT	BARRACUDA FILTER PROTECTION	18,711.00	11/05/24

PO #	Date	Vendor	Description	Amount	Paid Date
Total for		**Improvment Authorizations 1619 - Var. Cap.**		**18,711.00**	
04-2150-55-1619-008		Improvment Authorizations 1619 - Var. Cap. Impvts			
240967	07/25/24	FOVEONICS DOCUMENT	3992 DIGITALIZATION OF	3,445.15	11/05/24
Total for		**Improvment Authorizations 1619 - Var. Cap.**		**3,445.15**	
04-2150-55-1619-009		Improvment Authorizations 1619 - Var. Cap. Impvts			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	0.00	10/25/24
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	0.00	10/25/24
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	9,626.07	10/25/24
241419	06/20/24	NEGLIA ENGINEERING	RIVER ROAD ADA RAMPS - CNTY	7,936.73	11/05/24
241423	06/20/24	NEGLIA ENGINEERING	PROF SRVCS RENDERED THRU	2,354.03	11/05/24
Total for		**Improvment Authorizations 1619 - Var. Cap.**		**19,916.83**	
04-2150-55-1619-010		Improvment Authorizations 1619 - Var. Cap. Impvts James			
241422	06/20/24	NEGLIA ENGINEERING	PROF SRVCS RENDERED THRU	10,045.20	11/05/24
241423	06/20/24	NEGLIA ENGINEERING	PROF SRVCS RENDERED THRU	289.50	11/05/24
Total for		**Improvment Authorizations 1619 - Var. Cap.**		**10,334.70**	
Department Total:		**Improvment Authorizations 1619 - Var. Cap.**		**119,846.68**	
04-2150-55-1620-001		Improvment Authorizations 1620 - Fairview Ave Reconstruc			
241417	10/21/24	NEGLIA ENGINEERING	PROF SRVCS; FAIRVIEW AVE -	0.00	11/05/24
Total for		**Improvment Authorizations 1620 - Fairview Ave**		**0.00**	
04-2150-55-1620-002		Improvment Authorizations 1620 - Fairview Ave Reconstruc			
241417	10/21/24	NEGLIA ENGINEERING	PROF SRVCS; FAIRVIEW AVE -	45,460.51	11/05/24
Total for		**Improvment Authorizations 1620 - Fairview Ave**		**45,460.51**	
Department Total:		**Improvment Authorizations 1620 - Fairview Ave**		**45,460.51**	
04-2150-55-1623-002		Improvment Authorizations 1623 - Sidewalk Impvt's Bixby			
241420	06/20/24	NEGLIA ENGINEERING	PROF SRVCS; BIXBY SCHOOL	11,230.41	11/05/24
Total for		**Improvment Authorizations 1623 - Sidewalk**		**11,230.41**	
Department Total:		**Improvment Authorizations 1623 - Sidewalk**		**11,230.41**	
13-2880-00-0000-000		Summer Day Camp			
241465	10/29/24	RAMON RODRIGUEZ	REFUND SUMMER CAMP	92.00	11/05/24
Total for		**Summer Day Camp**		**92.00**	
Department Total:		**Summer Day Camp**		**92.00**	
13-3060- - -		Flag Football			
241401	10/16/24	JASON SPEZZAFERRA	FLAG FOOTBALL REFEREE	640.00	11/05/24
241462	10/29/24	JOSE RIVERA JR	FLAG FOOTBALL REFUND	80.00	11/05/24
Total for		**Flag Football**		**720.00**	
Department Total:		**Flag Football**		**720.00**	
13-3070- - -		Water Color Painting			
241405	10/17/24	THE SPOTTED CANVAS	WATER COLOR PAINTING	240.00	11/05/24
Total for		**Water Color Painting**		**240.00**	
Department Total:		**Water Color Painting**		**240.00**	
14-0005-00-0005-062		Outside Police Employment Fees			
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	0.00	10/25/24

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241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	0.00	10/25/24
241459	10/25/24	BOROUGH OF BOGOTA	2024-10-30 PR	10,710.00	10/25/24
241406	10/17/24	TOWNSHIP OF SOUTH	EXTRA DUTY TRAFFIC CONTROL	1,350.00	11/05/24
Total for		**Outside Police Employment Fees**		**12,060.00**	
Department Total:		**Outside Police Employment Fees**		**12,060.00**	
14-2877- - -		RESERVE FOR UNEMPLOYEMENT TRUS			
241504	11/05/24	STATE OF NEW JERSEY	UI FUND QTR ENDING	4,056.00	11/05/24
Total for		**RESERVE FOR UNEMPLOYEMENT TRUS**		**4,056.00**	
Department Total:		**RESERVE FOR UNEMPLOYEMENT TRUS**		**4,056.00**	
16-2000-18-0001-		ACCUTRACK ACCOUNT RCB URBAN RENEWAL, LLC.			
241354	10/08/24	MCMANIMON, SCOTLAND,	230140; PROF SRVCS THROUGH	236.50	11/05/24
Total for		**ACCUTRACK ACCOUNT RCB URBAN RENEWAL, LLC.**		**236.50**	
Department Total:		**ACCUTRACK ACCOUNT**		**236.50**	
16-2000-22-0010-		ACCUTRACK ACCOUNT 30 CROSS ST INVESTORS, LLC			
241507	11/05/24	BOROUGH OF BOGOTA	REIMBURSE; ESCROW PAID FROM	1,978.60	11/05/24
Total for		**ACCUTRACK ACCOUNT 30 CROSS ST INVESTORS, LLC**		**1,978.60**	
Department Total:		**ACCUTRACK ACCOUNT**		**1,978.60**	
16-2000-22-0011-		ACCUTRACK ACCOUNT 51 QUEEN ANNE RD REALTY, LLC			
241427	10/24/24	COSTA ENGINEERING	23063; 51 QUEEN ANNE RD	225.00	11/05/24
Total for		**ACCUTRACK ACCOUNT 51 QUEEN ANNE RD REALTY,**		**225.00**	
Department Total:		**ACCUTRACK ACCOUNT**		**225.00**	
16-2000-22-0016-		ACCUTRACK ACCOUNT WENESCO BOGOTA REALTY, LLC			
241474	10/31/24	COSTA ENGINEERING	23068; WENESCO BOGOTA REALTY	2,010.00	11/05/24
Total for		**ACCUTRACK ACCOUNT WENESCO BOGOTA REALTY, LLC**		**2,010.00**	
Department Total:		**ACCUTRACK ACCOUNT**		**2,010.00**	
16-2000-23-0021-		ACCUTRACK ACCOUNT 151 ELM AVE AVE			
241428	10/24/24	PHILLIPS PREISS	VOID	0.00	10/31/24
Total for		**ACCUTRACK ACCOUNT 151 ELM AVE AVE**		**0.00**	
Department Total:		**ACCUTRACK ACCOUNT**		**0.00**	
18-2000- - -		DOG LIC ACCT RESERVE FOR EXPENDITURES BOGOTA SAVINGS BK			
241201	09/10/24	MGL PRINTING SOLUTIONS	DOG & CAT TAGS	343.00	11/05/24
Total for		**DOG LIC ACCT RESERVE FOR EXPENDITURES BOGOTA**		**343.00**	
Department Total:		**DOG LIC ACCT RESERVE FOR EXPENDITURES**		**343.00**	

RESOLUTION # 2024-230

DATE: 11-07-2024

COUNCIL	YES	NO	ABSENT	ABSTAIN	RECUSE	MOTION	SECOND
C. Carpenter							
L. Kohles							
P. McHale							
J. Mitchell							
R. Robbins							
D. Vergara							
Mayor D. Fede (Tie Vote Only)							

APPROVAL OF CROSSING GUARD SERVICES AGREEMENT
Crossing Guard Services, LLC – Authorization to Prepare Agreement

WHEREAS, the Borough of Bogota has determined that there is a need for a professional and experienced provider of crossing guard services to aid pedestrians in using marked crosswalks throughout the Borough; and,

WHEREAS, Crossing Guard Services, LLC (the "Contractor") is a reputable company providing professional crossing guard services for municipalities across the state; and,

WHEREAS, the Contractor submitted a proposal, dated March 15, 2024, which outlined their services to the Borough, a copy of which is attached to this resolution as an exhibit; and,

WHEREAS, all crossing guards currently serving the Borough will be offered employment through the Contractor before any new crossing guards are hired; and

WHEREAS, the services of Crossing Guard Services, LLC are considered "professional services" under N.J.S.A. 40A:11-5 of the New Jersey Local Public Contracts Law, and therefore a contract can be awarded without public advertising; and,

WHEREAS, it is in the best of the Borough of Bogota to retain the services of Crossing Guard Services LLC, to provide crossing guard services to the Borough as detailed in their March 15, 2024 Proposal.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bogota, that the Borough hereby retains the services of Crossing Guard Services LLC, in accordance with its Proposal dated March 15, 2024, for a term that will expire on June 30, 2025; and,

BE IT FURTHER RESOLVED, that the Borough Attorney is hereby authorized to prepare a contract between the Borough of Bogota and Crossing Guard Services, LLC, which will supplement the language in its Proposal; and,

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator, Borough Clerk and Borough Attorney are hereby authorized to execute all documents necessary to effectuate the purposes of this resolution.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council at a meeting held on 11-07-2024.

____

Yenlys Flores-Bolivard**,** Municipal Clerk

SCHOOL CROSSING GUARD SERVICES PROPOSAL

Prepared For the

BOGOTA POLICE DEPARTMENT

Crossing Guard Services LLC
Point of Contact: Adam Bryan
750 Summer Street Suite 750
Stamford, CT 06901
Phone: 203-892-0766
Email: ABryan@CrossingGuardServices.com

March 15, 2024

Bogota Police Department
375 Larch Avenue
Bogota, NJ 07603

Dear Lieutenant Cole:

Thank you for allowing Crossing Guard Services LLC (CGS) the opportunity to present our service.

In this proposal, we will provide an overview of CGS and how our firm can properly manage the Crossing Guard services for the Borough of Bogota. The benefits of CGS include:

Operational Excellence – CGS will work with the Police Department to institute a plan that ensures safety for the residents. The plan will be followed and all recommendations for continuous improvement will be provided.

Operational Controls – Employees will be closely managed to ensure they are operating at a level which ensures the safety of those around them. A focus on Technology and Inspections will help ensure CGS is meeting the shared goals of the Company and Police Department.

Employee Focus – The performance of CGS employees is the product provided to the Police Department. Human Resources works hard to find the best recruits so the Operations team can train them to perform at a high level.

We are confident of our ability to provide excellent Crossing Guard services to the Police Department and Borough of Bogota residents. The Crossing Guard program will be supported by a dedicated Field Service Supervisor to ensure excellent service, support, and assistance where needed.

As the individual authorized to commit Crossing Guard Services LLC to this proposal, I am pleased to submit the enclosed offer and am prepared to provide any additional information required in support of this effort.

Sincerely,

Adam Bryan
Founder & CEO
Crossing Guard Services LLC

Table of Contents

Section 1 - Executive Summary

Crossing Guard Services LLC, headquartered in Stamford CT with offices in New Jersey, Florida, and growing, is a professional Crossing Guard management company dedicated to ensuring the safety of pedestrians and school children during their daily commutes.

Crossing Guard Services LLC (CGS) was established in the latter part of 2022 by the co-founder and Chief Operating Officer of Extra Duty Solutions. Recognizing the growing demand for dependable, efficient, and budget-friendly Crossing Guard services among law enforcement agencies, boards of education, and municipalities, CGS aims to address this need in the market.

Our primary goal is to provide you with consistent, reliable, and cost-effective Crossing Guard services, allowing you to allocate your valuable time and resources to other crucial responsibilities. By entrusting CGS, you can offload the burdensome tasks associated with hiring, training, scheduling, payroll management, insurance coverage, and supervision, ensuring a hassle-free experience for your organization.

By partnering with Crossing Guard Services LLC, you can confidently delegate the management of Crossing Guard services to our capable team. Our commitment to reliability, cost-effectiveness, and comprehensive support allows you to focus on your organization's core responsibilities while ensuring the safety and well-being of pedestrians.

Project Leads:

Adam Bryan – Founder & Chief Executive Officer
750 Summer Street, Suite 210
Stamford, CT 06901
P – 203-892-0766
E – ABryan@CrossingGuardServices.com
W – www.CrossingGuardServices.com

John Beyer (Retired Captain, Montclair NJ Police Department) – Vice President, Operations
197 State Route 18 South
East Brunswick, NJ 08816
P – 203-200-0043
E – JBeyer@CrossingGuardServices.com
W – www.CrossingGuardServices.com

Work Philosophy: As a company that manages Crossing Guards, we believe in the importance of fostering a culture of safety, accountability, and respect. We understand that our work is essential in ensuring the safety of children and pedestrians, and we approach it with the utmost professionalism, dedication, and care. We value our employees as the backbone of our company and invest in their training, development, and well-being to ensure they are equipped with the skills and knowledge necessary to provide the highest level of service. We are committed to open and transparent communication with our clients and the community, and we continually seek feedback to improve our services. We believe that by working together, we can create safer and more vibrant communities for everyone.

At Crossing Guard Services LLC, we are committed to building strong relationships with our clients and partners. We believe that working together can create safer, more efficient communities for everyone.

To accomplish this goal the first thing we do is set clear expectations for the Crossing Guard staff that they will be held accountable to:

CGS Crossing Guard Expectations:

- Perform all work to the highest professional standard and in a manner deemed reasonable and satisfactory
- Stop vehicles when necessary by mechanical and hand signal to permit children and adults to cross the road safely.
- Maintain order among children and parents at the street crossing point and permit them to cross the street only when they can do safely.
- Report any motor vehicles that violate traffic laws or Crossing Guard instructions.
- Make children and parents aware of the elements of traffic safety and operation of pedestrian controls.
- Report children and/or parents who do not follow safety regulations.
- Wear a reflective traffic safety vest as well as all other required uniform components and have all required equipment in your possession in working order at all times when on duty.

Section 2 - Project Team Organization and Staffing

Crossing Guard Services LLC (CGS) was founded by Adam Bryan in 2022. As the main point of contact for CGS, Mr. Bryan brings a wealth of experience in managing complex operations, particularly in the realm of outsourced services to law enforcement agencies. CGS is committed to delivering exceptional Crossing Guard services and will work closely with your agency to ensure a seamless implementation process and successful program throughout the school year.

Before establishing CGS, Mr. Bryan served as the Co-Founder and Chief Operating Officer of Extra Duty Solutions (EDS), the leading provider of extra duty program administration for law enforcement agencies nationwide. In his role as COO, he oversaw all aspects of day-to-day management, including hiring coordinators, handling vendor extra duty requests, officer scheduling, and ensuring accurate and timely payments to officers and vendors. EDS successfully invoiced and paid officers approximately $110 million in 2022, highlighting Mr. Bryan's expertise in managing large-scale operations within the law enforcement sector.

Additionally, Mr. Bryan's background includes the development and management of physical security programs for major corporations. He gained invaluable experience at Securitas Security Services USA, where he managed all aspects of the contract guard business, including the provision of crossing guard services for private schools and organizations in Fairfield County, CT. This diverse experience equips Mr. Bryan with a deep understanding of the unique requirements and challenges involved in delivering effective and reliable crossing guard services.

With Adam Bryan's extensive background in operations and a dedicated team ready to provide unparalleled support, Crossing Guard Services LLC is well-equipped to meet your agency's crossing guard service needs. We are committed to ensuring a smooth onboarding process, ongoing program management, and the safety of pedestrians. We look forward to the opportunity to partner with your agency and provide reliable, professional, and cost-effective crossing guard services.

Please find an overview of Mr. Bryan’s experience managing complex operations prior to starting CGS:

1/2015 – 1/2023 **Extra Duty Solutions** Shelton, CT

Co-Founder & Chief Operating Officer

- Responsible for ensuring excellent service delivery to all Extra Duty Solution clients
- Design and implement extra duty law enforcement programs to mitigate risks
- Work closely with Police Departments and Sheriff Offices throughout the country to staff a wide variety of engagements ranging from multiple Officer recurring details to last minute, one-off type details

- Hire, train, and manage key personnel who administer extra duty law enforcement programs for our valued clients
- Ensure the Extra Duty Solutions Operations Centers are effectively resolving our client's needs in a timely and professional manner

4/2014 – 12/2014 **Alliance Building Services** New York, NY

Vice President, Security

- Responsible for designing, implementing, and managing customized security officer programs that meet the goals of the clients
- Develop business with clients looking for a world-class security officer program
- Hire, Train, and Manage Account Managers at client accounts under my responsibility
- Manage the Quality Assurance program at client accounts under my responsibility

9/2012 – 3/2014 **Endo / Qualitest Pharmaceuticals** Huntsville, AL

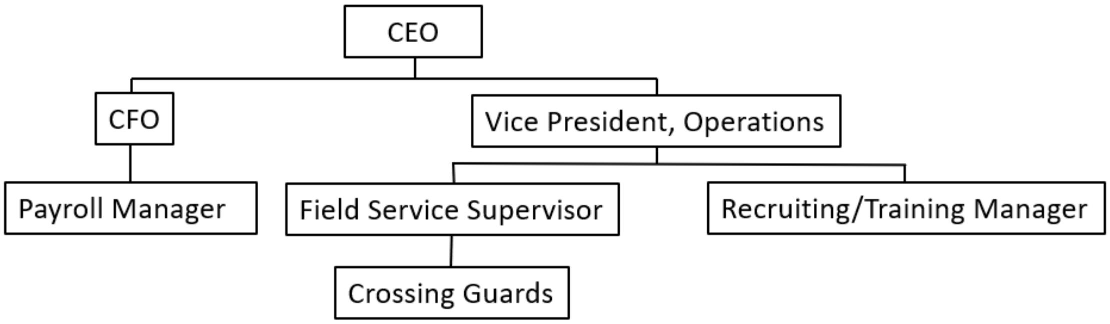
Director, Security Operations

- Senior most security executive for a $10+ billion pharmaceutical firm
- Responsible for all aspects of security operations for the firm's two pharmaceutical manufacturing plants in Huntsville, AL and Charlotte, NC
- Responsible for managing all investigations ranging from thefts of DEA scheduled controlled products to employee relations issues
- Manage the $8 million contract security guard budget
- Liaison with local and state law enforcement and DEA, FDA, and FBI
- Manage the firm's supply chain security program

Organizational Structure

Mr. Bryan and the Crossing Guard staff are supported by a dedicated management team that includes a Chief Financial Officer, Vice President, Operations, Recruiting and Training Manager, and a Payroll Manager. As CGS continues to grow, additional positions will be added to further support the mission of the business, ensuring the highest level of service delivery and customer satisfaction.

The following organizational chart and list of responsibilities outlines the roles and corresponding duties of the team responsible for overseeing the daily activities of the Bogota crossing guard program on behalf of Crossing Guard Services.



<u>Chief Financial Officer – Nick Hosler</u>

The Chief Financial Officer (CFO) for CGS, Nick Hosler, is responsible for overseeing the financial operations and strategies of the company. Nick brings his expertise in financial risk management and operational controls from his previous role at American Express to his position at Crossing Guard Services LLC. As a key member of the senior leadership team, Nick was responsible for overseeing and mitigating the firm's financial risks while ensuring the proper functioning of controls and systems within the organization. His experience and knowledge in this area make him a valuable asset to CGS, as he works to optimize financial processes and maintain a secure operational environment. With his strong background in risk management, Nick plays a crucial role in ensuring CGS's financial stability. Some of the key duties include:

<u>Financial planning and analysis:</u> The CFO is responsible for developing and implementing financial plans, budgets, and forecasts. They analyze financial data and provide strategic recommendations to optimize the company's financial performance and support decision-making.

<u>Risk management:</u> The CFO identifies and manages financial risks that may affect the company. They develop risk mitigation strategies, implement internal controls, and ensure compliance with financial regulations and best practices.

<u>Financial compliance and governance:</u> The CFO ensures compliance with financial laws, regulations, and reporting requirements. They manage relationships with auditors, tax authorities, and regulatory bodies to ensure accurate financial reporting and adherence to legal and ethical standards.

<u>Financial controls and systems:</u> The CFO establishes and maintains robust financial controls and systems to safeguard assets, prevent fraud, and maintain accurate financial records. They may implement financial software and technology to streamline processes and improve efficiency.

Overall, the CFO at CGS plays a crucial role in managing the company's financial resources, ensuring financial stability and sustainability, and providing strategic financial guidance to support business growth and success.

Vice President, Operations – John Beyer

The Vice President, Operations for a CGS, John Beyer, is responsible for overseeing the day-to-day operations of the Crossing Guard programs. Mr. Beyer retired from the Montclair New Jersey Police Department as Captain in 2023. Prior to retirement, Mr. Beyer was the Commander of the Uniform Division Office. The Uniform Division Office oversees the daily operations of the patrol division and maintains the scheduling for the entire police department including special events, off duty assignments and crossing guard program. The Vice President, Operations is supported by the entire CGS management team and the management team's sole focus is to ensure Mr. Beyer has all the support needed to succeed. Some of the key duties include:

Developing and implementing operational policies: The Vice President, Operations is responsible for developing and implementing policies and procedures to ensure that the company's operations are efficient, effective, and compliant with all applicable laws and regulations.

Monitoring performance: The Vice President, Operations is responsible for monitoring the performance of the company's operations and personnel. This includes tracking key performance indicators, identifying areas for improvement, and developing and implementing strategies to improve performance.

Managing contracts and relationships: The Vice President, Operations is responsible for managing contracts with clients, vendors, and other stakeholders. This includes negotiating and renewing contracts, maintaining relationships with clients, and resolving disputes or issues that arise.

Managing technology and systems: The Vice President, Operations is responsible for managing the company's technology and systems, including software, hardware, and other equipment. They must ensure that these systems are up to date, functioning properly, and meeting the needs of the company's operations.

Overall, the Vice President, Operations for CGS plays a critical role in ensuring that the company's operations run smoothly and efficiently. They must be highly organized, detail-oriented, and able to manage a team effectively. Additionally, they must have strong communication and problem-solving skills, and be able to work collaboratively with other stakeholders to achieve the company's goals.

Recruiting & Training Manager – Astrid Lyndrup

The Recruiting and Training Manager of CGS, Astrid Lyndrup, is responsible for managing the company's recruitment, hiring and training processes to ensure that the company has a qualified and effective team of trained crossing guards. Some of the key duties for this role may include:

<u>Developing recruitment strategies</u>: The Recruiting and Training Manager is responsible for developing recruitment strategies that target qualified candidates for crossing guard positions. This may include using social media, job boards, and other recruitment channels to attract candidates.

<u>Screening resumes</u>: The Recruiting and Training Manager is responsible for screening resumes and applications to identify qualified candidates who meet the company's hiring criteria.

<u>Conducting interviews</u>: The Recruiting and Training Manager is responsible for conducting interviews with candidates to assess their skills, qualifications, and fit for the position.

<u>Conducting background checks</u>: The Recruiting and Training Manager is responsible for conducting background checks on candidates to ensure that they meet the company's safety and security requirements.

<u>Making job offers</u>: The Recruiting and Training Manager is responsible for making job offers to successful candidates and negotiating terms of employment.

Overall, the Recruiting and Training Manager of CGS plays a critical role in ensuring that the company has a qualified and effective team of crossing guards. They must be highly organized, detail-oriented, and able to manage multiple tasks simultaneously. Additionally, they must have excellent communication and interpersonal skills, and be able to work effectively with candidates, hiring managers, and other stakeholders to achieve the company's goals.

<u>Field Service Supervisor</u> – TBH for Bergen County

The Field Service Supervisor for CGS is responsible for ensuring that the company's operations run smoothly and efficiently in the Counties they are assigned. One Supervisor will be solely dedicated to the county with the potential of more being hired as CGS grows. Some of the key duties and responsibilities of this role include:

<u>Managing a team of crossing guards</u>: The Field Service Supervisor is responsible for managing a team of crossing guards. They must ensure that all guards are properly trained and equipped with the necessary equipment and carry out their duties effectively.

<u>Scheduling and coordinating shifts</u>: The Field Service Supervisor must develop schedules and assign shifts for the crossing guards. They must ensure that there is adequate coverage at all times and that the guards are working in a safe and efficient manner.

<u>Monitoring performance</u>: The Field Service Supervisor is responsible for monitoring the performance of the crossing guards. They must ensure that the guards are performing their

duties according to company standards and that they are providing excellent customer service to the community.

Ensuring compliance: The Field Service Supervisor must ensure that the crossing guards are complying with all applicable laws, regulations, and company policies. They must also ensure that the guards are following proper safety procedures and protocols.

Customer service: The Field Service Supervisor must provide excellent customer service to the community. They must be available to address any concerns or complaints and work to resolve any issues in a timely and professional manner.

Reporting and record-keeping: The Field Service Supervisor is responsible for maintaining accurate records of all activities, incidents, and accidents involving the crossing guards. They must also prepare and submit regular reports to company management.

Managing onboarding: The Field Service Supervisor is responsible for managing the onboarding process for new crossing guards, including orientation, training, and the completion of necessary paperwork.

Conducting training sessions: The Field Service Supervisor & Recruiting and Training Manager will be responsible for conducting training sessions for new hires, as well as refresher training for existing employees.

Overall, the Field Service Supervisor for CGS plays a critical role in ensuring the safety and well-being of the community. They must be highly organized, detail-oriented, and able to work well under pressure. Additionally, they must have excellent communication skills and the ability to manage a team effectively.

Section 3 - Project Approach

Ensuring the safety of students during their commute to and from school is of utmost importance, and a successful school crossing guard program plays a crucial role in achieving this goal. To achieve this, it is necessary to secure sufficient funding to attract skilled personnel with fair compensation, provide comprehensive training, necessary equipment, and cover administrative costs. Hiring reliable, responsible, and trustworthy individuals who prioritize student safety is critical. Adequate training should be provided, covering a range of topics, including traffic laws, pedestrian safety, communication skills, and conflict resolution. Engaging with stakeholders, such as law enforcement, school administrators, parents, and students, is essential to promoting awareness and support. Clear guidelines for crossing guard responsibilities, scheduling, communication, and evaluation should be established and enforced. Effective communication channels must be facilitated between crossing guards, supervisors, schools, and law enforcement. Promoting pedestrian and traffic safety within the school community is necessary. Adequate staffing levels must be maintained to cover all assigned locations, and the availability of alternates is critical to address unforeseen absences and events. Regular safety audits must be conducted to identify and address any potential hazards at crossing points. The community must be encouraged to show support and appreciation for the work of crossing guards.

CGS is an employee focused organization that provides the best service levels to our clients. Below are some specific areas of focus that allow CGS to produce the expected outcomes:

- **Compliance:**
  Employee Screening including background checks
  Employment reference check
  Social Security verification
  Ongoing Compliance with all applicable federal, state, and local laws, codes, ordinances, regulations, orders, and decrees
- **Management**
  A Field Service Supervisor will be assigned to manage the day-to-day operations of the Crossing Guard program. This person will handle the scheduling of the Crossing Guards and make sure the posts are fully staffed. This person will also be the point of contact when times need to be changed and staff needs to accommodate these changes.
- **Employee Payment / Benefits:**
  CGS pays employees on a bi-weekly basis.
- **Insurance – Employee & Borough:**
  Employees are all covered by the company's liability and workman's compensation insurance policies. All insurance requirements by the Borough will be met.
- **Equipment** (CGS will meet BPD's requirements – here are some examples)**:**
  Regulation-size hand-held stop sign
  Traffic safety vest

Winter Jacket & Hat
Raincoat
Identifiable badge

- **Technology**
  Employees will be able to sign in and out through an app or by calling a telephone number. Schedules can be access through any computer or device connected to the internet. The Police Department will be able to access the Crossing Guard's schedules.
- **Performance**
  Performance will be assessed on a continual basis and any deficiencies will be handled immediately with counseling as well as up to and including termination. All determinations by the Police Department, including removal of the CGS employee, will be immediately accepted, and acted upon.
- **Client Satisfaction**
  CGS will always be responsive, professional, and transparent to ensure client satisfaction.
- **Risk Management / Assessments**
  CGS is always identifying, documenting, and notifying the agency of possible risk factors for children and adults navigating the Borough.
- **Complaint Resolution**
  CGS will Investigate and respond effectively to all complaints concerning Crossing Guard services. In the event a complaint is provided directly to CGS, CGS will notify the Agency. A written report will be furnished after each complaint is thoroughly investigated. If applicable, action items needed to resolve the complaint will be provided to the Agency.
- **CGS Hours of Operation / Holidays**
  Due to the nature of Crossing Guard services, there is a 24-hour operations center for clients and employees to call if anything is needed after hours or on weekends/holidays.
- **Disaster Contingency**
  CGS does not rely exclusively on technology to provide superior service. Our recruiting team works continuously to personally ensure there are adequate staff available in the event of unexpected events or to meet the individual needs of your department.

Talent Management

The employees at CGS make the difference. All steps of the human resource management process – HIRING STANDARDS, RECRUITING, ONBOARDING, TRAINING, STAFFING, REVIEWS – are designed, implemented, managed, and consistently improved to ensure the best possible service to the communities we serve.

- **Hiring standards:**
  - Must successfully pass a thorough criminal history and background check.

- Be at least eighteen years of age.
- Be physically and mentally capable of performing the duties of a Crossing Guard.
- Have the ability to establish and maintain effective working relationships and communication with children, adults, and law enforcement officials.
- Have the ability to remain calm and use good judgement and initiative in an emergency.
- Present a professional appearance, be neat, clean and well groomed, courteous, properly uniformed and conduct themselves in a respectable manner.
- Employee must also meet all requirements set by the Borough of Bogota

- **Recruiting:** ***(*Please note: positions will be offered to those Crossing Guards that have previously and successfully worked for the Borough. The existing Crossing Guards shall have the right of first refusal***.)
  For all open positions CGS will actively recruit, giving preference to the residents within the Borough of Bogota. The recruiting team will visit senior centers, meet with parent's associations, speak with Borough hiring organizations and take other active approaches. Referral bonuses of $250.00 will be paid to employees who help guide us to quality candidates. CGS will post job ads on various websites but that is not the sole approach.

Recruiting Strategies

Attracting qualified and dedicated crossing guard candidates can be a daunting task, but we have devised several strategies to make our crossing guard program more appealing to potential employees. One of our primary strategies will be to offer fair wages to attract and retain high-quality candidates. We will also emphasize the stability of the position since school crossing guard services are consistently required throughout the school year. Additionally, we will highlight the part-time and flexible nature of the work, which can be an attractive feature for individuals seeking a better work-life balance.

We will promote the critical role that crossing guards play in ensuring the safety of children and promoting a sense of community. To encourage recruitment, we will offer referral bonuses of $250.00 to current crossing guards who refer their friends and family. Furthermore, CGS will recognize and reward the efforts of Crossing Guards through awards, acknowledgments, or public appreciation events to boost morale and showcase the program's importance. As a growing company, we can offer opportunities for professional development and growth within the organization, such as team leader or supervisor roles.

To reach a wider pool of potential applicants, CGS will post clear job descriptions that outline the position's responsibilities, qualifications, and benefits. We will utilize various marketing channels, such as social media and local newspapers, to increase the visibility of the crossing guard program. Additionally, we plan to partner with community groups, senior centers, and veterans' organizations to reach potential candidates who may be interested in serving their community as crossing guards.

Throughout the implementation process, we will maintain open communication with all stakeholders to consider their feedback and input. We will regularly review program policies and procedures to ensure best practices are followed, and continuously evaluate the program's performance to identify areas for improvement.

- **Applicant Screening & Annual Screening:** (CGS utilizes Hire Image www.HireImage.com to conduct background investigations)
  Applicant Screening is always completed prior to onboarding and below are the usual checks conducted. The Program Manager will have access to all checks that are performed.

Background Checks Conducted prior to hire and annually (CGS can add any required checks as needed):

Address and Social Security Number Trace
Nationwide Criminal Database, Sex Offender Registry Search & Sexual Predator Check
Work Eligibility Checks
State & National Criminal Searches

- **Onboarding**
  Once a recruit is found who meets CGS's high standards they will start the onboarding process. This is when all paperwork is completed, and the requirements set by Agency, state and federal agencies are met. New employees are then given their equipment. Once the Recruiting and Training Manager signs off all areas of the onboarding process have been completed to a satisfactory level the recruit is ready for training.
- **Training:**
  In addition to the initial then annual Crossing Guard training that meets the Borough's and the state's guidelines and feedback received from the Borough of Bogota, CGS will provide employees resources to continually enhance their skills and knowledge. All training requirements set by the Borough of Bogota will be met and documented.
- **Scheduling:**
  CGS uses an "over hire" approach to staffing needs. We hire more personnel than required because we know there will be vacations, illness, sudden resignations and terminations, the possibility of increased coverage levels, etc. *A twenty-four-hour call service is employed so guards and clients can call and speak to a person at any hour of the day or night.*
- **Inspections / Reviews:**
  CGS will perform site inspections on a consistent basis with a set number agreed upon with the Agency. Each site inspection will require an online form completed by the

inspector and signed by the Crossing Guard. These inspection forms can be provided to the Program Manager in real time or upon request. Employees will receive, at a minimum, annual reviews to communicate strengths and address any possible gaps in knowledge or performance.

- **Monitoring and Measuring Performance**
  We will regularly monitor and measure our company's performance in order to identify areas that need improvement and corrective action. We achieve this by tracking key performance indicators, conducting client surveys, performing audits, and analyzing data to gain insights.
- **Continuous Performance Improvement**
  We will continue to improve our services and operations. We make this possible by seeking feedback from clients and employees, identifying areas for improvement, and implementing changes to enhance the client experience.

Operational Plan

Introduction: The purpose of this operational plan is to provide a detailed roadmap for the day-to-day operations of the crossing guard company in Bogota. The company will employ ten plus (10+) crossing guards during the school year, one (1) extra crossing guards on posts each day ready to fill in, three (3) sub-guards to work on an as needed basis and one (1) Field Service Supervisor to manage the day-to-day operations in the Borough of Bogota. The following positions will support the day-to-day employees – a Vice President, Operations, a Recruiting and Training manager and a Payroll Manager. The plan will outline the operational goals, strategies, and tactics for the next 12 months.

Operational Goals:

- Ensure the safety of pedestrians by providing efficient crossing guard services.
- Optimize staffing levels to reduce operational costs.
- Streamline communication channels to improve response times.
- Provide ongoing training and development opportunities for crossing guards and field service supervisors.

Operational Strategies:

- Ensure the safety of pedestrians by providing efficient crossing guard services: a. Develop a comprehensive training program for crossing guards that focuses on safety and traffic management skills. b. Implement a scheduling system to ensure that crossing guards are assigned to their high-traffic areas during peak hours. c. Conduct regular site visits to ensure that crossing guards are following best practices and are equipped with the necessary equipment.

- Optimize staffing levels to reduce operational costs: a. Conduct regular staffing analyses to identify areas of overstaffing or understaffing. b. Develop contingency plans to address staffing shortfalls in case of emergencies. c. Use technology to monitor and manage staffing levels in real-time.
- Streamline communication channels to improve response times: a. Implement a centralized communication system to streamline communication between the Vice President, Operations, field service supervisors, and crossing guards. b. Provide field service supervisors with mobile devices to facilitate real-time communication with crossing guards. c. Conduct regular communication audits to identify and address areas of improvement.
- Provide ongoing training and development opportunities for crossing guards and field service supervisors: a. Develop a comprehensive training program for crossing guards that includes refresher courses and ongoing skills development. b. Offer leadership training and development opportunities for field service supervisors. c. Develop a mentoring program to help newer crossing guards develop their skills.

Addressing Concerns

To maintain the effectiveness and community support of a crossing guard program, it is essential to address concerns from various stakeholders. CGS has developed four processes to handle such concerns:

Firstly, we will establish a dedicated phone number and email account for the Borough of Bogota. Stakeholders will be able to submit their concerns or complaints regarding the crossing guard program. All concerns will be promptly acknowledged and documented for further review, allowing for better tracking and follow-up.

Secondly, we will conduct thorough investigations to gather all relevant information. This will involve speaking with the crossing guard(s) involved, reviewing performance records, and examining any evidence provided by the concerned party. For serious concerns, the Field Service Supervisor will be assisted by CGS management. Additionally, relevant stakeholders will be notified immediately of any serious concerns and the steps being taken to investigate the issue. Their input can help ensure a fair and balanced approach to addressing the concern.

Thirdly, we will communicate the findings of the investigation to the relevant stakeholders and any actions taken to the concerned party. This may include changes to the program, additional training for crossing guards, or other measures to address the issue.

Fourthly, we will provide updates on the progress and resolution of the concern throughout the process to maintain transparency and accountability.

Handling unanticipated vacancies due to illness, no-shows, etc.:

To ensure the safety of students and pedestrians, it is essential to have contingency plans in place for unexpected vacancies at crossing guard sites. CGS will develop a list of alternates or "over-hires" who can fill in when there are anticipated and unanticipated absences. To compensate for their flexibility, we will pay these crossing guards a higher wage. Additionally, the Field Service Supervisor will cover posts in the event of unanticipated vacancies.

To proactively address potential staffing issues, we will closely monitor attendance and tardiness issues. We will also require crossing guards to provide as much advance notice as possible when they anticipate being absent, allowing for more time to arrange coverage. Our 24/7 operations center and scheduling technology will enable a rapid response when a post needs to be filled with little notice.

In extreme circumstances, the Emergency Coverage Procedure would be implemented, CGS would pay compensation for a Police Officer to provide temporary coverage at the crossing post. We will also explore the possibility of parent volunteers when there are unanticipated vacancies.

Lastly, we are committed to expanding our business in Bergen County, allowing us to share a group of alternates among the neighboring cities. By having these contingency plans in place for unexpected absences, our crossing guard program can continue to function effectively and ensure the safety of students and pedestrians.

Section 4 - Implementation Plan

Drawing from past experiences, we understand that the initial phase of onboarding sets the tone for the program's future, underscoring the crucial importance of a successful implementation. **Please note this is an estimate - Timelines can be updated based on client needs and circumstances.** We've laid out a broad timeline with milestones that need to be met in order for a successful launch. With our hard work and follow through we feel 100% confident we can start on time and meet the standards set forth by the Borough of Bogota.

Week 1: Introduce the CEO, Vice President, Operations, Field Service Supervisor (hire if none currently working in the area) and Recruiting & Training Manager to the Program Manager and other stakeholders: this will be the primary management team for the program. Begin to oversee the planning and implementation of the crossing guard program. Establish program goals and objectives: Define the goals and objectives of the program, such as enhancing pedestrian safety and reducing traffic congestion around schools. Contact all current crossing guards who are in good standing and initiate the onboarding process. We do not want them to have any doubt about their futures.

Week 2: Begin Onboarding, Recruitment, and Hiring: Advertise available crossing guard positions, emphasizing the program's impact on the community and the benefits of the job. Screen and interview candidates to ensure that they meet the minimum qualifications. Start Distributing equipment: Hand out necessary equipment, including high-visibility clothing, stop signs, fluorescent gloves, and safety vests to the crossing guards. Implement the training program: Conduct the initial comprehensive training sessions, which cover traffic safety, conflict resolution, emergency procedures, and any required certifications. Push the $250.00 referral bonus program with the current Crossing Guard staff. Review and Develop policies and procedures: Develop clear guidelines for crossing guard responsibilities, scheduling, communication, and evaluation. Implement all technology capabilities – scheduling software, payroll software, phone, email, etc.

Week 3: Keep Recruiting, Hiring and Training Crossing Guards: Conduct the initial training sessions for new hires, ensuring that they are fully prepared to assume their duties. Establish communication channels: Set up communication channels between crossing guards, supervisors, schools, and law enforcement to ensure smooth coordination. Finalize schedules: Create and distribute crossing guard schedules, considering school hours, peak crossing times, and guard availability. Start providing reports, such as the master roster, to the Program Manager.

Go Live: - Launch and Transition: Begin the crossing guard program, closely monitoring its performance during the initial phase. Promptly address any issues that arise and adjust as necessary.

Throughout the implementation process, we will maintain open communication with all stakeholders to consider their feedback and input. We will regularly review program policies and procedures to ensure best practices are followed, and continuously evaluate the program's performance to identify areas for improvement.

Section 5 – References

Borough of Demarest New Jersey
Chief Anthony Dimitriadis
118 Serpentine Road
Demarest, NJ 07627
(201) 768-1540
adimitriadis@demarestpd.org
14 Crossing Guard per day and 2 alternates

Wayne Township New Jersey
Chief Jack McNiff
475 Valley Road
Wayne, NJ 07470
(973) 694-0600
mcniffj@waynetownship.com
35 Crossing Guards per day, 3 alternates and 1 Site Supervisor

Township of Edison New Jersey (won RFP; awaiting City Council vote)
Chief Thomas Bryan
100 Municipal Blvd
Edison, NJ 08817
(732) 248-7367
tbryan@edisonpd.org
55 Crossing Posts per day, 5 alternates and 1 Field Service Supervisor

Village of Hempstead New York (starts June 2024)
Keisha N. Marshall, Esq. – Village Attorney
99 James A. Garner Way
Hempstead, NY 11550
(516) 478-6275
KMarshall@villageofhempsteadny.gov
33 Crossing Posts per Day, 3 alternates and 1 Field Service Supervisor

Village of Port Chester New York (starts September 2024)
Stuart L. Rabin – Village Manager
222 Grace Church Street
Port Chester, NY 10573
(914) 939-2200
SRabin@portchesterny.gov
18 Crossing Posts per Day, 2 alternates and 1 Field Service Supervisor

<u>The below reference is from Captain John Beyer's (Ret – Montclair Police Department) experience overseeing the crossing guard program in Montclair New Jersey.</u>

Township of Montclair New Jersey
Chief Todd Conforti
647 Bloomfield Avenue
Montclair, NJ 07042
(973) 744-1234
tconforti@montclairnjusa.org
39 Crossing Guards per day and 4 alternates

Section 6 – Pricing Overview

Crossing Guard Services LLC will charge the Borough a markup of 1.485 times the Crossing Guard's wage. **Pricing will remain unchanged for a minimum of three years.** If Bogota requests to increase the crossing guard wage the mark up of 1.485 times the Crossing Guard's wage will be utilized.

Hourly Wage & Bill Rate

Hourly Wage	Bill Rate
$16.69	$24.78
$18.08	$26.85
$20.78	$30.86
$20.87	$30.99
$22.26	$33.06

Estimated Daily & Annual Costs

Hourly Wage	# of Posts	Hours per Day	Daily Rate	Annual Rate*
$18.08	1	2	$53.70	$9,719.27
$20.78	1	2	$61.72	$11,170.70
$20.87	1	2	$61.98	$11,219.09
$22.26	7	14	$462.79	$83,764.16
	10	**20**	**$640.18**	**$115,873.21**
***annual rate assumes 181 days of school per year**				

The rate charged to the Borough of Bogota includes the following but not limited to:

- All current Crossing Guards would be offered their same positions provided the Agency approves.
- A Field Service Supervisor to manage the day-to-day operations in Bogota
- Full Support of CGS Management – CEO, Vice President, Operations & Recruiting & Training Manager
- Crossing Guard's Wage
- Crossing Guard's Taxes – FICA, FUTA, etc.
- NJ Sick Day Policy – One hour for every 30 hours worked
- Meet all insurance requirements and terms dictated by the Borough
- One invoice to the Agency for all Crossing Guard hours delivered on a bi-weekly basis
- No long-term contract – 30 day termination notice
- All NJ, Borough & CGS Training Requirements will be met
- Equipment – ANSI Class II Jackets, Gloves, Hats, Stop Sign, Reflective Vest, Raincoat, Whistle, & ID Badge

- Background Checks, Physical Assessments, and Work Eligibility Checks
- Meet all Reporting Requirements set by the Borough – weekly timesheet, master guard list, student count reports, & complaint report
- $250.00 referral bonus program
- Site Inspections
- Crossing Guard Scheduling System

Section 7 – Insurance (Sample Certificate of Insurance)

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	
RSC Insurance Brokerage, Inc. - PA 6023D Kellers Church Road Pipersville PA 18947	CONTACT NAME: Zach Frederick PHONE (A/C, No, Ext): (267) 362-4794 FAX (A/C, No): E-MAIL ADDRESS: zfrederick@risk-strategies.com

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Crossing Guard Services, LLC	INSURER A: Nautilus Insurance Group	
750 Summer Street	INSURER B:	
Suite 210	INSURER C:	
Stamford CT 06901	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL23112003301 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC OTHER:			BN966284	11/15/2023	11/15/2024	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ Included
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

L609 (06/23) - WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION) – AUTOMATIC STATUS WHEN REQUIRED IN WRITTEN CONTRACT

L815 (06/23) - ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – AUTOMATIC STATUS WHEN REQUIRED IN A WRITTEN CONTRACT OR AGREEMENT WITH YOU

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

Approvals

HOOK & LADDER • COMPANY NO. 1

October 2nd, 2024
Ms. Yenlys Flores-Bolivard, Borough Clerk
Borough of Bogota
375 Larch Avenue
Bogota, N.J. 07603

Ref – Battalion Chief for 2025

Dear Ms. Flores-Bolivard,

Please be advised that Hook & Ladder Co. #1 had nominated Alex Breuss as Battalion Chief of the Bogota Fire Department for the year 2025.

Sincerely,
Steven Westervelt
Secretary, Hook & Ladder Co. #1
COPY – Engine Co. #1
Hose. Co. #2
Engine Co. #3