



In God We Trust

Minutes
December 4, 2025
Open Session
7:30pm

BOROUGH OF BOGOTA
Mayor and Council Work Session Meeting

**Meeting of the Borough of Bogota Mayor and Council meeting held on December 4, 2025 in
Borough Hall, 375 Larch Ave, Bogota, New Jersey at 7:30 P.M**

PLEDGE OF ALLEGIANCE

Councilwoman Vergara led the Pledge of Allegiance.

MAYOR'S ANNOUNCEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et. seq. the notice for this meeting's time, date, location, and agenda fulfilled the requirements by a copy of the Annual Notice of Meetings being sent to the newspapers officially designated for 2025, filing a copy in the Borough Clerk's Office, and posting it on the Borough bulletin board.

ROLL CALL

Mayor Fede	Present
Council President Kohles	Present
Councilwoman Carpenter	Present
Councilman Hordern	Present
Councilman McHale	Present
Councilman Mitchell	Present
Councilwoman Vergara	Present

Also attending were Borough Administrator O'Malley, Borough Attorney Betesh, and Borough Clerk Flores-Bolivard.

CITIZEN REMARKS: One (5) minute time limit per person

Motion: Councilman Mitchell made a motion to open Citizen Remarks. Seconded by Councilman Hordern. The motion passed with a voice vote.

Joe Wynman- asked about an OPRA request that he filed, the status of the DPW truck, and the use of the Police Department for transport. He also asked whether there was a report from a conference in Atlantic City. Concerning the seniors, he asked about the tables, the bus driver, and contributions from councilmembers. He distributed a list of questions about the Rescue Squad and posed them to the Council. He said there was no backup information received from the Audit Committee Report OPRA request he filed and asked again for it.

Rob Foster- prepared a statement, which he then gave to Rebecca Foster to read.

Rebecca Foster- read the statement that listed the work the Rescue Squad performs and implored the Council to maintain the Rescue Squad. She said there has not been enough discussion or transparency in the decision to merge the Rescue Squad. She read a petition submitted by the Bogota Senior Citizens Club in favor keeping the Rescue Squad. She said the decision was tantamount to firing volunteer who provide important services to the town.

Borough Attorney- noted that speakers ordinarily cannot give time to one another.

Raul Lebron- opposes the decision to merge the Rescue Squad. The Rescue Squad serves from the heart. The Rescue Squad members do not have the required training and classes to be firefighters. He referenced the fire at 15 Palisades and supports the hiring of the full-time fire inspector. He cleans the road for the good of the community. He requested a meeting between the Council and the Rescue Squad to find more ways to save money. The Council should not shut down something that is not broken, there is not enough volunteers to serve the town as it is.

Matthew Otchy - the Rescue Squad has responded to his house six times and has saved his daughter's life twice. Most people at the meeting oppose merging the Rescue Squad and the Council should listen to the residents.

Lisa Orceo Pedoto- is worried that if she falls there will be no one to come and rescue her. Her husband passed away and she is disabled. She questioned what the Council will do with the building and how it would impact her taxes. She would rather pay more in taxes and have the Rescue Squad. She praised the volunteers that get up at all hours and respond to calls, they brought her husband to the hospital six times. She begged the Council to maintain the Rescue Squad on behalf of the disabled residents who could not attend the meeting.

James Fessel- the Fire Department fights fires; the Rescue Squad fights emergencies. We do not want fireman pumping out basements or responding to car collisions. The Fire Department sends all its fire engines to a call; you do not want all the fire engines running to house with a flooded basement.

Motion: Councilman Hordern made a motion to close Citizen Remarks. Seconded by Councilwoman Carpenter. The motion passed with a voice vote.

COUNCIL RESPONSE TO CITIZEN REMARKS

Mayor Fede- asked that her silence not be interpreted as anything. Because she is a member of the Rescue Squad, she is unable to make any comments on the matter.

Councilman McHale- said that he made a contribution to the seniors.

Council President Kohles- will review the 15 questions submitted and will try to answer every question at the next meeting.

DISCUSSION

January 1, 2026 SINE DIE and Re-organization Meeting @6pm

The Council agreed that the Sine Die and Re-organization Meeting would take place at 6pm on January 1, 2026.

Floater Clerical and Employee Evaluations

Councilman Hordern- there is a part time position open in the Building Department that has not been filled for some time. He suggested that it cannot be filled because people are looking for full time jobs and recommended that it be turned into a fulltime position sharing responsibilities between the Clerk's Office and the Building Department. The Clerk's Office is inundated with work and there is only one fulltime person in the Building Department, if the employee is absent the Department must close.

Councilwoman Vergara- said that the Clerk has been overwhelmed with the OPRA requests and perhaps the new employee could help with them.

Mayor Fede- noted that the Council previously voted against hiring a part time employee that would have worked in the Clerk's Office.

Borough Administrator O'Malley- it would be tough to cross train an employee for two roles. He thinks it best that the employee be fulltime in the Building Department and help with taking phone calls and assisting with OPRA requests.

Councilman Hordern- suggested advertising on multiple websites and doing a better job getting the word out about the position. If the Borough cannot get a part time staff member something has to change to make the job more attractive and fill the position.

Councilwoman Carpenter- spoke about the position, the skills required, and her experiences working for Bogota in the past. She suggested waiting until the new budget in January to decide and the Council agreed.

Councilman Hordern- would like to require each employee to be evaluated at least annually. It would be helpful when an employee is up for a raise or promotion and if they are not operating efficiently it needs to be recorded as well. Department heads would evaluate staff in their department and the Borough Administrator would evaluate the Department heads.

Borough Administrator O'Malley- will reach out to the town's labor counsel and get working on implementing the evaluations.

Borough Attorney Betesh- noted that the Borough's Personnel Manual will have to be amended if the evaluations are not already included in the Manual.

Social Media Posts

Mayor Fede- posted something on social media which was screenshotted and sent to the Council and asked to be discussed in closed session. To add an item to the agenda, one councilperson must request it and two others must agree. There is no statutory basis to discuss a social media post in closed session. Since then, there has been no discussion with the Borough Attorney or Borough Administrator about the post. She then read the post, which was about a motion *made outside the published agenda, justified as an urgent matter*, for a title search as a precursor to selling a building. *The post also requested residents attend or watch Council meetings to stay informed.*

Council President Kohles- said the post was false information, she requested a title search be done on the building *because the Council was not having another meeting that month* but nothing was discussed about selling the building.

Mayor Fede- the Audit Committee Report included the recommendation to sell the Rescue Squad Building.

Council President Kohles- if the Rescue Squad is being merged with the Fire Department, the Rescue Squad would be located in the fire house. She never said that she was selling the building, it was only being looked into. The Mayor said that it was an emergency, it was not, she only asked the Borough Attorney that a title search be performed since there was only one meeting that month.

Mayor Fede- *did not say that the motion was an emergency, the post said it was justified as an urgent matter.*

Council President Kohles- *the motion was not justified as an urgent matter, she asked the Borough Attorney, since there is only one meeting that month, to have a title search done.*

Councilwoman Carpenter- *agreed with Council President Kohles that it was not justified as an emergency or an urgent matter at the meeting.*

Mayor Fede- *the bylaws say that items for the upcoming Council Meeting should be listed on the agenda by Tuesday. Sometimes matters get put on the agenda after Tuesday because they are urgent. The matter was brought up and was not on the agenda, the only reason it should be added if it was urgent.*

Council President Kohles- *in past practice, everyone has done it. She has seen every past Council add items and even pull several resolutions at one time and add them.*

Councilman Hordern- was bothered because the post was sent to him, but he could not see it. He feels Mayor Fede's page should be public since she is a public official.

Mayor Fede- likely Councilman Hordern was unable to view the post because they are not friends on Facebook. She agreed the page should be public and as Mayor would like the Facebook page public but does not know how to do so. She asked for assistance in making it public and noted that she does not block or delete any posts.

CORRESPONDENCE

Mayor Fede- the Mayor and Council received a petition from the Bogota Senior Citizens Club which was already read into the record.

INTRODUCTION OF ORDINANCES

Borough Clerk Flores-Bolivard- explained that the ordinance will be reintroduced because there was an issue with the publication.

Reintroduce- 1645 Bond Ordinance for Improvements to Storm and Sanitary Sewers in the Amount of \$350,000

Motion: Councilman Mitchell made a motion to introduce Ordinance 1645. Seconded by Councilwoman Carpenter. All Councilmembers present voted yes.

PUBLIC HEARING AND ADOPTION OF ORDINANCES

1646- An Ordinance Amending Chapter 20 of the Bogota code, Entitled "Flood Hazard Protection"

Borough Attorney Betesh- the DEP periodically requires to update their stormwater management plans and flood hazard protection ordinances. The Borough made changes a few months ago, DEP reviewed the changes and asked to change the definition of substantial damage, which is a minor change.

Motion: Councilwoman Carpenter made a motion to open the public hearing on Ordinance 1646. Seconded by Councilman Hordern. The motion passed with a voice vote.

Joe Wynman- asked about the bond ordinance.

Mayor Fede- explained to him that there will be a public hearing on the bond ordinance at the next meeting when it is considered for adoption.

Motion: Councilman McHale made a motion to close the public hearing on Ordinance 1646. Seconded by Councilwoman Vergara. The motion passed with a voice vote.

Motion: Councilwoman Carpenter made a motion to adopt Ordinance 1646. Seconded by Councilman Mitchell. All Councilmembers present voted yes.

1647 An ordinance to Amend chapter 9 of the Bogota Code Entitled “Building and Housing” – Building Department Fee Schedule

Borough Attorney Betesh- this ordinance was several months in the making, the Borough Administrator worked to update the fees to what other communities are charging and add line items that should have existed in the ordinance.

Motion: Councilwoman Carpenter made a motion to open the public hearing on Ordinance 1647. Seconded by Councilman Mitchell The motion passed with a voice vote.

Mr. Otchy- asked what fees are included in the ordinance.

Mayor Fede- gave some examples of fees that are included in the ordinance. She explained that they are technical and have to do with building and construction and that copies of the ordinance are available to the public.

Motion: Councilman Hordern made a motion to close the public hearing on Ordinance 1647. Seconded by Councilwoman Vergara. The motion passed with a voice vote.

Motion: Councilwoman Carpenter made a motion to adopt Ordinance 1647. Seconded by Councilman McHale. All Councilmembers present voted yes.

1648 An ordinance to Amend chapter 9 of the Bogota Code Entitled “Building and Housing” – Sidewalk Easement Maintenance

Borough Attorney Betesh- the ordinance regulates the curb area of the property, mainly the materials that are permitted which is grass or a continuation of the sidewalk materials. Notably, a grandfathering clause was included so the ordinance would only take effect if a property owner applies for a sidewalk permit or there is new construction.

Motion: Councilwoman Carpenter made a motion to open the public hearing on Ordinance 1648. Seconded by Councilman Hordern. The motion passed with a voice vote.

Joe Wynman- asked who owns the curb that is physically in contact with the road.

Borough Attorney Betesh- replied the curb is considered the easement area which the property owner is responsible for.

Ray Dwyer - all the ordinances located on the website and are up to date.

Rebecca Foster - said that her curb is broken and requested that the Borough fix it.

Motion: Councilman McHale made a motion to close the public hearing on Ordinance 1648. Seconded by Councilwoman Vergara. The motion passed with a voice vote.

Motion: Councilwoman Carpenter made a motion to adopt Ordinance 1648. Seconded by Councilman McHale. All Councilmembers present voted yes.

CONSENT AGENDA

Resolutions

- 2025-244 Veteran Tax Exemption Refund
- 2025-245 Requesting Permission for the Dedication by Rider to Establish a Tree Removal/Replacement Trust Fund
- 2025-246 Authorize an application to the complete Streets technical assistance program
- 2025-247 Endorsing Resolution for the Bergen County Community Development Block Grant (CDBG) Project
- 2025-248 Bogota Community Rec Center Project – Approve Change Order No. 14
- 2025-249 Bogota Community Rec Center Project – Approve Change Order No. 15
- 2025-250 Bogota Community Rec Center Project – Approve Change Order No. 16
- 2025-252 Capital Budget Resolution
- 2025-255 Approve CO Inspection Stipend – Dan Klima
- 2025-256 Approve Borough Clerk’s Salary Increase

Motion: Councilman Mitchell made a motion to approve the consent agenda. Seconded by Councilwoman Vergara. All Councilmembers present voted yes.

Resolution to be Voted on Separately

- PC25-18 Payment of Claims

Motion: Councilman McHale made a motion to approve PC25-18. Seconded by Councilman Mitchell. Council President Kohles recused herself on any items related to the DPW or Superintendent Kohles and Purchase Order 251672. She voted no on Purchase Order 251616 and voted yes on the remainder of items. Councilwoman Carpenter voted no on Purchase Order 251616 and yes on the remainder of items. Councilman Hordern recused himself on any items related to the Bogota Fire Department and voted yes on the remainder of items. Councilmembers McHale, Mitchell, and Vergara voted yes.

- 2025-251 Approving Rescue Squad Merger

Motion: Councilwoman Carpenter made a motion to approve Resolution 2025-251. Seconded by Council President Kohles. All Councilmembers present voted yes, except for Councilman Hordern who recused himself.

- 2025-253 Approve DPW FT Hire – Philip Greco

Motion: Councilman McHale made a motion to approve Resolution 2025-253. Seconded by Councilman Mitchell. All Councilmembers present voted yes, except for Council President Kohles who recused herself.

- 2025-254 Approve Little Ferry Municipal Court Shared Services Agreement

Motion: Councilman Mitchell made a motion to approve Resolution 2025-253. Seconded by Councilwoman Carpenter. All Councilmembers present voted yes.

APPROVALS

Regular Meeting Minutes – 10/16/2025

Motion: Councilman Hordern made a motion to approve Regular Meeting Minutes – 10/16/2025. Seconded by Councilwoman Carpenter. All Councilmembers present voted yes.

Regular Meeting Minutes – 11/06/2025

Motion: Councilman McHale made a motion to approve Regular Meeting Minutes – 11/06/2025. Seconded by Councilman Hordern. All Councilmembers present voted yes.

2ND CITIZEN REMARKS: One (5) minute time limit per person

Motion: Councilman Mitchell made a motion to open 2nd Citizen Remarks. Seconded by Councilwoman Carpenter. The motion passed with a voice vote.

Raul- asked how the merger of the Rescue Squad and the Fire Department will be implemented. He is not trained on how to put out a fire and does not have the authority to hold a firehose. He hopes the Mayor and Council has a plan for the merge and it is done correctly with the proper guidance. There could be personnel challenges; he is ready to work on behalf of the Borough and hopes everyone gets along. He requested a meeting between the Fire Department, Rescue Squad, and Council.

Rob Foster- said that there was a meeting yesterday, he asked about the cost savings from merging the Rescue Squad and was told that there would not be any cost savings. The town lost about 20 good volunteers because of the merge. To be a member of a fire department you must have taken Firefighter 1, those who are not going to take that training cannot join the Department.

Rebecca Foster- is excited to OPRA the overtime from the St. Joes Carnival and other town events that the Rescue Squad attends. The town lost 20 volunteers; they will be going to other towns because their service is not appreciated. Emergencies will cost more money because paid staff will have to perform the functions that are currently handled by volunteer Rescue Squad members.

Mary Wynman- spoke about Councilman McHale's donation to the seniors. Any contribution he made will be returned.

Lisa Pedoto- does not understand why the Council decided to put the burden of all the rescue work onto the Fire Department. There are people willing to volunteer who are being fired.

Andrew Fede- the Rescue Squad is not well known to residents. The Rescue Squad has special abilities like rappelling off buildings. They pump out basements and Bogota suffers from flooding and is surrounded on one side by water. No members of the Audit Committee are part of the Rescue Squad and one member is a part of the Fire Department, so it was imbalanced. He suggested that the Audit Committee should have interviewed the officers of the Rescue Squad. The Rescue Squad has separate and distinct training from the Fire Department and the merge will not save any money.

Gordon Kohles- the Council got rid of the Ambulance Corps in 2016, which saves lives. That is worse than getting rid of the Rescue Squad.

Motion: Council President Kohles made a motion to close 2nd Citizen Remarks. Seconded by Councilman Hordern. The motion passed with a voice vote.

COUNCIL RESPONSE TO 2nd CITIZEN REMARKS

Council President Kohles- when the Bogota First Aid Squad was disbanded, the members were not informed and it was not done transparently. During this process it was transparent, discussed at public meetings, and questions were answered. She was asked three times whether the merge would be cost effective at the meeting and it was answered. The Police Department is dispatched for every call and will arrive and help people. She appreciates those people who are still willing to work and volunteer for the Borough. There is no requirement that the Rescue Squad members enter burning buildings to fight fires. The Rescue Squad also create liability, Hackensack Fire Department stopped boarding up houses because of the threat of lawsuits if something was stolen from the house. Mayor Fede could not be on the Audit Committee because it would have been a conflict of interest.

Councilman McHale- he walked out of the senior meeting with good cause; others came to him upset with they way he was treated at the meeting. He is a former mayor of the town and attended the meeting in good faith, he is not going to attend meetings where he is not wanted. When Bogota merged its court with Little Ferry, people were very upset. However, over the past 15 years it has worked out very well for the Borough and was the right thing to do.

Councilwoman Carpenter- two days ago Paramus merged its Rescue Squad. Out of 70 towns in Bergen County 66 towns have combined rescue with their fire department or ambulance service. She is hoping that the Rescue Squad would continue to perform the same tasks under the umbrella of the Fire Department while reporting to the Fire Chief. It is a good idea to invite someone from Paramus to provide advice and speak about their experience in the transition.

Mayor Fede- maybe the process for disbanding the Ambulance Corps was not right, but they were not making the calls and the response time was deficient. The Council wanted to speak to the Ambulance Corps about working nights and weekends but their leadership did not want to do so. She questioned why it was pointed out that she has a conflict with the Rescue Squad and

noted that Council President Kohles has a conflict with the DPW and Councilman Hordern with the Fire Department. As Mayor she is a member of all committees but was not informed of when the meetings were taking place.

Council President Kohles- did not speak to the DPW during the Audit Committee's work, the others members of the Committee evaluated the DPW.

Councilman Hordern- everyone will have different opinions on the matter. He recused himself from anything related to the Fire Department in the Audit Committee. His silence on the issue is because he is a member of the Fire Department and must rescue himself from the discussion and cannot share his thoughts.

Councilman Mitchell- it's not easy being on the dais during these situations. Everyone appreciates the volunteers in town and is trying to get the town to move forward.

CLOSED EXECUTIVE SESSION

- 2025-257 Executive Session pursuant to N.J.S.A. 10:4-12b(5) – Real Estate Negotiations.

Motion: Councilwoman Carpenter made a motion go into closed session. Seconded by Councilman Hordern. The motion passed with a voice vote.

ADJOURMENT

Being no further business before the governing body, **Councilman Mitchell** made a motion to adjourn the meeting, which was seconded by **Councilwoman Vergara**. The motion passed with a voice vote at 9:50 PM.

Yenlys Flores-Bolivard
12/16/2025

I hereby certify that this is a true copy of the minutes.



Yenlys Flores-Bolivard, Clerk



BOROUGH OF BOGOTA

ORDINANCE NO. 1645

DATE: 12-04-2025

Re-INTRODUCTION

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter		✓	✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara			✓				

Bond Ordinance for Improvements to Storm and Sanitary Sewers in the Amount of \$350,000"

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS IMPROVEMENTS TO STORM AND SANITARY SEWERS IN, BY AND FOR THE BOROUGH OF BOGOTA, IN THE COUNTY OF BERGEN, NEW JERSEY, TO APPROPRIATE THE SUM OF \$350,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Borough Council of the Borough of Bogota, in the County of Bergen, New Jersey, as follows:

Section 1. The Borough of Bogota, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to undertake various improvements to storm and sanitary sewers in, by and for said Borough. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of \$350,000 is hereby appropriated to the payment of the cost of making the improvements described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall



be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that (1) the making of such improvements is not a current expense of said Borough, and (2) it is necessary to finance said purpose by the issuance of obligations of said Borough pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the estimated cost of said purpose is \$350,000, and (4) \$17,000 of said sum is to be provided by the down payment hereinafter appropriated to finance said purpose, and (5) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$333,000, and (6) the cost of such purpose, as hereinbefore stated, includes the aggregate amount of \$75,000 which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. It is hereby determined and stated that moneys exceeding \$17,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purpose. The sum of \$17,000 is hereby appropriated from such moneys to the payment of the cost of said purpose.



Section 5. To finance said purpose, bonds of said Borough of an aggregate principal amount not exceeding \$333,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 6. To finance said purpose, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$333,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 7. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer and shall be



under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes and to issue said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer, who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 8. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of forty years computed from the date of said bonds.

Section 9. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$333,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purpose, shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued,



to the payment of the bond anticipation notes, and the amount of bonds authorized for such purpose shall be reduced accordingly.

Section 11. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 12. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Section 1 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 13. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 14. This ordinance shall take effect twenty days after the first publication thereof after final passage.



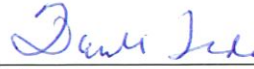
CERTIFICATION

✓

ATTEST:


Borough Clerk

APPROVED:


Mayor

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance Introduction adopted by the Borough of Bogota at a meeting held on 12-04-2025.



BOROUGH OF BOGOTA

ORDINANCE NO. 1646

DATE: 12-4-25

PUBLIC HEARING & ADOPTION

AN ORDINANCE AMENDING CHAPTER 20 OF THE BOGOTA CODE, ENTITLED "FLOOD HAZARD PROTECTION"

PUBLIC HEARING OPEN

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
Council President L. Kohles			✓				
Councilmember C. Carpenter	✓		✓				
Councilmember W. Hordern		✓	✓				
Councilmember P. McHale			✓				
Councilmember J. Mitchell			✓				
Councilmember D. Vergara			✓				

COMMENTS: None

PUBLIC HEARING CLOSED

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
Council President L. Kohles			✓				
Councilmember C. Carpenter			✓				
Councilmember W. Hordern			✓				
Councilmember P. McHale	✓		✓				
Councilmember J. Mitchell			✓				
Councilmember D. Vergara		✓	✓				

ADOPTION:

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
Council President L. Kohles			✓				
Councilmember C. Carpenter	✓		✓				
Councilmember W. Hordern			✓				
Councilmember P. McHale			✓				
Councilmember J. Mitchell		✓	✓				
Councilmember D. Vergara			✓				



**AN ORDINANCE AMENDING CHAPTER 20 OF THE BOGOTA CODE,
ENTITLED "FLOOD HAZARD PROTECTION"**

WHEREAS, the Legislature of the State of New Jersey has, in N.J.S.A. 40:48 et seq. and N.J.S.A. 40:55D et seq., conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and,

WHEREAS, the Federal Emergency Management Agency (FEMA) has identified special flood hazard areas within the boundaries of the Borough of Bogota, and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare; and,

WHEREAS, the Borough of Bogota was accepted for participation in the National Flood Insurance Program on April 1, 1982, and the Mayor and Council desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59, 60, 65, and 70 necessary for such continued participation; and,

WHEREAS, the Borough of Bogota is required, pursuant to N.J.A.C. 5:23 et seq., to administer and enforce the State building codes, and such building codes contain certain provisions that apply to the design and construction of buildings and structures in flood hazard areas; and,

WHEREAS, the Borough of Bogota is required, pursuant to N.J.S.A. 40:49-5, to enforce zoning codes that secure safety from floods and contain certain provisions that apply to the development of lands; and,

WHEREAS, the Borough of Bogota had amended Chapter 20 of the Bogota Code to implement rules and regulations concerning the development and use of land in the flood fringe area, as required pursuant to N.J.S.A. 58:16A-57, and as promulgated by the New Jersey Department of Environmental Protection (NJDEP); and,

WHEREAS, the NJDEP has requested that Chapter 20 be further amended to reflect the new language set forth herein.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Bogota, that the following floodplain management regulations are hereby adopted as a new Chapter 20 of the Borough Code:

SECTION 1. RECITALS.

The foregoing whereas clauses are incorporated herein by reference and made a part hereof.



SECTION 2. This Ordinance specifically repeals and replaces Chapter 20 of the Borough Code, entitled "Flood Hazard Protection".

§20-1 SCOPE AND ADMINISTRATION

§20-1.1 Title.

These regulations, in combination with the flood provisions of the Uniform Construction Code (UCC) N.J.A.C. 5:23 (hereinafter "Uniform Construction Code," consisting of the Building Code, Residential Code, Rehabilitation Subcode, and related codes, and the New Jersey Flood Hazard Area Control Act (hereinafter "FHACA"), N.J.A.C. 7:13, shall be known as the *Floodplain Management Regulations* of Borough of Bogota (hereinafter "these regulations").

§20-1.2 Scope.

These regulations, in combination with the flood provisions of the Uniform Construction Code and FHACA shall apply to all proposed development in flood hazard areas established in §20-2 of this Chapter.

§20-1.3 Purposes and Objectives.

The purposes and objectives of these regulations are to promote the public health, safety, and general welfare and to minimize public and private losses due to flood conditions in specific flood hazard areas through the establishment of comprehensive regulations for management of flood hazard areas, designed to:

- (1) Protect human life and health.
- (2) Prevent unnecessary disruption of commerce, access, and public service during times of flooding.
- (3) Manage the alteration of natural floodplains, stream channels and shorelines;
- (4) Manage filling, grading, dredging and other development which may increase flood damage or erosion potential.
- (5) Prevent or regulate the construction of flood barriers which will divert floodwater or increase flood hazards.
- (6) Contribute to improved construction techniques in the floodplain.
- (7) Minimize damage to public and private facilities and utilities.
- (8) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas.
- (9) Minimize the need for rescue and relief efforts associated with flooding.
- (10) Ensure that property owners, occupants, and potential owners are aware of property located in flood hazard areas.
- (11) Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events.



- (12) Meet the requirements of the National Flood Insurance Program for community participation set forth in Title 44 Code of Federal Regulations, Section 59.22.

§20-1.4 Coordination with Building Codes.

Pursuant to the requirement established in N.J.A.C. 5:23, the Uniform Construction Code, that the Borough of Bogota administer and enforce the State building codes, the Mayor and Council of the Borough of Bogota does hereby acknowledge that the Uniform Construction Code contains certain provisions that apply to the design and construction of buildings and structures in flood hazard areas. Therefore, these regulations are intended to be administered and enforced in conjunction with the Uniform Construction Code.

§20-1.5 Ordinary Building Maintenance and Minor Work.

Improvements defined as ordinary building maintenance and minor work projects by the Uniform Construction Code including non-structural replacement-in-kind of windows, doors, cabinets, plumbing fixtures, decks, walls, partitions, new flooring materials, roofing, etc. shall be evaluated by the Floodplain Administrator through the floodplain development permit to ensure compliance with the Substantial Damage and Substantial Improvement §20-3.14 of this Ordinance.

§20-1.6 Warning.

The degree of flood protection required by these regulations is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. Enforcement of these regulations does not imply that land outside the special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage.

§20-1.7 Other Laws.

The provisions of these regulations shall not be deemed to nullify any provisions of local, State, or Federal law.

§20-1.8 Violations and Penalties for Noncompliance.

No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this Ordinance and other applicable regulations.

Violation of the provisions of this Ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a violation under N.J.S.A. 40:49-5. Any person who violates this ordinance or fails to comply with any of its requirements shall be subject to one (1) or more of the following: a fine of not more than \$1250, imprisonment for a term not exceeding ninety(90) days or a period of community service not exceeding 90 days.

Each day in which a violation of this Ordinance exists shall be considered to be a separate and distinct violation subject to the imposition of a separate penalty for each day of the violation as the court may determine except that the owner will be afforded the opportunity to cure or abate the condition during a 30 day period and shall be afforded the opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30-day period, a fine greater than \$1250 may be imposed if the court has not determined otherwise, or if upon reinspection of the property, it is determined that the abatement has not been substantially completed.



Any person who is convicted of violating this Ordinance within one year of the date of a previous violation of the same Ordinance and who was fined for the previous violation, shall be sentenced by a court to an additional fine as a repeat offender. The additional fine imposed by the court upon a person for a repeated offense shall not be less than the minimum or exceed the maximum fine fixed for a violation of the Ordinance, but shall be calculated separately from the fine imposed for the violation of the Ordinance.

§20-1.8.1 Solid Waste Disposal in a Flood Hazard Area.

Any person who has unlawfully disposed of solid waste in a floodway or floodplain who fails to comply with this Ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$2,500 or up to a maximum penalty by a fine not exceeding \$10,000 under N.J.S.A. 40:49-5.

§20-1.9 Abrogation and Greater Restrictions.

These regulations supersede any ordinance in effect in flood hazard areas. However, these regulations are not intended to repeal or abrogate any existing ordinances, including land development regulations, subdivision regulations, zoning ordinances, stormwater management regulations, or building codes. In the event of a conflict between these regulations and any other ordinance, code, or regulation, the more restrictive shall govern.

§20-2 APPLICABILITY

§20-2.1 General.

These regulations, in conjunction with the Uniform Construction Code, provide minimum requirements for development located in flood hazard areas, including the subdivision of land and other developments; site improvements and installation of utilities; placement and replacement of manufactured homes; placement of recreational vehicles; new construction and alterations, repair, reconstruction, rehabilitation or additions of existing buildings and structures; substantial improvement of existing buildings and structures, including repair of substantial damage; installation of tanks; temporary structures and temporary or permanent storage; utility and miscellaneous Group U buildings and structures; and certain building work exempt from permit under the Uniform Construction Code; and other buildings and development activities.

§20-2.2 Establishment of Flood Hazard Areas.

The Borough of Bogota was accepted for participation in the National Flood Insurance Program on April 1, 1982.

The National Flood Insurance Program (NFIP) floodplain management regulations encourage that all Federal, State, and Local regulations that are more stringent than the minimum NFIP standards take precedence in permitting decisions. The FHACA requires that the effective Flood Insurance Rate Map, most recent preliminary FEMA mapping and flood studies, and Department delineations be compared to determine the most restrictive mapping. The FHACA also regulates unstudied flood hazard areas in watersheds measuring 50 acres or greater in size and most riparian zones in New Jersey. Because of these higher standards, the regulated flood hazard area



in New Jersey may be more expansive and more restrictive than the FEMA Special Flood Hazard Area. Maps and studies that establish flood hazard areas are on file with the Bogota Construction Official, at 375 Larch Ave, Bogota, NJ 07603.

The following sources identify flood hazard areas in this jurisdiction and must be considered when determining the Best Available Flood Hazard Data Area:

- 1) **Effective Flood Insurance Study.** Special Flood Hazard Areas (SFHAs) identified by the Federal Emergency Management Agency in a scientific and engineering report entitled "Flood Insurance Study, Bergen County, New Jersey (All Jurisdictions)" dated August 28, 2019 and the accompanying Flood Insurance Rate Maps (FIRM) identified in Table 2.2(1) whose top level document (appendix map) effective date is August 28, 2019 are hereby adopted by reference.

Table 2.2(1)

Map Panel #	Effective Date	Suffix	Map Panel #	Effective Date	Suffix
34003C0193	August 28, 2019	H			
34003C0194	August 28, 2019	H			
34003C0256	August 28, 2019	H			
34003C0257	August 28, 2019	H			

- 2) **Federal Best Available Information.** The Borough of Bogota shall utilize Federal flood information as listed in the table below that provides more detailed hazard information, higher flood elevations, larger flood hazard areas, and results in more restrictive regulations. This information may include but is not limited to preliminary flood elevation guidance from FEMA (such as Advisory Flood Hazard Area Maps, Work Maps or Preliminary FIS and FIRM). Additional Federal Best Available studies issued after the date of this Ordinance must also be considered. These studies are listed on FEMA's Map Service Center. This information shall be used for floodplain regulation purposes only.

Table 2.2(2)

Map Panel #	Preliminary Date	Map Panel #	Preliminary Date
34003C0193J	August 29, 2014		
34003C0194J	August 29, 2014		
34003C0256J	August 29, 2014		
34003C0257J	August 29, 2014		

- 3) **Other Best Available Data.** The Borough of Bogota shall utilize high water elevations from flood events, groundwater flooding areas, studies by federal or state agencies, or other information deemed appropriate by the Borough of Bogota. Other "best available information" may not be used which results in less restrictive flood elevations, design



standards, or smaller flood hazard areas than the sources described in §20-2.2 (1) and (2), above. This information shall be used for floodplain regulation purposes only.

- 4) **State Regulated Flood Hazard Areas.** For State regulated waters, the NJ Department of Environmental Protection (NJDEP) identifies the flood hazard area as the land, and the space above that land, which lies below the “Flood Hazard Area Control Act Design Flood Elevation”, as defined in §20-9, and as described in the New Jersey Flood Hazard Area Control Act at N.J.A.C. 7:13. An FHACA flood hazard area exists along every regulated water that has a drainage area of 50 acres or greater. Such area may extend beyond the boundaries of the Special Flood Hazard Areas (SFHAs) as identified by FEMA. The following is a list of New Jersey State studied waters in this community under the FHACA, and their respective map identification numbers.

Table 2.2(3) List of State Studied Waters

Name of Studied Water	File Name	Map Number
Hackensack Rv	Q0000020	HR-6

§20-2.3 Establishing the Local Design Flood Elevation (LDFE).

The Local Design Flood Elevation (LDFE) is established in the flood hazard areas determined in §20-2.2, above, using the best available flood hazard data sources, and the Flood Hazard Area Control Act minimum Statewide elevation requirements for lowest floors in A, Coastal A, and V zones, ASCE 24 requirements for critical facilities as specified by the building code, plus additional freeboard as specified by this Ordinance.

At a minimum, the Local Design Flood Elevation shall be as follows:

- 1) For a delineated watercourse, the elevation associated with the Best Available Flood Hazard Data Area determined in §20-2.2, above plus one foot or as described by N.J.A.C. 7:13 of freeboard; or
- 2) For any undelineated watercourse (where mapping or studies described in §20-2.2 (1) and (2) above are not available) that has a contributory drainage area of 50 acres or more, the applicants must provide one of the following to determine the Local Design Flood Elevation:



- a. A copy of an unexpired NJDEP Flood Hazard Area Verification plus one foot of freeboard and any additional freeboard as required by ASCE 24; or
 - b. A determination of the Flood Hazard Area Design Flood Elevation using Method 5 or Method 6 (as described in N.J.A.C. 7:13) plus one foot of freeboard and any additional freeboard as required by ASCE 24. Any determination using these methods must be sealed and submitted according to §20-5.2 and –20-5.3.
- 3) AO Zones – For Zone AO areas on the Borough’s FIRM (or on preliminary flood elevation guidance from FEMA), the Local Design Flood Elevation is determined from the FIRM panel as the highest adjacent grade plus the depth number specified plus one foot of freeboard. If no depth number is specified, the Local Design Flood Elevation is three (3) feet above the highest adjacent grade.
 - 4) Class IV Critical Facilities - For any proposed development of new and substantially improved Flood Design Class IV Critical Facilities, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 2 feet of freeboard in accordance with ASCE 24.
 - 5) Class III Critical Facilities - For proposed development of new and substantially improved Flood Design Class III Critical Facilities in coastal high hazard areas, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 1 foot of freeboard in accordance with ASCE 24.

§20-3 DUTIES AND POWERS OF THE FLOODPLAIN ADMINISTRATOR

§20-3.1 Floodplain Administrator Designation.

The Bogota Construction Official is designated the Floodplain Administrator. The Floodplain Administrator shall have the authority to delegate performance of certain duties to other employees.

§20-3.2 General.

The Floodplain Administrator is authorized and directed to administer the provisions of these regulations. The Floodplain Administrator shall have the authority to render interpretations of these regulations consistent with the intent and purpose of these regulations and to establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be consistent with the intent and purpose of these regulations and the flood provisions of the building code and shall not have the effect of waiving specific requirements without the granting of a variance pursuant to §20-7 of these regulations.

§20-3.3 Coordination.

The Floodplain Administrator shall coordinate with the Construction Official to administer and enforce the flood provisions of the Uniform Construction Code.

§20-3.4 Duties.



The duties of the Floodplain Administrator shall include but are not limited to the following:

- (1) Review all permit applications to determine whether proposed development is located in flood hazard areas established in §20-2 of these regulations.
- (2) Require development in flood hazard areas to be reasonably safe from flooding and to be designed and constructed with methods, practices, and materials that minimize flood damage.
- (3) Interpret flood hazard area boundaries and provide available flood elevation and flood hazard information.
- (4) Determine whether additional flood hazard data shall be obtained or developed.
- (5) Review required certifications and documentation specified by these regulations and the building code to determine that such certifications and documentations are complete.
- (6) Establish, in coordination with the Construction Official, written procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to §20-3.14 of these regulations.
- (7) Coordinate with the Construction Official and others to identify and investigate damaged buildings located in flood hazard areas and inform owners of the requirement to obtain permits for repairs.
- (8) Review requests submitted to the Construction Official seeking approval to modify the strict application of the flood load and flood resistant construction requirements of the Uniform Construction code to determine whether such requests require consideration as a variance pursuant to §20-7 of this Chapter.
- (9) Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps when the analyses propose to change base flood elevations, flood hazard area boundaries, or floodway designations; such submissions shall be made within 6 months of such data becoming available.
- (10) Require applicants who propose alteration of a watercourse to notify adjacent jurisdictions and the NJDEP Bureau of Flood Engineering, and to submit copies of such notifications to the Federal Emergency Management Agency (FEMA).
- (11) Inspect development in accordance with §20-6 of these regulations and inspect flood hazard areas to determine if development is undertaken without issuance of permits.
- (12) Prepare comments and recommendations for consideration when applicants seek variances in accordance with §20-7 of this Chapter.
- (13) Cite violations in accordance with §20-8 of this Chapter.
- (14) Notify the Federal Emergency Management Agency when the corporate boundaries of the Borough of Bogota have been modified.



- (15) Permit Ordinary Maintenance and Minor Work in the regulated areas discussed in §20-2.2.

§20-3.5 Use of Changed Technical Data.

The Floodplain Administrator and the applicant shall not use changed flood hazard area boundaries or base flood elevations for proposed buildings or developments unless the Floodplain Administrator or applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) revision and has received the approval of the Federal Emergency Management Agency. A revision of the effective FIRM does not remove the related feature(s) on a flood hazard area delineation that has been promulgated by the NJDEP. A separate application must be made to the State pursuant to N.J.A.C. 7:13 for revision of a flood hazard design flood elevation, flood hazard area limit, floodway limit, and/or other related feature.

§20-3.6 Other Permits.

It shall be the responsibility of the Floodplain Administrator to assure that approval of a proposed development shall not be given until proof that necessary permits have been granted by Federal or State agencies having jurisdiction over such development, including section 404 of the Clean Water Act. In the event of conflicting permit requirements, the Floodplain Administrator must ensure that the most restrictive floodplain management standards are reflected in permit approvals.

§20-3.7 Determination of Local Design Flood Elevations.

If design flood elevations are not specified, the Floodplain Administrator is authorized to require the applicant to:

- (1) Obtain, review, and reasonably utilize data available from a Federal, State, or other source, or
- (2) Determine the design flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques. Such analyses shall be performed and sealed by a licensed professional engineer. Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator. The accuracy of data submitted for such determination shall be the responsibility of the applicant.

It shall be the responsibility of the Floodplain Administrator to verify that the applicant's proposed Best Available Flood Hazard Data Area and the Local Design Flood Elevation in any development permit accurately applies the best available flood hazard data and methodologies for determining flood hazard areas and design elevations described in §20-2.2 and §20-2.3 respectively. This information shall be provided to the Construction Official and documented according to §20-3.15.

§20-3.8 Requirement to Submit New Technical Data.

Base Flood Elevations may increase or decrease resulting from natural changes (e.g. erosion, accretion, channel migration, subsidence, uplift) or man-made physical changes (e.g. dredging, filling, excavation) affecting flooding conditions. As soon as practicable, but not later than six



months after the date of a man-made change or when information about a natural change becomes available, the Floodplain Administrator shall notify the Federal Insurance Administrator of the changes by submitting technical or scientific data in accordance with Title 44 Code of Federal Regulations Section 65.3. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and floodplain management requirements will be based upon current data.

§20-3.9 Activities in Riverine Flood Hazard Areas.

In riverine flood hazard areas where design flood elevations are specified but floodways have not been designated, the Floodplain Administrator shall not permit any new construction, substantial improvement, or other development, including the placement of fill, unless the applicant submits an engineering analysis prepared by a licensed professional engineer that demonstrates that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachment, will not increase the design flood elevation more than 0.2 feet at any point within the community.

§20-3.10 Floodway Encroachment.

Prior to issuing a permit for any floodway encroachment, including fill, new construction, substantial improvements and other development, or land-disturbing-activity, the Floodplain Administrator shall require submission of a certification prepared by a licensed professional engineer, along with supporting technical data, that demonstrates that such development will not cause any increase in the base flood level.

§20-3.10.1 Floodway Revisions.

A floodway encroachment that increases the level of the base flood is authorized if the applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) and has received the approval of FEMA.

§20-3.11 Watercourse Alteration.

Prior to issuing a permit for any alteration or relocation of any watercourse, the Floodplain Administrator shall require the applicant to provide notification of the proposal to the appropriate authorities of all adjacent government jurisdictions, as well as the NJDEP Bureau of Flood Engineering and the Division of Land Resource Protection. A copy of the notification shall be maintained in the permit records and submitted to FEMA.

§20-3.11.1 Engineering Analysis.

The Floodplain Administrator shall require submission of an engineering analysis prepared by a licensed professional engineer, demonstrating that the flood-carrying capacity of the altered or relocated portion of the watercourse will be maintained, neither increased nor decreased. Such watercourses shall be maintained in a manner that preserves the channel's flood-carrying capacity.

§20-3.12 Alterations in Coastal Areas.

The excavation or alteration of sand dunes is governed by the New Jersey Coastal Zone Management (CZM) rules, N.J.A.C. 7:7. Prior to issuing a flood damage prevention permit for



any alteration of sand dunes in coastal high hazard areas and Coastal A Zones, the Floodplain Administrator shall require that a New Jersey CZM permit be obtained and included in the flood damage prevention permit application. The applicant shall also provide documentation of any engineering analysis, prepared by a licensed professional engineer, that demonstrates that the proposed alteration will not increase the potential for flood damage.

§20-3.13 Development in Riparian Zones.

All development in Riparian Zones as described in N.J.A.C. 7:13 is prohibited by this Ordinance unless the applicant has received an individual or general permit or has complied with the requirements of a permit by rule or permit by certification from NJDEP Division of Land Resource Protection prior to application for a floodplain development permit and the project is compliant with all other Floodplain Development provisions of this Ordinance. The width of the riparian zone can range between 50 and 300 feet and is determined by the attributes of the waterbody and designated in the New Jersey Surface Water Quality Standards N.J.A.C. 7:9B. The portion of the riparian zone located outside of a regulated water is measured landward from the top of bank. Applicants can request a verification of the riparian zone limits or a permit applicability determination to determine State permit requirements under N.J.A.C. 7:13 from the NJDEP Division of Land Resource Protection.

§20-3.14 Substantial Improvement and Substantial Damage Determinations.

When buildings and structures are damaged due to any cause including but not limited to man-made, structural, electrical, mechanical, or natural hazard events, or are determined to be unsafe as described in N.J.A.C. 5:23; and for applications for building permits to improve buildings and structures, including alterations, movement, repair, additions, rehabilitations, renovations, ordinary maintenance and minor work, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Construction Official, shall:

- (1) Estimate the market value, or require the applicant to obtain a professional appraisal prepared by a qualified independent appraiser, of the market value of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made.
- (2) Determine and include the costs of all ordinary maintenance and minor work, as discussed in §20-1.5, performed in the floodplain regulated by this Ordinance in addition to the costs of those improvements regulated by the Construction Official in substantial damage and substantial improvement calculations.
- (3) Compare the cost to perform the improvement, the cost to repair the damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, where applicable, to the market value of the building or structure.
- (4) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage. This determination requires the evaluation of previous permits issued for improvements and repairs over a period of



10 years prior to the permit application or substantial damage determination as specified in the definition of substantial improvement. This determination shall also include the evaluation of flood related damages over a 10 year period to determine if the costs of repairs at the times of each flood constitutes a repetitive loss as defined by this Ordinance.

- (5) Notify the applicant in writing when it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the building code is required and notify the applicant in writing when it is determined that work does not constitute substantial improvement or repair of substantial damage. The Floodplain Administrator shall also provide all letters documenting substantial damage and compliance with flood resistant construction requirements of the building code to the NJDEP Bureau of Flood Engineering.

§20-3.15 Department Records.

In addition to the requirements of the building code and these regulations, and regardless of any limitation on the period required for retention of public records, the Floodplain Administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration of these regulations and the flood provisions of the Uniform Construction Code, including Flood Insurance Studies, Flood Insurance Rate Maps; documents from FEMA that amend or revise FIRMs; NJDEP delineations, records of issuance of permits and denial of permits; records of ordinary maintenance and minor work, determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required certifications and documentation specified by the Uniform Construction Code and these regulations including as-built Elevation Certificates; notifications to adjacent communities, FEMA, and the State related to alterations of watercourses; assurance that the flood carrying capacity of altered waterways will be maintained; documentation related to variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to these regulations and the flood resistant provisions of the Uniform Construction Code. The Floodplain Administrator shall also record the required elevation, determination method, and base flood elevation source used to determine the Local Design Flood Elevation in the floodplain development permit.

§20-3.16 Liability.

The Floodplain Administrator and any employee charged with the enforcement of these regulations, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by these regulations or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of these regulations shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The Floodplain Administrator and any subordinate shall not be liable for cost



in any action, suit or proceeding that is instituted in pursuance of the provisions of these regulations.

§20-4 PERMITS

§20-4.1 Permits Required.

Any person, owner, or authorized agent who intends to conduct any development in a flood hazard area shall first make application to the Floodplain Administrator and shall obtain the required permit. Depending on the nature and extent of proposed development that includes a building or structure, the Floodplain Administrator may determine that a floodplain development permit or approval is required in addition to a building permit.

§20-4.2 Application for Permit.

The applicant shall file an application in writing on a form furnished by the Floodplain Administrator. Such application shall:

- (1) Identify and describe the development to be covered by the permit.
- (2) Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
- (3) Indicate the use and occupancy for which the proposed development is intended.
- (4) Be accompanied by a site plan and construction documents as specified in §20-5 of this Chapter, grading and filling plans and other information deemed appropriate by the Floodplain Administrator.
- (5) State the valuation of the proposed work, including the valuation of ordinary maintenance and minor work.
- (6) Be signed by the applicant or the applicant's authorized agent.

§20-4.3 Validity of Permit.

The issuance of a permit under these regulations or the Uniform Construction Code shall not be construed to be a permit for, or approval of, any violation of this appendix or any other ordinance of the jurisdiction. The issuance of a permit based on submitted documents and information shall not prevent the Floodplain Administrator from requiring the correction of errors. The Floodplain Administrator is authorized to prevent occupancy or use of a structure or site which is in violation of these regulations or other ordinances of this jurisdiction.

§20-4.4 Expiration.

A permit shall become invalid when the proposed development is not commenced within 180 days after its issuance, or when the work authorized is suspended or abandoned for a period of 180 days after the work commences. Extensions shall be requested in writing and justifiable cause demonstrated. The Floodplain Administrator is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each.

§20-4.5 Suspension or Revocation.



The Floodplain Administrator is authorized to suspend or revoke a permit issued under these regulations wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or code of this jurisdiction.

§20-5 SITE PLANS AND CONSTRUCTION DOCUMENTS

§20-5.1 Information for Development in Flood Hazard Areas.

The site plan or construction documents for any development subject to the requirements of these regulations shall be drawn to scale and shall include, as applicable to the proposed development:

- (1) Delineation of flood hazard areas, floodway boundaries, and flood zone(s), base flood elevation(s), and ground elevations when necessary for review of the proposed development. For buildings that are located in more than one flood hazard area, the elevation and provisions associated with the most restrictive flood hazard area shall apply.
- (2) Where base flood elevations or floodway data are not included on the FIRM or in the Flood Insurance Study, they shall be established in accordance with §20-5.2.
- (3) Where the parcel on which the proposed development will take place will have more than 50 lots or is larger than 5 acres and base flood elevations are not included on the FIRM or in the Flood Insurance Study, such elevations shall be established in accordance with §20-5.2(3) of this Chapter.
- (4) Location of the proposed activity and proposed structures, and locations of existing buildings and structures; in coastal high hazard areas and Coastal A zones, new buildings shall be located landward of the reach of mean high tide.
- (5) Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
- (6) Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose. The applicant shall provide an engineering certification confirming that the proposal meets the flood storage displacement limitations of N.J.A.C. 7:13.
- (7) Extent of any proposed alteration of sand dunes.
- (8) Existing and proposed alignment of any proposed alteration of a watercourse.
- (9) Floodproofing certifications, V Zone and Breakaway Wall Certifications, Operations and Maintenance Plans, Warning and Evacuation Plans, and other documentation required pursuant to FEMA publications.

The Floodplain Administrator is authorized to waive the submission of site plans, construction documents, and other data that are required by these regulations but that are not required to be prepared by a registered design professional when it is found that



the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance.

§20-5.2 Information in Flood Hazard Areas Without Base Flood Elevations (approximate Zone A).

Where flood hazard areas are delineated on the effective or preliminary FIRM and base flood elevation data have not been provided, the applicant shall consult with the Floodplain Administrator to determine whether to:

- (1) Use the Approximation Method (Method 5) described in N.J.A.C. 7:13 in conjunction with Appendix 1 of the FHACA to determine the required flood elevation.
- (2) Obtain, review, and reasonably utilize data available from a Federal, State or other source when those data are deemed acceptable to the Floodplain Administrator to reasonably reflect flooding conditions.
- (3) Determine the base flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques according to Method 6 as described in N.J.A.C. 7:13. Such analyses shall be performed and sealed by a licensed professional engineer.

Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator prior to floodplain development permit issuance. The accuracy of data submitted for such determination shall be the responsibility of the applicant. Where the data are to be used to support a Letter of Map Change (LOMC) from FEMA, The applicant shall be responsible for satisfying the submittal requirements and paying the processing fees.

§20-5.3 Analyses and Certifications by a Licensed Professional Engineer.

As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this section, the applicant shall have the following analyses signed and sealed by a licensed professional engineer for submission with the site plan and construction documents:

- (1) For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in §20-5.4 of these regulations and shall submit the Conditional Letter of Map Revision, if issued by FEMA, with the site plan and construction documents.
- (2) For development activities proposed to be located in a riverine flood hazard area where base flood elevations are included in the FIS or FIRM but floodways have not been designated, hydrologic and hydraulic analyses that demonstrate that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments will not increase the base



flood elevation more than 0.2 feet at any point within the jurisdiction. This requirement does not apply in isolated flood hazard areas not connected to a riverine flood hazard area or in flood hazard areas identified as Zone AO or Zone AH.

- (3) For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained, neither increasing nor decreasing the channel's flood-carrying capacity. The applicant shall submit the analysis to FEMA as specified in §20-5.4 of these regulations. The applicant shall notify the chief executive officer of all affected adjacent jurisdictions, the NJDEP's Bureau of Flood Engineering and the Division of Land Resource Protection; and shall provide documentation of such notifications.
- (4) For activities that propose to alter sand dunes in coastal high hazard areas (Zone V) and Coastal A Zones, an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage and documentation of the issuance of a New Jersey Coastal Zone Management permit under N.J.A.C. 7:7.
- (5) For analyses performed using Methods 5 and 6 (as described in N.J.A.C. 7:13) in flood hazard zones without base flood elevations (approximate A zones).

§20-5.4 Submission of Additional Data.

When additional hydrologic, hydraulic, or other engineering data, studies, and additional analyses are submitted to support an application, the applicant has the right to seek a Letter of Map Change (LOMC) from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

§20-6 INSPECTIONS

§20-6.1 General.

Development for which a permit is required shall be subject to inspection. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of these regulations or the building code. Inspections presuming to give authority to violate or cancel the provisions of these regulations or the building code or other ordinances shall not be valid.

§20-6.2 Inspections of Development.

The Floodplain Administrator shall inspect all development in flood hazard areas authorized by issuance of permits under these regulations. The Floodplain Administrator shall inspect flood hazard areas from time to time to determine if development is undertaken without issuance of a permit.

§20-6.3 Buildings and Structures.



The Construction Official shall make or cause to be made, inspections for buildings and structures in flood hazard areas authorized by permit in accordance with the Uniform Construction Code, N.J.A.C. 5:23.

- 1) **Lowest Floor Elevation.** Upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in §20-15.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 2) **Lowest Horizontal Structural Member.** In V Zones and Coastal A zones, upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in §20-15.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 3) **Installation of Attendant Utilities.** Electrical, heating, ventilating, air-conditioning, and other service equipment and sanitary facilities elevated as discussed in §20-15.2.
- 4) **Final Inspection.** Prior to the final inspection, certification of the elevation required in §20-15.2 shall be submitted to the Construction Official on an Elevation Certificate.

§20-6.4 Manufactured Homes.

The Floodplain Administrator shall inspect manufactured homes that are installed or replaced in flood hazard areas to determine compliance with the requirements of these regulations and the conditions of the issued permit. Upon placement of a manufactured home, certification of the elevation of the lowest floor shall be submitted on an Elevation Certificate to the Floodplain Administrator prior to the final inspection.

§20-7 VARIANCES

§20-7.1 General.

The Planning Board/Zoning Board of Adjustment shall hear and decide requests for variances. The Planning Board/Zoning Board of Adjustment shall base its determination on technical justifications submitted by applicants, the considerations for issuance in §20-7.5, the conditions of issuance set forth in §20-7.6, and the comments and recommendations of the Floodplain Administrator and, as applicable, the Construction Official. The Planning Board/Zoning Board of Adjustment has the right to attach such conditions to variances as it deems necessary to further the purposes and objectives of these regulations.

§20-7.2 Historic Structures.

A variance to the substantial improvement requirements of this Ordinance is authorized provided that the repair or rehabilitation of a historic structure is completed according to N.J.A.C. 5:23-6.33, Section 1612 of the International Building Code and R322 of the International Residential Code, the repair or rehabilitation will not preclude the structure's continued designation as a historic structure, the structure meets the definition of the historic structure as described by this Ordinance, and the variance is the minimum necessary to preserve the historic character and design of the structure.



§20-7.3 Functionally Dependent Uses.

A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use provided the variance is the minimum necessary to allow the construction or substantial improvement, and that all due consideration has been given to use of methods and materials that minimize flood damage during the base flood and create no additional threats to public safety.

§20-7.4 Restrictions in Floodways.

A variance shall not be issued for any proposed development in a floodway when any increase in flood levels would result during the base flood discharge, as evidenced by the applicable analysis and certification required in §20-5.3(1) of these regulations.

§20-7.5 Considerations.

In reviewing requests for variances, all technical evaluations, all relevant factors, all other portions of these regulations, and the following shall be considered:

- (1) The danger that materials and debris may be swept onto other lands resulting in further injury or damage.
- (2) The danger to life and property due to flooding or erosion damage.
- (3) The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners.
- (4) The importance of the services provided by the proposed development to the community.
- (5) The availability of alternate locations for the proposed development that are not subject to flooding or erosion and the necessity of a waterfront location, where applicable.
- (6) The compatibility of the proposed development with existing and anticipated development.
- (7) The relationship of the proposed development to the comprehensive plan and floodplain management program for that area.
- (8) The safety of access to the property in times of flood for ordinary and emergency vehicles.
- (9) The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwater, and the effects of wave action, where applicable, expected at the site.
- (10) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, streets, and bridges.

§20-7.6. Conditions for Issuance.

Variances shall only be issued upon:



- (1) Submission by the applicant of a showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site limit compliance with any provision of these regulations or renders the elevation standards of the building code inappropriate.
- (2) A determination that failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable.
- (3) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinances.
- (4) A determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- (5) Notification to the applicant in writing over the signature of the Floodplain Administrator that the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and that such construction below the base flood level increases risks to life and property.

§20-8 VIOLATIONS

§20-8.1 Violations.

Any development in any flood hazard area that is being performed without an issued permit or that is in conflict with an issued permit shall be deemed a violation. A building or structure without the documentation of elevation of the lowest floor, the lowest horizontal structural member if in a V or Coastal A Zone, other required design certifications, or other evidence of compliance required by the building code is presumed to be a violation until such time as that documentation is provided.

§20-8.2 Authority.

The Floodplain Administrator is authorized to serve notices of violation or stop work orders to owners of property involved, to the owner's agent, or to the person or persons doing the work for development that is not within the scope of the Uniform Construction Code, but is regulated by these regulations and that is determined to be a violation.

§20-8.3 Unlawful Continuation.

Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by N.J.S.A. 40:49-5 as appropriate.

§20-8.4 Review Period to Correct Violations.

A 30-day period shall be given to the property owner as an opportunity to cure or abate the condition. The property owner shall also be afforded an opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of



the 30-day period, a fine greater than \$1,250.00 may be imposed if a court has not determined otherwise or, upon reinspection of the property, it is determined that the abatement has not been substantially completed.

§20-9 DEFINITIONS

§20-9.1 General.

The following words and terms shall, for the purposes of these regulations, have the meanings shown herein. Other terms are defined in the Uniform Construction Code N.J.A.C. 5:23 and terms are defined where used in the International Residential Code and International Building Code (rather than in the definitions section). Where terms are not defined, such terms shall have ordinarily accepted meanings such as the context implies.

§20-9.2 Definitions

30 DAY PERIOD – The period of time prescribed by N.J.S.A. 40:49-5 in which a property owner is afforded the opportunity to correct zoning and solid waste disposal after a notice of violation pertaining to this ordinance has been issued.

100 YEAR FLOOD ELEVATION – Elevation of flooding having a 1% annual chance of being equaled or exceeded in a given year which is also referred to as the Base Flood Elevation.

500 YEAR FLOOD ELEVATION – Elevation of flooding having a 0.2% annual chance of being equaled or exceeded in a given year.

A ZONES – Areas of 'Special Flood Hazard in which the elevation of the surface water resulting from a flood that has a 1% annual chance of equaling or exceeding the Base Flood Elevation (BFE) in any given year shown on the Flood Insurance Rate Map (FIRM) zones A, AE, AH, A1–A30, AR, AR/A, AR/AE, AR/A1– A30, AR/AH, and AR/AO. When used in reference to the development of a structure in this ordinance, A Zones are not inclusive of Coastal A Zones because of the higher building code requirements for Coastal A Zones.

AH ZONES– Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone.

AO ZONES – Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

ACCESSORY STRUCTURE – Accessory structures are also referred to as appurtenant structures. An accessory structure is a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For example, a residential structure may have a detached garage or storage shed for garden tools as accessory structures. Other examples of accessory structures include gazebos, picnic pavilions, boathouses, small pole barns, storage sheds, and similar buildings.



AGRICULTURAL STRUCTURE - A structure used solely for agricultural purposes in which the use is exclusively in connection with the production, harvesting, storage, drying, or raising of agricultural commodities, including the raising of livestock. Communities must require that new construction or substantial improvements of agricultural structures be elevated or floodproofed to or above the Base Flood Elevation (BFE) as any other non-residential building. Under some circumstances it may be appropriate to wet-floodproof certain types of agricultural structures when located in wide, expansive floodplains through issuance of a variance. This should only be done for structures used for temporary storage of equipment or crops or temporary shelter for livestock and only in circumstances where it can be demonstrated that agricultural structures can be designed in such a manner that results in minimal damage to the structure and its contents and will create no additional threats to public safety. New construction or substantial improvement of livestock confinement buildings, poultry houses, dairy operations, similar livestock operations and any structure that represents more than a minimal investment must meet the elevation or dry-floodproofing requirements of 44 CFR 60.3(c)(3).

AREA OF SHALLOW FLOODING – A designated Zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

AREA OF SPECIAL FLOOD HAZARD – see SPECIAL FLOOD HAZARD AREA

ALTERATION OF A WATERCOURSE – A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

ASCE 7 – The standard for the Minimum Design Loads for Buildings and Other Structures, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. which includes but is not limited to methodology and equations necessary for determining structural and flood-related design requirements and determining the design requirements for structures that may experience a combination of loads including those from natural hazards. Flood related equations include those for determining erosion, scour, lateral, vertical, hydrostatic, hydrodynamic, buoyancy, breaking wave, and debris impact.

ASCE 24 – The standard for Flood Resistant Design and Construction, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. References to ASCE 24 shall mean ASCE 24-14 or the most recent version of ASCE 24 adopted in the UCC Code [N.J.A.C. 5:23].

BASE FLOOD ELEVATION (BFE) – The water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year, as shown on a



published Flood Insurance Study (FIS), or preliminary flood elevation guidance from FEMA. May also be referred to as the “100-year flood elevation”.

BASEMENT – Any area of the building having its floor subgrade (below ground level) on all sides.

BEST AVAILABLE FLOOD HAZARD DATA - The most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA AREA- The areal mapped extent associated with the most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA ELEVATION - The most recent available preliminary flood elevation guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BREAKAWAY WALLS – Any type of wall subject to flooding that is not required to provide structural support to a building or other structure and that is designed and constructed such that, below the Local Design Flood Elevation, it will collapse under specific lateral loads such that (1) it allows the free passage of floodwaters, and (2) it does not damage the structure or supporting foundation system. Certification in the V Zone Certificate of the design, plans, and specifications by a licensed design professional that these walls are in accordance with accepted standards of practice is required as part of the permit application for new and substantially improved V Zone and Coastal A Zone structures. A completed certification must be submitted at permit application.

BUILDING – Per the FHACA, “Building” means a structure enclosed with exterior walls or fire walls, erected and framed of component structural parts, designed for the housing, shelter, enclosure, and support of individuals, animals, or property of any kind. A building may have a temporary or permanent foundation. A building that is intended for regular human occupation and/or residence is considered a habitable building.

COASTAL A ZONE – An Area of Special Flood Hazard starting from a Velocity (V) Zone and extending up to the landward Limit of the Moderate Wave Action delineation. Where no V Zone is mapped the Coastal A Zone is the portion between the open coast and the landward Limit of the Moderate Wave Action delineation. Coastal A Zones may be subject to wave effects, velocity flows, erosion, scour, or a combination of these forces. Construction and development in Coastal A Zones is to be regulated similarly to V Zones/Coastal High Hazard Areas except as allowed by ASCE 24.



COASTAL HIGH HAZARD AREA – An Area of Special Flood Hazard inclusive of the V Zone extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources.

CONDITIONAL LETTER OF MAP REVISION - A Conditional Letter of Map Revision (CLOMR) is FEMA's comment on a proposed project that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CONDITIONAL LETTER OF MAP REVISION - FILL -- A Conditional Letter of Map Revision - Fill (CLOMR-F) is FEMA's comment on a proposed project involving the placement of fill outside of the regulatory floodway that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CRITICAL BUILDING – Per the FHACA, “Critical Building” means that:

- a. It is essential to maintaining continuity of vital government operations and/or supporting emergency response, sheltering, and medical care functions before, during, and after a flood, such as a hospital, medical clinic, police station, fire station, emergency response center, or public shelter; or
- b. It serves large numbers of people who may be unable to leave the facility through their own efforts, thereby hindering or preventing safe evacuation of the building during a flood event, such as a school, college, dormitory, jail or detention facility, day care center, assisted living facility, or nursing home.

DEEP FOUNDATIONS – Per ASCE 24, deep foundations refer to those foundations constructed on erodible soils in Coastal High Hazard and Coastal A Zones which are founded on piles, drilled shafts, caissons, or other types of deep foundations and are designed to resist erosion and scour and support lateral and vertical loads as described in ASCE 7. Foundations shall extend to 10 feet below Mean Water Level (MWL) unless the design demonstrates that pile penetration



will provide sufficient depth and stability as determined by ASCE 24, ASCE 7, and additional geotechnical investigations if any unexpected conditions are encountered during construction.

DEVELOPMENT – Any manmade change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of materials, mining, dredging, filling, grading, paving, excavations, drilling operations and other land-disturbing activities.

DRY FLOODPROOFING – A combination of measures that results in a non-residential structure, including the attendant utilities and equipment as described in the latest version of ASCE 24, being watertight with all elements substantially impermeable and with structural components having the capacity to resist flood loads.

ELEVATED BUILDING – A building that has no basement and that has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns. Solid perimeter foundations walls are not an acceptable means of elevating buildings in V and VE Zones.

ELEVATION CERTIFICATE – An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support an application for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

ENCROACHMENT – The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area which may impede or alter the flow capacity of riverine flood hazard areas.

FEMA PUBLICATIONS – Any publication authored or referenced by FEMA related to building science, building safety, or floodplain management related to the National Flood Insurance Program. Publications shall include but are not limited to technical bulletins, desk references, and American Society of Civil Engineers Standards documents including ASCE 24.

FLOOD OR FLOODING

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from:
 1. The overflow of inland or tidal waters.
 2. The unusual and rapid accumulation or runoff of surface waters from any source.
 3. Mudslides (i.e. mudflows) which are proximately caused by flooding as defined in (a) (2) of this definition and are akin to a river or liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding



anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a)(1) of this definition.

FLOOD HAZARD AREA DESIGN FLOOD ELEVATION – Per the FHACA, the peak water surface elevation that will occur in a water during the flood hazard area design flood. This elevation is determined via available flood mapping adopted by the State, flood mapping published by FEMA (including effective flood mapping dated on or after January 31, 1980, or any more recent advisory, preliminary, or pending flood mapping; whichever results in higher flood elevations, wider floodway limits, greater flow rates, or indicates a change from an A zone to a V zone or coastal A zone), approximation, or calculation pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-3.1 – 3.6 and is typically higher than FEMA's base flood elevation. A water that has a drainage area measuring less than 50 acres does not possess, and is not assigned, a flood hazard area design flood elevation.

FLOOD INSURANCE RATE MAP (FIRM) – The official map on which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS) – The official report in which the Federal Emergency Management Agency has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

FLOODPLAIN OR FLOOD PRONE AREA – Any land area susceptible to being inundated by water from any source. See "FLOOD OR FLOODING."

FLOODPLAIN MANAGEMENT REGULATIONS – Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOODPROOFING – Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

FLOODPROOFING CERTIFICATE – Certification by a licensed design professional that the design and methods of construction for floodproofing a non-residential structure are in accordance with accepted standards of practice to a proposed height above the structure's lowest adjacent grade that meets or exceeds the Local Design Flood Elevation. A completed floodproofing certificate is required at permit application.



FLOODWAY – The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

FREEBOARD – A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. “Freeboard” tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

FUNCTIONALLY DEPENDENT USE – A use that cannot perform its intended purpose unless it is located or carried out in close proximity to water, including only docking facilities, port facilities necessary for the loading or unloading of cargo or passengers, and shipbuilding and ship repair facilities. The term does not include long-term storage or related manufacturing facilities.

HABITABLE BUILDING– Pursuant to the FHACA Rules (N.J.A.C. 7:13), means a building that is intended for regular human occupation and/or residence. Examples of a habitable building include a single-family home, duplex, multi-residence building, or critical building; a commercial building such as a retail store, restaurant, office building, or gymnasium; an accessory structure that is regularly occupied, such as a garage, barn, or workshop; mobile and manufactured homes, and trailers intended for human residence, which are set on a foundation and/or connected to utilities, such as in a mobile home park (not including campers and recreational vehicles); and any other building that is regularly occupied, such as a house of worship, community center, or meeting hall, or animal shelter that includes regular human access and occupation. Examples of a non-habitable building include a bus stop shelter, utility building, storage shed, self-storage unit, construction trailer, or an individual shelter for animals such as a doghouse or outdoor kennel.

HARDSHIP – As related to §20-7 of this ordinance, meaning the exceptional hardship that would result from a failure to grant the requested variance. The Planning Board/Zoning Board of Adjustment requires that the variance be exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

HIGHEST ADJACENT GRADE – The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

HISTORIC STRUCTURE – Any structure that is:



- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c. Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 1. By an approved State program as determined by the Secretary of the Interior; or
 2. Directly by the Secretary of the Interior in States without approved programs.

LAWFULLY EXISTING – Per the FHACA, means an existing fill, structure and/or use, which meets all Federal, State, and local laws, and which is not in violation of the FHACA because it was established:

- a. Prior to January 31, 1980; or
- b. On or after January 31, 1980, in accordance with the requirements of the FHACA as it existed at the time the fill, structure and/or use was established.

Note: Substantially damaged properties and substantially improved properties that have not been elevated are not considered “lawfully existing” for the purposes of the NFIP. This definition is included in this Ordinance to clarify the applicability of any more stringent statewide floodplain management standards required under the FHACA.

LETTER OF MAP AMENDMENT - A Letter of Map Amendment (LOMA) is an official amendment, by letter, to an effective National Flood Insurance Program (NFIP) map that is requested through the Letter of Map Change (LOMC) process. A LOMA establishes a property's location in relation to the Special Flood Hazard Area (SFHA). LOMAs are usually issued because a property has been inadvertently mapped as being in the floodplain but is actually on natural high ground above the base flood elevation. Because a LOMA officially amends the effective NFIP map, it is a public record that the community must maintain. Any LOMA should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP CHANGE – The Letter of Map Change (LOMC) process is a service provided by FEMA for a fee that allows the public to request a change in flood zone designation in an Area of Special Flood Hazard on a Flood Insurance Rate Map (FIRM). Conditional Letters of Map Revision, Conditional Letters of Map Revision – Fill, Letters of Map Revision, Letters of Map Revision-Fill, and Letters of Map Amendment are requested through the Letter of Map Change (LOMC) process.



LETTER OF MAP REVISION - A Letter of Map Revision (LOMR) is FEMA's modification to an effective Flood Insurance Rate Map (FIRM). Letter of Map Revisions are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The LOMR officially revises the Flood Insurance Rate Map (FIRM) and sometimes the Flood Insurance Study (FIS) report, and when appropriate, includes a description of the modifications. The LOMR is generally accompanied by an annotated copy of the affected portions of the FIRM or FIS report. Because a LOMR officially revises the effective NFIP map, it is a public record that the community must maintain. Any LOMR should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP REVISION – FILL -- A Letter of Map Revision Based on Fill (LOMR-F) is FEMA's modification of the Special Flood Hazard Area (SFHA) shown on the Flood Insurance Rate Map (FIRM) based on the placement of fill outside the existing regulatory floodway may be initiated through the Letter of Map Change (LOMC) Process. Because a LOMR-F officially revises the effective Flood Insurance Rate Map (FIRM) map, it is a public record that the community must maintain. Any LOMR-F should be noted on the community's master flood map and filed by panel number in an accessible location.

LICENSED DESIGN PROFESSIONAL – Licensed design professional shall refer to either a New Jersey Licensed Professional Engineer, licensed by the New Jersey State Board of Professional Engineers and Land Surveyors or a New Jersey Licensed Architect, licensed by the New Jersey State Board of Architects.

LICENSED PROFESSIONAL ENGINEER - A licensed professional engineer shall refer to individuals licensed by the New Jersey State Board of Professional Engineers and Land Surveyors.

LIMIT OF MODERATE WAVE ACTION (LiMWA) – Inland limit of the area affected by waves greater than 1.5 feet during the Base Flood. Base Flood conditions between the VE Zone and the LiMWA will be similar to, but less severe than those in the VE Zone.

LOCAL DESIGN FLOOD ELEVATION (LDFE) – The elevation reflective of the most recent available preliminary flood elevation guidance FEMA has provided as depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM which is also inclusive of freeboard specified by the New Jersey Flood Hazard Area Control Act and Uniform Construction Codes and any additional freeboard specified in a community's ordinance. In no circumstances shall a project's LDFE be lower than a permit-specified Flood Hazard Area Design Flood Elevation or a valid NJDEP Flood Hazard Area Verification Letter plus the freeboard as required in ASCE 24 and the effective FEMA Base Flood Elevation.

LOWEST ADJACENT GRADE – The lowest point of ground, patio, or sidewalk slab immediately next a structure, except in AO Zones where it is the natural grade elevation.



LOWEST FLOOR – In A Zones, the lowest floor is the top surface of the lowest floor of the lowest enclosed area (including basement). In V Zones and coastal A Zones, the bottom of the lowest horizontal structural member of a building is the lowest floor. An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of other applicable non-elevation design requirements of these regulations.

LOWEST HORIZONTAL STRUCTURAL MEMBER - In an elevated building in a Coastal A or Coastal High Hazard Zone, the lowest beam, joist, or other horizontal member that supports the building is the lowest horizontal structural member. Grade beams installed to support vertical foundation members where they enter the ground are not considered lowest horizontal members.

MANUFACTURED HOME – A structure that is transportable in one or more sections, eight (8) feet or more in width and greater than four hundred (400) square feet, built on a permanent chassis, designed for use with or without a permanent foundation when attached to the required utilities, and constructed to the Federal Manufactured Home Construction and Safety Standards and rules and regulations promulgated by the U.S. Department of Housing and Urban Development. The term also includes mobile homes, park trailers, travel trailers and similar transportable structures that are placed on a site for 180 consecutive days or longer.

MANUFACTURED HOME PARK OR SUBDIVISION – A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MARKET VALUE – The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in these regulations, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value shall be determined by one of the following methods (1) Actual Cash Value (replacement cost depreciated for age and quality of construction), (2) tax assessment value adjusted to approximate market value by a factor provided by the tax assessor's office, or (3) established by a qualified independent appraiser.

NEW CONSTRUCTION – Structures for which the start of construction commenced on or after the effective date of the first floodplain regulation adopted by a community; includes any subsequent improvements to such structures. New construction includes work determined to be a substantial improvement.

NON-RESIDENTIAL – Pursuant to ASCE 24, any building or structure or portion thereof that is not classified as residential.

ORDINARY MAINTENANCE AND MINOR WORK – This term refers to types of work excluded from construction permitting under N.J.A.C. 5:23 in the March 5, 2018 New Jersey



Register. Some of these types of work must be considered in determinations of substantial improvement and substantial damage in regulated floodplains under 44 CFR 59.1. These types of work include but are not limited to replacements of roofing, siding, interior finishes, kitchen cabinets, plumbing fixtures and piping, HVAC and air conditioning equipment, exhaust fans, built in appliances, electrical wiring, etc. Improvements necessary to correct existing violations of State or local health, sanitation, or code enforcement officials which are the minimum necessary to assure safe living conditions and improvements of historic structures as discussed in 44 CFR 59.1 shall not be included in the determination of ordinary maintenance and minor work.

RECREATIONAL VEHICLE – A vehicle that is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled or permanently towable by a light-duty truck, and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

REPETITIVE LOSS – any flood-related damage sustained by a structure on two separate occasions during a 10 year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.

RESIDENTIAL – Pursuant to the ASCE 24:

- a. Buildings and structures and portions thereof where people live or that are used for sleeping purposes on a transient or non-transient basis;
- b. Structures including but not limited to one- and two-family dwellings, townhouses, condominiums, multi-family dwellings, apartments, congregate residences, boarding houses, lodging houses, rooming houses, hotels, motels, apartment buildings, convents, monasteries, dormitories, fraternity houses, sorority houses, vacation time-share properties; and
- c. Institutional facilities where people are cared for or live on a 24-hour basis in a supervised environment, including but not limited to board and care facilities, assisted living facilities, halfway houses, group homes, congregate care facilities, social rehabilitation facilities, alcohol and drug centers, convalescent facilities, hospitals, nursing homes, mental hospitals, detoxification facilities, prisons, jails, reformatories, detention centers, correctional centers, and prerelease centers.

SOLID WASTE DISPOSAL – “Solid Waste Disposal” shall mean the storage, treatment, utilization, processing or final disposition of solid waste as described in N.J.A.C. 7:26-1.6 or the storage of unsecured materials as described in N.J.A.C. 7:13-2.3 for a period of greater than 6 months as specified in N.J.A.C. 7:26 which have been discharged, deposited, injected, dumped, spilled, leaked, or placed into any land or water such that such solid waste may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.



SPECIAL FLOOD HAZARD AREA – The greater of the following: (1) Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year, shown on the FIRM as Zone V, VE, V1-3-, A, AO, A1-30, AE, A99, or AH; (2) Land and the space above that land, which lies below the peak water surface elevation of the flood hazard area design flood for a particular water, as determined using the methods set forth in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13; (3) Riparian Buffers as determined in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13. Also referred to as the **AREA OF SPECIAL FLOOD HAZARD**.

START OF CONSTRUCTION – The Start of Construction is as follows:

- a. **For Other than New Construction or Substantial Improvements**, under the Coastal Barrier Resources Act (CBRA), this is the date the building permit was issued, provided that the actual start of construction, repair, rehabilitation, addition, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a building on site, such as the pouring of a slab or footing, the installation of piles, the construction of columns or any work beyond the stage of excavation; or the placement of a manufactured (mobile) home on a foundation. For a substantial improvement, actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
- b. For the purposes of determining whether proposed construction must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change, the Start of Construction includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading, and filling, nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. Such development must also be permitted and must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change.



For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

For determining if new construction and substantial improvements within the Coastal Barrier Resources System (CBRS) can obtain flood insurance, a different definition applies.

STRUCTURE – A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

SUBSTANTIAL DAMAGE – Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT – Any reconstruction, rehabilitation, addition, or other improvement of a structure taking place over a 10 year period, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. This term also includes structures which have incurred "repetitive loss" or "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

- a. Any project for improvement of a structure to correct existing violations of State or local health, sanitary, or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or
- b. Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

UTILITY AND MISCELLANEOUS GROUP U BUILDINGS AND STRUCTURES – Buildings and structures of an accessory character and miscellaneous structures not classified in any special occupancy, as described in ASCE 24.

V ZONE CERTIFICATE - A certificate that contains a certification signed by a licensed design professional certifying that the designs, plans, and specifications and the methods of construction in V Zones and Coastal A Zones are in accordance with accepted standards of practice. This certificate also includes an optional Breakaway Wall Design Certification for enclosures in these zones below the Best Available Flood Hazard Data Elevation. A completed certification is required at permit application.

V ZONES – Areas of Special Flood Hazard in which the elevation of the surface water resulting from a flood that has a 1% annual chance of equaling or exceeding the Base Flood Elevation in



any given year shown on the Flood Insurance Rate Map (FIRM) zones V1-V30 and VE and is referred to as the Coastal High Hazard Area.

VARIANCE – A grant of relief from the requirements of this section which permits construction in a manner otherwise prohibited by this section where specific enforcement would result in unnecessary hardship.

VIOLATION – A development that is not fully compliant with these regulations or the flood provisions of the building code. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this ordinance is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION – the height, in relation to the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies in the flood plains of coastal or riverine areas.

WATERCOURSE. A river, creek, stream, channel, or other topographic feature in, on, through, or over which water flows at least periodically.

WET FLOODPROOFING – Floodproofing method that relies on the use of flood damage resistant materials and construction techniques in areas of a structure that are below the Local Design Flood Elevation by intentionally allowing them to flood. The application of wet floodproofing as a flood protection technique under the National Flood Insurance Program (NFIP) is limited to enclosures below elevated residential and non-residential structures and to accessory and agricultural structures that have been issued variances by the community.

§20-10 SUBDIVISIONS AND OTHER DEVELOPMENTS

§20-10.1 General.

Any subdivision proposal, including proposals for manufactured home parks and subdivisions, or other proposed new development in a flood hazard area shall be reviewed to assure that:

- (1) All such proposals are consistent with the need to minimize flood damage.
- (2) All public utilities and facilities, such as sewer, gas, electric, and water systems are located and constructed to minimize or eliminate flood damage.
- (3) Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwater around and away from structures.

§20-10.2 Subdivision Requirements.

Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the following shall be required:

- (1) The flood hazard area, including floodways, coastal high hazard areas, and Coastal A



Zones, and base flood elevations, as appropriate, shall be delineated on tentative subdivision plats.

- (2) Residential building lots shall be provided with adequate buildable area outside the floodway.
- (3) The design criteria for utilities and facilities set forth in these regulations and appropriate codes shall be met.

§20-11 SITE IMPROVEMENT

§20-11.1 Encroachment in Floodways.

Development, land disturbing activity, and encroachments in floodways shall not be authorized unless it has been demonstrated through hydrologic and hydraulic analyses required in accordance with §20-5.3(1) of these regulations, that the proposed encroachment will not result in any increase in the base flood level during occurrence of the base flood discharge. If §20-5.3(1) is satisfied, proposed elevation, addition, or reconstruction of a lawfully existing structure within a floodway shall also be in accordance with §20-15.2 of this Ordinance and the floodway requirements of N.J.A.C. 7:13.

§20-11.1.1 Prohibited in Floodways.

The following are prohibited activities:

- (1) The storage of unsecured materials is prohibited within a floodway pursuant to N.J.A.C. 7:13.
- (2) Fill and new structures are prohibited in floodways per N.J.A.C. 7:13.

§20-11.2 Coastal High Hazard Areas (V Zones) and Coastal A Zones.

In Coastal High Hazard Areas and Coastal A Zones:

- (1) New buildings shall only be authorized landward of the reach of mean high tide.
- (2) The placement of manufactured homes shall be prohibited except in an existing manufactured home park or subdivision.
- (3) Basements or enclosures that are below grade on all sides are prohibited.
- (4) The use of fill for structural support of buildings is prohibited.

§20-11.3 Sewer Facilities.

All new and replaced sanitary sewer facilities, private sewage treatment plants (including all pumping stations and collector systems) and on-site waste disposal systems shall be designed in accordance with the New Jersey septic system regulations contained in N.J.A.C. 14A and N.J.A.C. 7:9A, the UCC Plumbing Subcode (N.J.A.C. 5:23) and Chapter 7, ASCE 24, to minimize or eliminate infiltration of floodwater into the facilities and discharge from the facilities into flood waters, or impairment of the facilities and systems.

§20-11.4 Water Facilities.



All new and replacement water facilities shall be designed in accordance with the New Jersey Safe Drinking Water Act (N.J.A.C. 7:10) and the provisions of Chapter 7 ASCE 24, to minimize or eliminate infiltration of floodwater into the systems.

§20-11.5 Storm Drainage.

Storm drainage shall be designed to convey the flow of surface waters to minimize or eliminate damage to persons or property.

§20-11.6 Streets and Sidewalks.

Streets and sidewalks shall be designed to minimize potential for increasing or aggravating flood levels.

§20-11.7 Limitations on Placement of Fill.

Subject to the limitations of these regulations, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwater, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, when intended to support buildings and structures (Zone A only), fill shall comply with the requirements of the UCC (N.J.A.C. 5:23). Proposed fill and encroachments in flood hazard areas shall comply with the flood storage displacement limitations of N.J.A.C. 7:13.

§20-11.8 Limitations on sites in coastal high hazard areas (V Zones) and Coastal A Zones.

In coastal high hazard areas and Coastal A Zones, alteration of sand dunes shall be permitted only when the engineering analysis required by Section 20-5.3(4) of these regulations demonstrates that the proposed alteration will not increase the potential for flood damage. Construction or restoration of dunes under or around elevated buildings and structures shall comply with Section 20-15.9(3) of these regulations and as permitted under the NJ Coastal Zone Management Rules (N.J.A.C. 7:7).

§20-11.9 Hazardous Materials.

The placement or storage of any containers holding hazardous substances in a flood hazard area is prohibited unless the provisions of N.J.A.C. 7:13 which cover the placement of hazardous substances and solid waste is met.

§20-12 MANUFACTURED HOMES

§20-12.1 General.

All manufactured homes installed in flood hazard areas shall be installed pursuant to the Nationally Preemptive Manufactured Home Construction and Safety Standards Program (24 CFR 3280).

§20-12.2 Elevation.



All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be elevated such that the bottom of the frame is elevated to or above the elevation specified in §20-15.2.

§20-12.3 Foundations.

All new, relocated, and replacement manufactured homes, including substantial improvement of existing manufactured homes, shall be placed on foundations as specified by the manufacturer only if the manufacturer's installation instructions specify that the home has been designed for flood-resistant considerations and provides the conditions of applicability for velocities, depths, or wave action as required by 24 CFR Part 3285-302. The Floodplain Administrator is authorized to determine whether the design meets or exceeds the performance necessary based upon the proposed site location conditions as a precondition of issuing a flood damage prevention permit. If the Floodplain Administrator determines that the home's performance standards will not withstand the flood loads in the proposed location, the applicant must propose a design certified by a New Jersey licensed design professional and in accordance with 24 CFR 3285.301 (c) and (d) which conforms with ASCE 24, the accepted standard of engineering practice for flood resistant design and construction.

§20-12.4 Anchoring.

All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be installed using methods and practices which minimize flood damage and shall be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

§20-12.5 Enclosures.

Fully enclosed areas below elevated manufactured homes shall comply with the requirements of §20-15.2.

§20-12.6 Protection of Mechanical Equipment and Outside Appliances.

Mechanical equipment and outside appliances shall be elevated to or above the elevation of the bottom of the frame required in §20-15.2 of these regulations.

Exception. Where such equipment and appliances are designed and installed to prevent water from entering or accumulating within their components and the systems are constructed to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding up to the elevation required by §20-15.2, the systems and equipment shall be permitted to be located below that elevation. Electrical wiring systems shall be permitted below the design flood elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

§20-13 RECREATIONAL VEHICLES

§20-13.1 Placement Prohibited.

The placement of recreational vehicles shall not be authorized in coastal high hazard areas and in floodways.



§20-13.2 Temporary Placement.

Recreational vehicles in flood hazard areas shall be fully licensed and ready for highway use and shall be placed on a site for less than 180 consecutive days.

§20-13.3 Permanent Placement.

Recreational vehicles that are not fully licensed and ready for highway use, or that are to be placed on a site for more than 180 consecutive days, shall meet the requirements of §20-15.2 for habitable buildings and §20-12.3.

§20-14 TANKS

§20-14.1 Tanks.

Underground and above-ground tanks shall be designed, constructed, installed, and anchored in accordance with ASCE 24 and N.J.A.C. 7:13.

§20-15 OTHER DEVELOPMENT AND BUILDING WORK

§20-15.1 General Requirements for Other Development and Building Work.

All development and building work, including man-made changes to improved or unimproved real estate for which specific provisions are not specified in these regulations or the Uniform Construction Code (N.J.A.C. 5:23), shall:

- (1) Be located and constructed to minimize flood damage;
- (2) Meet the limitations of §20-5.3(1) of this ordinance when located in a regulated floodway;
- (3) Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic and hydrodynamic loads, including the effects of buoyancy, during the conditions of flooding up to the Local Design Flood Elevation determined according to §20-2.3;
- (4) Be constructed of flood damage-resistant materials as described in ASCE 24 Chapter 5;
- (5) Have mechanical, plumbing, and electrical systems above the Local Design Flood Elevation determined according to §20-2.3 or meet the requirements of ASCE 24 Chapter 7 which requires that attendant utilities are located above the Local Design Flood Elevation unless the attendant utilities and equipment are:
 - i. Specifically allowed below the Local Design Flood Elevation; and
 - ii. Designed, constructed, and installed to prevent floodwaters, including any backflow through the system from entering or accumulating within the components.
- (6) Not exceed the flood storage displacement limitations in fluvial flood hazard areas in accordance with N.J.A.C. 7:13; and



- (7) Not exceed the impacts to frequency or depth of offsite flooding as required by N.J.A.C. 7:13 in floodways.

§20-15.2 Requirements for Habitable Buildings and Structures.

- 1) Construction and Elevation in A Zones not including Coastal A Zones.
 - a. No portion of a building is located within a V Zone.
 - b. No portion of a building is located within a Coastal A Zone, unless a licensed design professional certifies that the building's foundation is designed in accordance with ASCE 24, Chapter 4.
 - c. All new construction and substantial improvement of any habitable building (as defined in §20-9) located in flood hazard areas shall have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in §20-2.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate.
 - d. All new construction and substantial improvements of non-residential structures shall:
 - i. Have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in §20-2.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate; or
 - ii. Together with the attendant utility and sanitary facilities, be designed so that below the Local Design Flood Elevation, the structure:
 1. Meets the requirements of ASCE 24 Chapters 2 and 7; and
 2. Is constructed according to the design plans and specifications provided at permit application and signed by a licensed design professional, is certified by that individual in a Floodproofing Certificate, and is confirmed by an Elevation Certificate.
 - e. All new construction and substantial improvements with fully enclosed areas below the lowest floor shall be used solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding. Enclosures shall:
 - i. For habitable structures, be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13; enclosures (including crawlspaces and basements) which are below grade on all sides are prohibited;



- ii. Be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters unless the structure is non-residential and the requirements of §20-15.2(1)(d)ii are met;
- iii. Be constructed to meet the requirements of ASCE 24 Chapter 2;
- iv. Have openings documented on an Elevation Certificate; and
- v. Have documentation that a deed restriction has been obtained for the lot if the enclosure is greater than six feet in height. This deed restriction shall be recorded in the Office of the County Clerk or the Registrar of Deeds and Mortgages in which the building is located, shall conform to the requirements in N.J.A.C.7:13, and shall be recorded within 90 days of receiving a Flood Hazard Area Control Act permit or prior to the start of any site disturbance (including pre-construction earth movement, removal of vegetation and structures, or construction of the project), whichever is sooner. Deed restrictions must explain and disclose that:
 - 1. The enclosure is likely to be inundated by floodwaters which may result in damage and/or inconvenience.
 - 2. The depth of flooding that the enclosure would experience to the Flood Hazard Area Design Flood Elevation;
 - 3. The deed restriction prohibits habitation of the enclosure and explains that converting the enclosure into a habitable area may subject the property owner to enforcement;

2. Construction and Elevation in V Zones and Coastal A Zones.

- a. All new construction and substantial improvements shall be constructed according to structural designs, plans and specifications conforming with ASCE 24 Chapter 4 which are signed by a licensed design professional and certified by that individual in a V Zone Certificate.
- b. All new construction and substantial improvement of any habitable building (as defined in Section 20-9) located in coastal high hazard areas shall have the lowest horizontal structural member, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to the Local Design Flood Elevation as determined in Section 20-2.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate.
- c. All new construction and substantial improvements of non-residential structures shall:
 - i. Have the lowest horizontal structural member, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary



facilities, elevated to or above the Local Design Flood Elevation as determined in Section 20-2.3, be in conformance with ASCE 24 Chapter 7, and be confirmed by an Elevation Certificate; or

- ii. Together with the attendant utility and sanitary facilities, be designed so that below the Local Design Flood Elevation, the structure:
 1. Meets the requirements of ASCE 24 Chapters 4 and 7; and
 2. Is constructed according to the design plans and specifications provided at permit application and signed by a licensed design professional, is certified by that individual in a Floodproofing Certificate, and is confirmed by an Elevation Certificate.
- d. All new construction and substantial improvements shall have the space below the lowest floor either free of obstruction or constructed with non-supporting breakaway walls, open wood lattice-work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system. All breakaway walls shall be constructed according to structural designs, plans and specifications conforming with ASCE 24 Chapter 4, signed by a licensed design professional, and certified by that individual in a Breakaway Wall Certificate.
- e. All new construction and substantial improvements with fully enclosed areas below the lowest floor shall be used solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding. Enclosures shall:
 - i. Be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13; enclosures (including crawlspaces and basements) which are below grade on all sides are prohibited.
 - ii. Be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters unless the structure is non-residential and the requirements of 20-15.2(2)(c)(ii) are met;
 - iii. Be constructed to meet the requirements of ASCE 24 Chapter 4;
 - iv. Have openings documented on an Elevation Certificate and have breakaway wall construction documented on a Breakaway Wall Certificate unless the requirements of 20-15.2(2)(c)(ii) are met for a non-residential structure; and
 - v. Have documentation that a deed restriction has been obtained for the lot if the enclosure is greater than six feet in height. This deed restriction shall be recorded in the Office of the County Clerk or the Registrar of Deeds and



Mortgages in which the building is located, shall conform to the requirements in N.J.A.C.7:13, and shall be recorded within 90 days of receiving a Flood Hazard Area Control Act permit or prior to the start of any site disturbance (including pre-construction earth movement, removal of vegetation and structures, or construction of the project), whichever is sooner. Deed restrictions must explain and disclose that:

1. The enclosure is likely to be inundated by floodwaters which may result in damage and/or inconvenience.
 2. The depth of flooding that the enclosure would experience to the Flood Hazard Area Design Flood Elevation;
 3. The deed restriction prohibits habitation of the enclosure and explains that converting the enclosure into a habitable area may subject the property owner to enforcement;
- f. For new construction or substantial improvements, enclosures shall be less than 295 square feet in size.

§20-15.3 Garages and Accessory Storage Structures.

Garages and accessory storage structures shall be designed and constructed in accordance with the Uniform Construction Code.

§20-15.4 Fences.

Fences in floodways that have the potential to block the passage of floodwater, such as stockade fences and wire mesh fences, shall meet the requirements of §20-5.3(1) of these regulations. Pursuant to N.J.A.C. 7:13, any fence located in a floodway shall have sufficiently large openings so as not to catch debris during a flood and thereby obstruct floodwaters, such as barbed-wire, split-rail, or strand fence. A fence with little or no open area, such as a chain link, lattice, or picket fence, does not meet this requirement. Foundations for fences greater than 6 feet in height must conform with the Uniform Construction Code. Fences for pool enclosures having openings not in conformance with this section but in conformance with the Uniform Construction Code to limit climbing require a variance as described in §20-7 of this Chapter.

§20-15.5 Retaining Walls, Sidewalks, and Driveways.

Retaining walls, sidewalks, and driveways that involve placement of fill in floodways shall meet the requirements of §20-5.3(1) of this Chapter and N.J.A.C. 7:13.

§20-15.6 Swimming Pools.

Swimming pools shall be designed and constructed in accordance with the Uniform Construction Code. Above-ground swimming pools and below-ground swimming pools that involve placement of fill in floodways shall also meet the requirements of §20-5.3(1) of this Chapter. Above-ground swimming pools are prohibited in floodways by N.J.A.C. 7:13.

§20-15.7 Roads and Watercourse Crossings.



- (1) For any railroad, roadway, or parking area proposed in a flood hazard area, the travel surface shall be constructed at least one foot above the Flood Hazard Area Design Elevation in accordance with N.J.A.C. 7:13.
- (2) Roads and watercourse crossings that encroach into regulated floodways or riverine waterways with base flood elevations where floodways have not been designated, including roads, bridges, culverts, low- water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, shall meet the requirements of §20-5.3(1) of this Chapter.

§20-15.8 Other Development in Coastal High Hazard Areas (Zone V) and Coastal A Zones. In Coastal High Hazard Areas (V Zones) and Coastal A Zones, development activities other than buildings and structures shall be permitted only when also authorized by the appropriate Federal, State or local authority; when located outside the footprint of, and not structurally attached to, buildings and structures; and when analyses prepared by a licensed professional engineer demonstrates no harmful diversion of floodwater or wave runup and wave reflection that would increase damage to adjacent buildings and structures. Such other development activities include but are not limited to:

1. Bulkheads, seawalls, retaining walls, revetments, and similar erosion control structures;
2. Solid fences and privacy walls, and fences prone to trapping debris, unless designed and constructed to fail under flood conditions less than the base flood or otherwise function to avoid obstruction of floodwater; and
3. On-site filled or mound sewage systems.

§20-15.9 Nonstructural fill in coastal high hazard areas (Zone V) and Coastal A Zones. In coastal high hazard areas and Coastal A Zones:

1. Minor grading and the placement of minor quantities of nonstructural fill shall be permitted for landscaping and for drainage purposes under and around buildings.
2. Nonstructural fill with finished slopes that are steeper than one unit vertical to five units horizontal shall be permitted only when an analysis prepared by a licensed professional engineer demonstrates no harmful diversion of floodwater or wave runup and wave reflection that would increase damage to adjacent buildings and structures.
3. Sand dune construction and restoration of sand dunes under or around elevated buildings are permitted without additional engineering analysis or certification of the diversion of floodwater or wave runup and wave reflection where the scale and location of the dune work is consistent with local beach-dune morphology and the vertical clearance is maintained between the top of the sand dune and the lowest horizontal structural member of the building.

§20-16 TEMPORARY STRUCTURES AND TEMPORARY STORAGE

§20-16.1 Temporary Structures.



Temporary structures shall be erected for a period of less than 180 days. Temporary structures shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the base flood. Fully enclosed temporary structures shall have flood openings that are in accordance with ASCE 24 to allow for the automatic entry and exit of flood waters.

§20-16.2 Temporary Storage.

Temporary storage includes storage of goods and materials for a period of less than 180 days. Stored materials shall not include hazardous materials.

§20-16.3 Floodway Encroachment.

Temporary structures and temporary storage in floodways shall meet the requirements of §20-5.3(1) of this Chapter.

§20-17 UTILITY AND MISCELLANEOUS GROUP U

§20-17.1 Utility and Miscellaneous Group U.

In accordance with Section 312 of the International Building Code, Utility and Miscellaneous Group U includes buildings and structures that are accessory in character and miscellaneous structures not classified in any specific occupancy in the Building Code, including, but not limited to, agricultural buildings, aircraft hangars (accessory to a one- or two-family residence), barns, carports, communication equipment structures (gross floor area less than 1,500 sq. ft.), fences more than 6 feet (1829 mm) high, grain silos (accessory to a residential occupancy), livestock shelters, private garages, retaining walls, sheds, stables, tanks and towers.

§20-17.2 Flood Loads.

Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be anchored to prevent flotation, collapse or lateral movement resulting from flood loads, including the effects of buoyancy, during conditions up to the Local Design Flood Elevation as determined in §20-2.3.

§20-17.3 Elevation.

Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be elevated such that the lowest floor, including basement, is elevated to or above the Local Design Flood Elevation as determined in §20-2.3 and in accordance with ASCE 24. Utility lines shall be designed and elevated in accordance with N.J.A.C. 7:13.

§20-17.4 Enclosures Below Base Flood Elevation.

Fully enclosed areas below the design flood elevation shall be constructed in accordance with §20-15.2 and with ASCE 24 for new construction and substantial improvements. Existing enclosures such as a basement or crawlspace having a floor that is below grade along all adjoining exterior walls shall be abandoned, filled-in, and/or otherwise modified to conform with the requirements of N.J.A.C. 7:13 when the project has been determined to be a substantial improvement by the Floodplain Administrator.



§20-17.5 Flood-Damage Resistant Materials.

Flood-damage-resistant materials shall be used below the Local Design Flood Elevation determined in §20-2.3.

§20-17.6 Protection of Mechanical, Plumbing, and Electrical Systems.

Mechanical, plumbing, and electrical systems, equipment and components, heating, ventilation, air conditioning, plumbing fixtures, duct systems, and other service equipment, shall be elevated to or above the Local Design Flood Elevation determined in §20-2.3.

Exception: Electrical systems, equipment and components, and heating, ventilating, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment shall be permitted to be located below the Local Design Flood Elevation provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the Local Design Flood Elevation in compliance with the flood-resistant construction requirements of ASCE 24. Electrical wiring systems shall be permitted to be located below the Local Design Flood Elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

SECTION 3. SEVERABILITY.

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

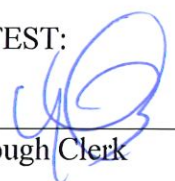
SECTION 4. EFFECTIVE DATE.

This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

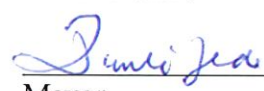
CERTIFICATION

✓

ATTEST:


Borough Clerk

APPROVED:


Mayor

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance adopted by the Borough of Bogota at a meeting held on 12-4-25.



BOROUGH OF BOGOTA

ORDINANCE NO. 1647

DATE: 12-4-25

PUBLIC HEARING & ADOPTION

AN ORDINANCE TO AMEND CHAPTER 9 OF THE BOGOTA CODE ENTITLED "BUILDING AND HOUSING"

Building Department Fee Schedule

PUBLIC HEARING OPEN

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
Council President L. Kohles			✓				
Councilmember C. Carpenter	✓		✓				
Councilmember W. Hordern			✓				
Councilmember P. McHale			✓				
Councilmember J. Mitchell		✓	✓				
Councilmember D. Vergara							

COMMENTS: *Attorney Summary of the ord to the Public*

PUBLIC HEARING CLOSED

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
Council President L. Kohles			✓				
Councilmember C. Carpenter			✓				
Councilmember W. Hordern	✓		✓				
Councilmember P. McHale			✓				
Councilmember J. Mitchell			✓				
Councilmember D. Vergara		✓	✓				

ADOPTION:

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
Council President L. Kohles			✓				
Councilmember C. Carpenter	✓		✓				
Councilmember W. Hordern			✓				
Councilmember P. McHale		✓	✓				
Councilmember J. Mitchell			✓				
Councilmember D. Vergara			✓				



**AN ORDINANCE TO AMEND CHAPTER 9 OF THE BOGOTA CODE
ENTITLED "BUILDING AND HOUSING"**

Building Department Fee Schedule

WHEREAS, Chapter 9 of the Bogota Borough Code sets forth the rules and regulations for buildings and properties located within the Borough of Bogota; and,

WHEREAS, Section 9-1.3 of the Bogota Borough Code sets forth the schedule of fees for various permits within the Borough; and,

WHEREAS, Bogota Building Department has identified permit fees that are in need of updating to be in line with surrounding communities; and,

WHEREAS, the Mayor and Council have accepted the recommendations of the Building Department and agreed to implement same.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Bogota, that Chapter 9 of the Bogota Code is hereby amended as follows:

SECTION 1: AMENDMENT TO SECTION 9-1.3, ENTITLED "FEES".

Section 9-1.3, entitled "Fees" is hereby deleted in its entirety and replaced with the following:

§ 9-1.3. Fees.

- a. The fee for a construction permit shall be the sum of the subcode fees listed as follows and shall be paid before the permit is issued. All fees established under the New Jersey Uniform Construction Code shall apply unless addressed in this Chapter.

A minimum fee shall be seventy-five (\$75.00) dollars. Otherwise,

1. The building subcode fee shall be as follows:

- (a) For new construction \$.040 cents per cubic foot of building or structure volume; provided that the minimum fee shall be one hundred fifty (\$150.00) dollars. Minimum fee shall be seventy-five (\$75.00) dollars.
- (b) For renovations, alterations, and repairs, twenty-five (\$25.00) dollars per one thousand (\$1,000.00) dollars or a fraction thereof of the estimated cost of work, from fifty thousand one (\$50,001.00) dollars to and including one hundred thousand (\$100,000.00) dollars, the additional fee shall be in the amount of twenty-one (\$21.00) dollars per one thousand (\$1,000.00) dollars of the estimated cost of work above fifty thousand (\$50,000.00) dollars. Above one hundred thousand (\$100,000.00) dollars, the additional fee shall be in the amount of seventeen (\$17.00) dollars per one thousand (\$1,000.00) dollars; provided that the minimum fee shall be seventy-five (\$75.00) dollars.



- (c) For additions, \$0.06 cents per cubic foot of building or structure volume for added portion: provided that minimum fee shall be seventy-five (\$75.00) dollars.
- (d) For combinations of renovations and additions, the sum of the fees computed separately as renovations and additions.
- (e) For the purpose of determining estimated cost, the applicant shall submit to the enforcing agency, if requested, the cost data produced by the architect or engineer of record, or by a recognized estimating firm, or by the contractor, a bona fide contractor's bid, if required, shall be submitted. The enforcing agency will make final decision regarding estimated cost.
- (f) The fees shall be computed as a unit rate per one thousand (\$1,000.00) dollars of estimated cost. All fees shall be rounded to the nearest dollar amount.
- (g) The fee for solar shall be \$125.00
- (h) The fees for fences, retaining walls, and sheds shall be:
 - Residential Fences Under 6 Feet: \$75.00
 - Commercial Fences Under 6 Feet: \$100.00
 - All Fences Greater than 6 Feet: \$125.00
 - Retaining Walls Up to 550 Square Feet: \$200.00
 - Retaining Walls Over 550 Square Feet: \$250.00
 - Sheds: \$60.00
- 2. Surcharge fee. In order to provide for the training, certification, and technical support programs required by the Uniform Construction Code Act and the applicable regulations, the enforcing agency shall collect in addition to the fees specified above, a surcharge fee of \$.0016 per cubic foot of volume of new construction, and \$.0008 per one thousand (\$1,000.00) dollars of estimated cost for all alterations.
- 3. There shall be no fee for a certificate of approval issued pursuant to N.J.A.C. 5:23-2.23(j).
- 4. Fees for certificate of occupancy –New construction.
 - (a) New residence: \$100.00
 - (b) Addition to residence: \$50.00
 - (c) For all other use groups up to 10,000 sq. ft.: \$150.00
 - (d) Over 10,000 sq. ft.: \$250.00
- 5. Fees for certificate of continuing occupancy (C.C.O.) – existing building – shall be based upon the amount of time remaining before the change of occupant is expected as follows:
 - (a) Fees for requests for a C.C.O. received more than twenty (20) business days prior to the change of occupant shall be computed in accordance with the following schedule:
 - (1) Apartments in buildings with three (3) or more dwelling units: \$60.00
 - (2) Sale or rental of:
 - One-family dwelling: \$100.00
 - Two-family dwelling: \$150.00
 - (3) Mercantile or office uses: \$150.00
 - (4) Industrial and warehouse uses: \$175.00
 - (b) The fees for a temporary, ninety (90) day maximum, non-extendable certificate of occupancy shall be one-half (1/2) of the above fee schedule plus one hundred twenty (120%) percent bond in the sum of the unfinished work.



- (c) Fees for requests for a C.C.O. received ten (10) to twenty (20) days prior to the change of occupant shall be double the fees set forth in paragraphs (a)(1) through (a)(4) of this subsection.
- (d) Fees for requests for a C.C.O. received less than ten (10) days prior to the change of occupant shall be triple the fees set forth in paragraphs (a)(1) through (a)(4) of this subsection.
- 6. Demolition fees: The fee for a permit for the demolition of a building or structure shall be:
 - (a) Residential use:
 - (1) One- and two-family: \$150.00
 - (2) Garage- one- and two-car: \$65.00
 - (b) Commercial/industrial:
 - (1) Buildings: \$300.00
 - (2) Garages: \$100.00
 - (c) The fee for a permit for the removal of a building or structure from one (1) lot to another or to a new location on the same lot shall be eighteen (\$18.00) dollars per one thousand (\$1,000.00) dollars of the sum of the estimated cost for moving, for new foundation, and for placement in a completed condition in the new location, provided that the minimum fee shall be one hundred fifty (\$150.00) dollars.
- 7. Sign permit fees: The fee for a sign permit shall be:
 - (a) The fee for nonilluminated sign is \$4.00 per square foot, with a minimum fee of \$65.00
 - (b) For double-faced signs, the same fee applies as for single-faced signs.
 - (c) For illuminated signs, the fees in subsection 9-1.3a7(a) apply in addition to the electrical subcode fees that apply.
- 8. The plumbing subcode fee shall be as follows:
 - (a) The minimum fee is fifty (\$50.00) dollars.
 - (b) Twenty (\$20.00) dollars for every plan filed, showing one (1) soil, waste or vent stack.
 - (c) (Reserved)
 - (d) Thirty (\$30.00) dollars for every residential plumbing fixture; thirty (\$30.00) dollars for every commercial plumbing fixture.
 - (e) Seventy-Five (\$75.00) dollars for every permit issued for a connection of the public sewer, either original or repair, including original inspection.
 - (f) Seventy-five (\$75.00) dollars for every permit issued to connect storage tanks, water heaters (supplied with or without tanks), or any device or equipment which requires potable water.
 - (g) Seventy-five (\$75.00) dollars for a commercial water heater; seventy-five (\$75.00) dollars for a residential domestic water heater.
 - (h) Seventy-Five (\$75.00) dollars for a water utility connection.
 - (i) Thirty-five (\$35.00) dollars for gas piping and/or service.
- 9. The plumbing subcode fee for special devices shall be as follows:
 - (a) Seventy-five (\$75.00) dollars for every device, included are: grease traps, oil separators, sewer ejectors, and water cooled air-conditioning units, backflow device, sewer pump, interceptor/separator, hot water boiler, steam boiler, steam unit, compressor, condensate, chimney liner.
 - (b) Thirty (\$30.00) dollars for every pressure device.



10. The fire subcode fees shall be as follows:

Minimum fee shall be: \$50.00

(a) Standpipe system:

- (1) Up to 2A 1/2 inches in diameter: \$75.00
- (2) 2A 1/2 inches to 4 inches: \$150.00
- (3) Over 4 inches up to less than 6 inches: \$200.00
- (4) 6 inches and over: \$300.00 For multiple standpipes – multiply number of standpipes times fee.

(b) Suppression heads and detectors: Fee shall be computed based on the number of sprinkler heads as follows:

- (1) 1–10: \$80.00
- (2) 11–20: \$100.00
- (3) 21–50: \$125.00
- (4) 51–100: \$175.00
- (5) 101–200: \$250.00
- (6) 201–400: \$500.00
- (7) (Reserved)
- (8) Central control station plus fee for each detector: \$50.00
- (9) Manual fire alarm system: \$50.00
- (10) Fire Alarm Control Panel (FAC): \$150.00
- (11) Fire protection signaling system: \$200.00
- (12) Combination of automatic and manual alarm system: \$125.00
- (13) Halon extinguishing system (does not include electric): \$125.00

11. Suppression system for cooking operations:

- (a) Fee for each independent pre-engineered system: \$75.00
- (b) Hood and duct exhaust system (each): \$50.00

12. The fire protection subcode fees for gas heating HVAC appliances, fireplaces and wood stoves shall be as follows:

- (a) Commercial or public building and all apartments, installation or conversion each unit: \$75.00
- (b) Residential building installation or conversion each unit: \$75.00
- (c) Washer/Dryer: \$35.00
- (d) (Reserved)
- (e) (Reserved)
- (f) (Reserved)
- (g) (Reserved) Includes all gas burning equipment such as furnaces, dryers, ovens, space heaters, etc., except domestic hot water heaters.

13. The fire protection subcode fees for oil burner and oil storage equipment shall be as follows:

- (a) Commercial or public building and all apartments, installation or conversion each unit: \$50.00
- (b) Residential building installation or conversion each unit: \$50.00
- (c) (Reserved)



(d) (Reserved)

(e) (Reserved)

(f) (Reserved)

(g) (Reserved)

All other tanks: (gasoline diesel):

(h) Up to 999 gallons: \$150.00

(i) Up to 2,999 gallons: \$275.00

(j) Up to 4,999 gallons: \$400.00

(k) 5,000 gallons to 11,999 gallons: \$500.00

(l) 12,000 gallons to 20,000 gallons: \$700.00

14. (Reserved)

15. The electrical subcode fees shall be as follows:

Minimum fee shall be: \$65.00

(a) Rough wiring:

Switches, lighting, outlets	
1-50	\$75.00
Each additional 25 add	\$30.00

(b) Motors and electrical devices:

1 hp to 10 hp	\$50.00
Up to 50 hp	\$100.00
Up to 100 hp	\$200.00
Over 100 hp	\$550.00

(c) Transformers and generators:

Over 1 kW up to 10.0 kW	\$65.00
Up to 45.0 kW	\$100.00
Up to 112.5 kW	\$200.00
Over 112.5 kW	\$550.00

(d) Service meter equipment/feeders/subpanels each:

Up to 200 amps	\$65.00
Up to 1,000 amps	\$150.00
Over 1,000 amps	\$500.00

(e) Swimming pool bonding:

Outlets/feeders/motors	\$100.00
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(f) Annual visual pool inspection: \$75.00



(g) Photovoltaic System

1-20 Panels	\$65.00
Each Additional 20 Panels	\$30.00

1 to 10KW	\$60.00
11 to 50 KW	\$100.00
51 to 100 KW	\$125.00
Greater than 100 KW	\$600.00

(h) A/C/ Units

- (1) Residential: \$90.00
- (2) Commercial: \$125.00
- (3) All other solar components: \$65.00 each

16. Elevator safety subcode: The borough hereby relinquishes the responsibility for the administration and enforcement of the elevator safety subcode to the State of New Jersey Department of Community Affairs and transfers those functions to the New Jersey Department of Community Affairs, as authorized by N.J.A.C. 5:23-4.3(c)(2).
17. (Reserved)
18. A fee of thirty (\$30.00) dollars shall be assessed for each reinspection required due to noncompliance with code standards.
19. A fee of \$30.00 for the first 30 days, and then \$10.00 per day for additional days shall be assessed for Dumpsters present on Private Property.
20. The mechanical subcode fees shall be as follows:
- (a) The minimum fee is fifty (\$50.00) dollars
 - (b) Water heaters: \$75.00
 - (c) Fuel oil piping connections: \$50.00
 - (d) Gas piping connections: \$35.00
 - (e) Steam boiler: \$75.00
 - (f) Hot water boiler: \$75.00
 - (g) Hot air furnace: \$75.00
 - (h) Oil tank installation - up to 275 gallons: \$200.00
 - (i) Oil tank installation - 276 through 2,000 gallons: \$400.00
 - (j) HVAC unit, per unit: \$75.00
 - (k) Fireplace/Woodstove: \$60.00
 - (l) Oil tank with piping: \$80.00
 - (m) LPG tank: \$75.00



- (n) Chimney liner: \$75.00
- (o) New installations fireplaces, solid fuel stoves, boilers, furnaces, a/c, HVAC, generators, chimneys and chimney re-linings for R3/R5, per unit, each additional unit over the initial price for each category listed above per unit: \$40.00

SECTION 2: SEVERABILITY.

If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

SECTION 3: INCONSISTENCY.

Any and all ordinances, or parts thereof, in conflict or inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to such extent as they are so in conflict or inconsistent.

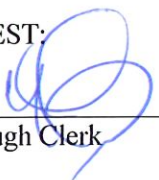
SECTION 4: ADOPTION.

This ordinance shall take effect twenty (20) days after the first publication thereof after final passage, and shall remain in force until modified, amended or rescinded thereafter by the Borough of Bogota.

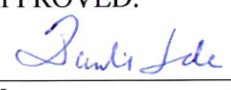
CERTIFICATION

✓

ATTEST:


Borough Clerk

APPROVED:


Mayor

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance adopted by the Borough of Bogota at a meeting held on 12-4-25.



BOROUGH OF BOGOTA

ORDINANCE NO. 1648

DATE: 12-4-25

PUBLIC HEARING & ADOPTION

**AN ORDINANCE TO AMEND CHAPTER 9 OF THE BOGOTA CODE
ENTITLED "BUILDING AND HOUSING"**

Sidewalk Easement Maintenance

PUBLIC HEARING OPEN

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
Council President L. Kohles			✓				
Councilmember C. Carpenter	✓		✓				
Councilmember W. Hordern		✓	✓				
Councilmember P. McHale			✓				
Councilmember J. Mitchell			✓				
Councilmember D. Vergara			✓				

COMMENTS: *Attorney Summary The ord.*

PUBLIC HEARING CLOSED

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
Council President L. Kohles			✓				
Councilmember C. Carpenter			✓				
Councilmember W. Hordern			✓				
Councilmember P. McHale	✓		✓				
Councilmember J. Mitchell			✓				
Councilmember D. Vergara		✓	✓				

ADOPTION:

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
Council President L. Kohles			✓				
Councilmember C. Carpenter	✓		✓				
Councilmember W. Hordern			✓				
Councilmember P. McHale		✓	✓				
Councilmember J. Mitchell			✓				
Councilmember D. Vergara			✓				



**AN ORDINANCE TO AMEND CHAPTER 9 OF THE BOGOTA CODE
ENTITLED “BUILDING AND HOUSING”**

Sidewalk Easement Maintenance

WHEREAS, Chapter 9 of the Bogota Borough Code sets forth the rules and regulations for buildings and properties located within the Borough of Bogota; and,

WHEREAS, the Bogota Building Department has recommended that Chapter 9 be amended to include provisions for the maintenance of sidewalk adjacent property easements (i.e. the area between the sidewalk and curb) in the Borough; and,

WHEREAS, the Mayor and Council have accepted the recommendations of the Building Department and seeks to implement same.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Bogota, that Chapter 9 of the Bogota Borough Code be amended as follows:

SECTION 1: AMENDMENT TO SECTION 9-2.9, ENTITLED “MAINTENANCE OF SIDEWALK, CURBING; ELIMINATION OF RUBBISH”.

Section 9-2.9, entitled “Maintenance of Sidewalk, Curbing; Elimination of Rubbish” is hereby deleted in its entirety and replaced with the following:

1. The owner, agent, lessee, tenant, occupant or other person who manages or controls a building or lot shall be jointly and severally responsible for keeping the sidewalk, flagging and curbstone abutting the premises free from obstructions and nuisances and for keeping the sidewalk, flagging and curbstone and the airshafts, areaways, backyards, courts, parking lots, alleys or lot clean and free from garbage, refuse, rubbish, litter, junk cars and other offensive matter or accumulations of stagnant water.
2. All Sidewalk Adjacent Property Easements (i.e. the area between the sidewalk and curb) shall be maintained by the owner, agent, lessee, tenant, occupant or other person who manages or controls a building or lot. This includes trimming of all grass, removal of all weeds and debris, and keeping the easements clear of all obstructions.
 - a. No temporary structures shall be placed on the Sidewalk Adjacent Property Easement. This includes items such as basketball stands.
 - b. All Sidewalk Adjacent Property Easements shall be made up of the following:



- i. Grass (natural only; no turf, artificial grass or ornamental grass)
 - ii. Concrete, as a continuation of the sidewalk, however the concrete shall match the current concrete sidewalk.
 - iii. Paving blocks placed level with the sidewalk.
- c. No Sidewalk Adjacent Property Easements within the Borough shall be made up of the following:
 - i. Rocks or stones of any kind.
 - ii. Blacktop or asphalt.
 - iii. Garden mulch of any kind.
 - iv. Flag stone or slate, unless same is a continuation a preexisting slate sidewalk.
- d. No plants, shrubs, or bushes of any kind shall be permitted in a sidewalk adjacent property easement. Only potted flower plants or shrubs placed for decorative purposes by the Bogota DPW may be permitted.
- e. Exemptions: Any Sidewalk Adjacent Property Easement not in compliance with subsections 2(b), 2(c) and 2(d) shall be exempt from the provisions of this Section until a permit is obtained from the Bogota Building Department in accordance with Section 14-2 of the Code.
- f. The following list contains acceptable items allowed on all Sidewalk Adjacent Property Easements:
 - i. Lighting poles placed by the current utility provider.
 - ii. Street sign placed by the Bogota DPW.
 - iii. Garbage receptacles placed by the Bogota DPW or Borough authorized provider.
 - iv. Mailboxes placed by the US Postal Service.
 - v. Shade trees planted by the Bogota DPW.
 - vi. Trash/recyclables/yard waste or white goods placed for pick up on authorized days. However, all items listed in paragraph f(6) shall follow standard Borough guideline for authorized pick up. No items for pick up shall remain on the Sidewalk Adjacent Property Easements over the weekend or holidays.
- g. Upon discovery of violation of this section, notice shall be given to the owner, agent, lessee, tenant, occupant or other person who manages or controls a building or lot in the manner prescribed in subsection 9-2.4.



SECTION 3: SEVERABILITY.

If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

SECTION 4: INCONSISTENCY.

Any and all ordinances, or parts thereof, in conflict or inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to such extent as they are so in conflict or inconsistent.

SECTION 5: ADOPTION.

This ordinance shall take effect twenty (20) days after the first publication thereof after final passage, and shall remain in force until modified, amended or rescinded thereafter by the Borough of Bogota.

CERTIFICATION

✓

ATTEST:


Borough Clerk

APPROVED:


Mayor

I, Yenlys Flores-Bolivar, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of an Ordinance adopted by the Borough of Bogota at a meeting held on 12-4-25.

**RESOLUTION # 2025-245****DATE: 12-04-2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter			✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara		✓	✓				
Mayor D. Fede (Tie Vote Only)							

**REQUESTING PERMISSION FOR THE DEDICATION BY RIDER TO ESTABLISH A
TREE REMOVAL/REPLACEMENT TRUST FUND**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is subject to reasonably accurate estimates in advance; and

WHEREAS, the New Jersey Department of Environmental Protection N.J.A.C 7:8 Stormwater Management provides for stormwater management measures by a municipality; and

WHEREAS, the Borough has established by Ordinance 1615 a Tree Removal and Replacement Fund; and

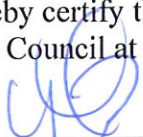
WHEREAS, N.J.S.A 40A: 4-39 provides the dedicated revenues anticipated from the Tree Removal/Replacement Fund are hereby anticipated as revenue and are hereby appropriated for the purpose of planting and maintenance of trees on public property.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Bogota, County of Bergen, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to establish a Tree Removal/Replacement Fund
2. The Clerk of the Borough of Bogota, County of Bergen is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council at a meeting held on 12-04-2025.


Yenlys Flores-Bolivard, Municipal Clerk

**RESOLUTION # 2025-246****DATE: 12-04-2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter			✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara		✓	✓				
Mayor D. Fede (Tie Vote Only)							

AUTHORIZE AN APPLICATION TO THE COMPLETE STREETS TECHNICAL ASSISTANCE PROGRAM

WHEREAS, safe, convenient, accessible, healthy, and environmentally and economically beneficial transportation for all users is a priority of the Borough of Bogota; and

WHEREAS, Complete Streets is a means to provide a comprehensive, integrated, connected multi-modal network of transportation options through planning, design, construction, maintenance, and operation of new and retrofit transportation facilities along the entire right-of-way for all roadway users of all ages and abilities; and

WHEREAS, Complete Streets can provide many benefits, including:

- Improved safety for pedestrians, bicyclists, children, older adults, non-drivers and the mobility challenged as well as those that cannot afford a car or choose to live car free,
- Improved access to employment, education, residential, recreation, retail centers and public facilities,
- Local economic vitality,
- Access to the health benefits of physical activity,
- Improved stormwater management, and
- Reductions in transportation-related emissions; and

WHEREAS, when streets are not complete, the negative impacts on public health, safety, the economy and the environment are disproportionately borne by low-income and underserved communities.

WHEREAS, through the North Jersey Transportation Planning Authority's FY2026 Complete Streets Technical Assistance Program, planning-level technical assistance services will be provided to selected municipalities for a specific project related to advancing a Complete Streets initiative in their community; and

WHEREAS, although no direct funding is provided, selected municipalities will receive free direct technical assistance services to complete a specific task related to advancing a Complete Streets initiative in their communities.



RESOLUTION # 2025-246

DATE: 12-04-2025

THEREFORE, BE IT RESOLVED the Borough Council of the Borough of Bogota authorizes Conall O'Malley to submit an application to the Complete Streets Technical Assistance Program to receive free direct technical assistance services to complete a specific task related to advancing Complete Streets, and also commits pertinent municipal staff to coordinate and collaborate with Sustainable Jersey, Voorhees Transportation Center and the North Jersey Transportation Planning Authority to support the successful and timely delivery of technical assistance services.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council at a meeting held on 12-04-2025.


Yenlys Flores-Bolivard, Municipal Clerk

**RESOLUTION # 2025-247****DATE: 12-04-2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter			✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara		✓	✓				
Mayor D. Fede (Tie Vote Only)							

**ENDORISING RESOLUTION FOR THE BERGEN COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) PROJECT**

WHEREAS, a Bergen County Community Development Block Grant totaling \$688,200.00 has been proposed by the Borough of Bogota for the Phase I Fischer Avenue Improvements Project in the Borough of Bogota; and,

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and,

WHEREAS, aforesaid project is in the best interest of the people of Bogota; and,

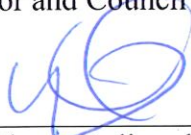
WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid Community Development application; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough of Bogota Mayor and Council herby confirms endorsement of the aforesaid project; and,

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Division of Community Development (Angela Drakes, Director, Bergen County Division of Community Development; One Bergen County Plaza, 4th Floor, Hackensack, N.J. 07601) so that implementation of the aforesaid project may be expedited.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council at a meeting held on 12-04-2025.



Yenlys Flores-Bolivard, Municipal Clerk

**RESOLUTION # 2025-248****DATE: 12-04-2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter			✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara		✓	✓				
Mayor D. Fede (Tie Vote Only)							

**BENARD ASSOCIATES –BOGOTA COMMUNITY REC CENTER PROJECT –
CHANGE ORDER NO. 14**

WHEREAS, the Borough of Bogota previously entered into an Agreement with Benard Associates for the project entitled “Bogota Community Rec Center”; and

WHEREAS, the Borough previously approved Change Order No.1 in the amount of \$2,935.50, Change Order No.2 in the amount of \$7,055.15, Change Order No.3 in the amount of \$65,303.66, Change Order No.4 in the amount of \$2,933.88, Change Order No. 5 in the amount of \$3,624.28, Change Order No. 6 in the amount of \$32,022.05, Change Order No.7 in the amount of \$9,069.23, Change Order No. 8 in the amount of \$9,810.35, Change Order No. 9 in the amount of \$9,028.80, Change Order No. 10 in the amount of -\$16,928.00, Change Order No. 11 in the amount of \$77,068.13, Change Order No.12 in the amount of \$80,629.29 and Change Order No. 13 in the amount of \$4,656.34 amending the contract amount to \$5,185,208.66; and

WHEREAS, Bilow Garrett Group Architects (Bilow Garrett) are in receipt of Change Order No. 14 in the amount of \$2,273.86 amending the contract amount to \$5,187,482.52 a copy of which is attached hereto and incorporated herein by reference, for the work performed on this project; and

WHEREAS, Bilow Garrett have reviewed Change Order No. 14 and find all the work to be satisfactorily complete; and

WHEREAS, the Borough Administrator and CFO have reviewed Change Order No. 14 in the amount of \$2,273.86 from Benard Associates and recommend the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that Change Order No. 14 in the amount of \$2,273.86 amending the contract amount to \$5,187,482.52 from Benard Associates for the project entitled “Bogota Community Rec Center” a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to notify Bilow Garrett Change Order No. 14 in the amount of \$2,273.86 has been approved by the Governing Body.

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to take all steps necessary to effectuate Change Order No. 14 in the amount of \$2,273.86 amending the contract amount for this project to \$5,187,482.52.

**RESOLUTION # 2025-248****DATE: 12-04-2025**CERTIFICATION OF AVAILABLE FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Gregory Bock, Chief Financial Officer of the Borough of Bogota, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these finds upon the passage of this resolution.

C-04-2150-55-1627-001 Rep Comm. Center nte \$ 2,273.86

Line Item	Description	Amount
-----------	-------------	--------

		<u>12/2/25</u>
Gregory Bock, CFO		Date

CERTIFICATION

I, Yenlys Flores-Bolivar, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 12-04-2025.


Yenlys Flores-Bolivar, Municipal Clerk

AIA® Document G701® – 2017
Change Order

PROJECT: *(Name and address)*
 Borough of Bogota
 New Recreation Center
 162 West Main Street
 Bogota, New Jersey 07603

CONTRACT INFORMATION:
 Contract For: New Recreation Center
 Construction
 Date: 05-22-2025

CHANGE ORDER INFORMATION:
 Change Order Number: 014
 Date: 11-21-2025

OWNER: *(Name and address)*
 Borough of Bogota
 375 Larch Avenue
 Bogota, New Jersey 07603

ARCHITECT: *(Name and address)*
 Bilow Garrett Group
 Architects and Planners, P.C.
 Ridgefield Park, New Jersey
 07660

CONTRACTOR: *(Name and address)*
 Benard Associates
 321 Hamburg Tpke #3
 Wayne, New Jersey 07470

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Fire Sprinkler Gong Per Change Order Request #15

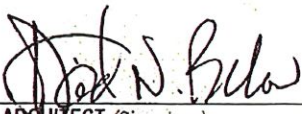
The original Contract Sum was	\$ 4,898,000.00
The net change by previously authorized Change Orders	\$ 287,208.66
The Contract Sum prior to this Change Order was	\$ 5,185,208.66
The Contract Sum will be increased by this Change Order in the amount of	\$ 2,273.86
The new Contract Sum including this Change Order will be	\$ 5,187,482.52

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


 ARCHITECT *(Signature)*

DAVID N. BILOW Architect
(Printed name, title, and license number if required)

11/24/2025
 Date


 CONTRACTOR *(Signature)*

Scott Thomas PM
(Printed name and title)

11/25/25
 Date


 OWNER *(Signature)*

Conall O'Malley, BA
(Printed name and title)

12/8/25
 Date



*General Contractors
Construction Managers
Developers*

Bilow Architect Group
Architects & Planners
161 Main Street
Ridgefield Park, NJ 07660

November 6, 2025

RE: Bogota Recreation Center
Change Order Request #15
Fire Sprinkler Gong

Per your request, attached is the proposal to provide and install necessary fire alarm equipment to power 1 10" Sprinkler gong.

<u>Wojchik Electric</u> -see attached proposal	\$2,144.14
5%	\$ 107.21
	\$2,251.35
1%	\$ 22.51
Total	\$2,273.86

Please provide a change order as soon as possible.

Sincerely,
Scott Thomas
Scott Thomas
Project Manager

Wojchik Electric, Inc.
288 West Railway Ave.
Paterson, NJ 07503
Phone: 973-345-3232
Fax: 973-345-0094

Change Order Proposal

Date: 11/4/2025

Attention: Benard Associates

SUBJECT: Fire sprinkler gong
Electrical Proposal # 8003244

Work Description: Provide and install necessary fire alarm equipment to power 1 10" Sprinkler gong that was not shown on the drawings. Provide labor and misc. material for complete installation.

Additional Information:

- Project Details
- Project Summary
- Total Cost **\$2,144.14**

Please call me if you have any questions or require additional information

Sincerely,

John L. Wojchik

11/4/2025 5:04:37 PM

Wojchik Electric, Inc.
Bogota Rec Center : Fire sprinkler pong
Totals (Detailed) - Bid Summary: Default

Page 1

Job Number 8003244
 Bid Date 11/4/2025
 Bid Time 4:50:00 PM
 Square Footage 0

Material Totals

<u>Division</u>	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
04 Above Ground Branch Raceway	\$317.28	0.00 %	\$317.28
08 Brach Wire	0.79	0.00 %	0.79
11 Fire Alarm	80.63	0.00 %	80.63
Total	\$408.70		\$408.70

Quoted Material

7187 - Controller	1.00	\$0.00	\$0.00
7238 - 24VDC 10" Vibrating Bell	1.00	0.00	0.00
23 - Quote 23 (Supplier #1)			535.14
Total			\$535.14
Sales Tax (0.00%)			\$0.00
Total Material			\$943.84

Labor Hours

<u>Division</u>	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
04 Above Ground Branch Raceway	2.73	0.00 %	2.73
08 Brach Wire	0.07	0.00 %	0.07
11 Fire Alarm	3.55	0.00 %	3.55
Total	6.35		6.35

Labor Rates

<u>Category</u>	<u>% of Total</u>	<u>Hours</u>	<u>Base Rate</u>	<u>Burden \$</u>	<u>Burden %</u>	<u>Extended</u>
foreman	100.000	6.350	\$76.00	67.71	89.090	\$912.56
Total	100.000	6.350	x \$143.71 (average of labor rate w/burden) =			\$912.56

Non-Productive Labor

<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Factor</u>	<u>Extended</u>
Total				\$0.00
Total Labor (6.35 hours)				\$912.56

11/4/2025 5:04:37 PM

Wojchik Electric, Inc.
Bogota Rec Center: Fire sprinkler gong
Totals (Detailed) - Bid Summary: Default

Page 2

Job Subtotal (Prime Cost)	\$1,858.40
Overhead (10.00%)	185.64
Profit (6.00%)	102.10
Job Total	\$2,144.14
Actual Bid Price	\$2,144.14
Material to Direct Labor ratio: 0.51	
Prime Cost per square foot	\$0.00
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00
Gross Profit %	13.42
Gross Profit \$	\$287.74
Net Profit %	4.76

11/4/2025 5:04:59 PM

Wojchik Electric, Inc.
 Bogota Rec Center : Fire sprinkler gong
 Totals (Summary) - Bid Summary: Default

Page 1

Material:	
Non-Quoted	\$408.70
Quotes	636.14
Sales Tax (0.00%)	0.00
Total Material	\$943.84
Labor	
Direct (6.35 hours @ \$143.71)	\$912.58
Non-Productive Labor	0.00
Total Labor (6.35 hours)	\$912.58
Direct Job Expenses	\$0.00
Tools and Miscellaneous Materials	0.00
Subcontracts	0.00
Job Subtotal (Prime Cost)	\$1,856.40
Overhead (10.00%)	185.64
Profit (5.00%)	102.10
Job Total	\$2,144.14
Actual Bid Price	\$2,144.14
Material to Direct Labor ratio: 0.51	
Prime Cost per square foot	\$0.00
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00
Gross Profit %	13.42
Gross Profit \$	\$287.74
Net Profit %	4.76



From : Encore Fire Protection
: 25 Eastmans Road
: Parsippany NJ 07054
: (973) 560-1600
: <https://www.encorefireprotection.com/>
: If you have any questions or concerns,
: please reach us at
: servicelocation15@encorefireprotection.com

Quote No. : 2194854
Type : Repair
Prepared By : George Russo
Created On : 10/31/2025

Quote For : Wojchik Electric
: Bogota Recreation Center
: Block 64.1 Lot 1
: Bogota NJ

Description of Work

Bogota Recreation Center
West Main Street
Block 64.01 Lot 1 & Block 1.01 Lot 1
Bogota NJ

SCOPE OF WORK

Change Order for J40765596

Add one WP bell to sound when a Flow Switch is activated.

1 WP 10" Bell
1 WP Backbox
1 Riser Module

The cost for the above is \$535.14

NOTE: The power would have to come from a spare circuit on a booster power supply.

INCLUDED: Equipment listed and program and test at the same time as the base project.

NOT INCLUDED: Drawings, overtime and any additional equipment

**RESOLUTION # 2025-249****DATE: 12-04-2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter			✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara		✓	✓				
Mayor D. Fede (Tie Vote Only)							

**BENARD ASSOCIATES –BOGOTA COMMUNITY REC CENTER PROJECT –
CHANGE ORDER NO. 15**

WHEREAS, the Borough of Bogota previously entered into an Agreement with Benard Associates for the project entitled “Bogota Community Rec Center”; and

WHEREAS, the Borough previously approved Change Order No.1 in the amount of \$2,935.50, Change Order No.2 in the amount of \$7,055.15, Change Order No.3 in the amount of \$65,303.66, Change Order No.4 in the amount of \$2,933.88, Change Order No. 5 in the amount of \$3,624.28, Change Order No. 6 in the amount of \$32,022.05, Change Order No.7 in the amount of \$9,069.23, Change Order No. 8 in the amount of \$9,810.35, Change Order No. 9 in the amount of \$9,028.80, Change Order No. 10 in the amount of -\$16,928.00, Change Order No. 11 in the amount of \$77,068.13, Change Order No.12 in the amount of \$80,629.29, Change Order No. 13 in the amount of \$4,656.34, and Change Order No. 14 in the amount of \$2,273.86 amending the contract amount to \$5,187,482.52; and

WHEREAS, Bilow Garrett Group Architects (Bilow Garrett) are in receipt of Change Order No. 15 in the amount of \$1,730.11 amending the contract amount to \$5,189,212.63 a copy of which is attached hereto and incorporated herein by reference, for the work performed on this project; and

WHEREAS, Bilow Garrett have reviewed Change Order No. 15 and find all the work to be satisfactorily complete; and

WHEREAS, the Borough Administrator and CFO have reviewed Change Order No. 15 in the amount of \$1,730.11 from Benard Associates and recommend the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that Change Order No. 15 in the amount of \$1,730.11 amending the contract amount to \$5,189,212.63 from Benard Associates for the project entitled “Bogota Community Rec Center” a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to notify Bilow Garrett Change Order No. 15 in the amount of \$1,730.11 has been approved by the Governing Body.

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to take all steps necessary to effectuate Change Order No. 15 in the amount of \$1,730.11 amending the contract amount for this project to \$5,189,212.63.

**RESOLUTION # 2025-249****DATE: 12-04-2025****CERTIFICATION OF AVAILABLE FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Gregory Bock, Chief Financial Officer of the Borough of Bogota, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

<u>04-2150-55-1627-001</u>	<u>Rec/comm. Center NTE \$1,730.11</u>	
Line Item	Description	Amount
<u>[Signature]</u>		<u>12/2/25</u>
Gregory Bock, CFO		Date

CERTIFICATION

I, Yenlys Flores-Bolivar, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 12-04-2025.

[Signature]
Yenlys Flores-Bolivar, Municipal Clerk

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Borough of Bogota
New Recreation Center

CONTRACT INFORMATION:
Contract For: New Recreation Center
Construction
Date: 05-22-2025

CHANGE ORDER INFORMATION:
Change Order Number: 015
Date: 11-21-2025

OWNER: *(Name and address)*
Borough of Bogota
375 Larch Avenue
Bogota, New Jersey 07603

ARCHITECT: *(Name and address)*
Bilow Garrett Group
Architects and Planners, P.C.
Ridgefield Park, New Jersey
07660

CONTRACTOR: *(Name and address)*
Benard Associates
321 Hamburg Tpke #3
Wayne, New Jersey 07470

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Red Light-Fire Connection Per Change Order Request #16

The original Contract Sum was
The net change by previously authorized Change Orders
The Contract Sum prior to this Change Order was
The Contract Sum will be increased by this Change Order in the amount of
The new Contract Sum including this Change Order will be

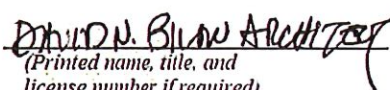
\$	4,898,000.00
\$	289,482.52
\$	5,187,482.52
\$	1,730.11
\$	5,189,212.63

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE:

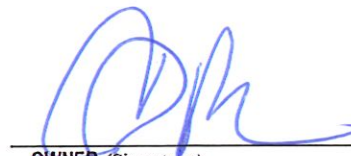
This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


ARCHITECT *(Signature)*

David N. Bilow Architect
(Printed name, title, and license number if required)
11/24/2025
Date


CONTRACTOR *(Signature)*

Scott Thomas PM
(Printed name and title)
11/25/25
Date


OWNER *(Signature)*

Gerald C. Malloy, BA
(Printed name and title)
12/8/25
Date



*General Contractors
Construction Managers
Developers*

Bilow Architect Group
Architects & Planners
161 Main Street
Ridgefield Park, NJ 07660

November 6, 2025

RE: Bogota Recreation Center
Change Order Request #16
Red Light-Fire Connection

Per your request, attached is the proposal to provide and install necessary red light-fire connection.

<u>Wojchik Electric</u> -see attached proposal	\$1,631.41
5%	\$ <u>81.57</u>
	\$1,712.98
1%	\$ <u>17.13</u>
Total	\$1,730.11

Please provide a change order as soon as possible.

Sincerely,
Scott Thomas
Scott Thomas
Project Manager

Wojchik Electric, Inc.

288 West Railway Ave.

Paterson, NJ 07603

Phone: 973-346-3232

Fax: 973-346-0094

Change Order Proposal

Date: 11/1/2025

Attention: Benard Associates

SUBJECT: Fire connection red light

Electrical Proposal # 8003241

Work Description: Supply and install 1 FD connection RED Vaporproof jelly jar.

Provide 1 dedicated 120V circuit for this light. Utilize MC, EMT conduit and PVC coated

MC. All work to be performed during normal business hours .

Additional information:

Project Details

Project Summary

Total Cost: \$1,631.41

Please call me if you have any questions or require additional information

Sincerely,

John L. Wojchik

11/1/2026 11:27:50 AM

Wojchik Electric, Inc.

Page 1

Bogota Rec Center : Fire connection red light

Totals (Detailed) - Bid Summary: Default

Job Number 8003241
 Bid Date 10/31/2026
 Bid Time 12:20:00 PM
 Square Footage 0

Material Totals

<u>Division</u>	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
04 Above Ground Branch Raceway	\$27.04	0.00 %	\$27.04
06 Brach Wire	353.84	0.00 %	353.84
09 Trim	5.58	0.00 %	5.58
18 Misc.	1.30	0.00 %	1.30
Total	\$387.76		\$387.76

Quoted Material

FIRELITE - Vapor proof LED RED FIRE LIGHT	1.00	\$75.00	\$75.00
1 - Fixtures (Supplier #1)			\$75.00
Total			\$75.00
Sales Tax (0.00%)			\$0.00
Total Material			\$462.76

Labor Hours

<u>Division</u>	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
04 Above Ground Branch Raceway	2.34	0.00 %	2.34
06 Brach Wire	3.46	0.00 %	3.46
09 Trim	0.20	0.00 %	0.20
18 Misc.	1.10	0.00 %	1.10
Total	7.10		7.10

Labor Rates

<u>Category</u>	<u>% of Total</u>	<u>Hours</u>	<u>Base Rate</u>	<u>Burden \$</u>	<u>Burden %</u>	<u>Extended</u>
Foreman	100.000	7.100	\$76.00	67.71	89.090	\$1,020.34
Total	100.000	7.100	x \$143.71 (average of labor rate w/burden) =			\$1,020.34

Non-Productive Labor

<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Factor</u>	<u>Extended</u>
Total				\$0.00
Total Labor (7.10 hours)				\$1,020.34

11/1/2025 11:27:50 AM

Wojchik Electric, Inc.
Bogota Rec Center : Fire connection red light
Totals (Detailed) - Bid Summary: Default

Page 2

Job Subtotal (Prime Cost)	\$1,483.10
Overhead (10.00%)	148.31
Profit (0.00%)	0.00
Job Total	\$1,631.41
Actual Bid Price	\$1,631.41
Material to Direct Labor ratio: 0.31	
Prime Cost per square foot	\$0.00
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00
Gross Profit %	9.09
Gross Profit \$	\$148.31
Net Profit %	0.00

11/1/2025 11:28:19 AM

Wojchik Electric, Inc.
 Bogota Rec Center : Fire connection red light
 Totals (Summary) - Bid Summary: Default

Page 1

Material	
Non-Quoted	\$387.76
Quotes	75.00
Sales Tax (0.00%)	0.00
Total Material	\$462.76
Labor	
Direct (7.10 hours @ \$143.71)	\$1,020.34
Non-Productive Labor	0.00
Total Labor (7.10 hours)	\$1,020.34
Direct Job Expenses	\$0.00
Tools and Miscellaneous Materials	0.00
Subcontracts	0.00
Job Subtotal (Prime Cost)	\$1,483.10
Overhead (10.00%)	148.31
Profit (0.00%)	0.00
Job Total	\$1,631.41
Actual Bid Price	\$1,631.41
Material to Direct Labor ratio: 0.31	
Prime Cost per square foot	\$0.00
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00
Gross Profit %	0.00
Gross Profit \$	\$148.31
Net Profit %	0.00

**RESOLUTION # 2025-250****DATE: 12-04-2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter			✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara		✓	✓				
Mayor D. Fede (Tie Vote Only)							

**BENARD ASSOCIATES –BOGOTA COMMUNITY REC CENTER PROJECT –
CHANGE ORDER NO. 16**

WHEREAS, the Borough of Bogota previously entered into an Agreement with Benard Associates for the project entitled “Bogota Community Rec Center”; and

WHEREAS, the Borough previously approved Change Order No.1 in the amount of \$2,935.50, Change Order No.2 in the amount of \$7,055.15, Change Order No.3 in the amount of \$65,303.66, Change Order No.4 in the amount of \$2,933.88, Change Order No. 5 in the amount of \$3,624.28, Change Order No. 6 in the amount of \$32,022.05, Change Order No.7 in the amount of \$9,069.23, Change Order No. 8 in the amount of \$9,810.35, Change Order No. 9 in the amount of \$9,028.80, Change Order No. 10 in the amount of -\$16,928.00, Change Order No. 11 in the amount of \$77,068.13, Change Order No.12 in the amount of \$80,629.29, Change Order No. 13 in the amount of \$4,656.34, Change Order No. 14 in the amount of \$2,273.86, and Change Order No. 15 in the amount of \$1,730.11 amending the contract amount to \$5,189,212.63; and

WHEREAS, Bilow Garrett Group Architects (Bilow Garrett) are in receipt of Change Order No. 16 in the amount of \$8,310.71 amending the contract amount to \$5,197,523.34 a copy of which is attached hereto and incorporated herein by reference, for the work performed on this project; and

WHEREAS, Bilow Garrett have reviewed Change Order No. 16 and find all the work to be satisfactorily complete; and

WHEREAS, the Borough Administrator and CFO have reviewed Change Order No. 16 in the amount of \$8,310.71 from Benard Associates and recommend the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that Change Order No. 16 in the amount of \$8,310.71 amending the contract amount to \$5,197,523.34 from Benard Associates for the project entitled “Bogota Community Rec Center” a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to notify Bilow Garrett Change Order No. 16 in the amount of \$8,310.71 has been approved by the Governing Body.

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to take all steps necessary to effectuate Change Order No. 16 in the amount of \$8,310.71 amending the contract amount for this project to \$5,197,523.34.

**RESOLUTION # 2025-250****DATE: 12-04-2025****CERTIFICATION OF AVAILABLE FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Gregory Bock, Chief Financial Officer of the Borough of Bogota, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

<u>04-250-55-1627-001</u>	<u>Rec/comm. Center note</u>	<u>\$ 8,310.71</u>
Line Item	Description	Amount
<u>[Signature]</u>		<u>12/2/25</u>
Gregory Bock, CFO		Date

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 12-04-2025.

[Signature]
Yenlys Flores-Bolivard, Municipal Clerk

AIA® Document G701® – 2017
Change Order

PROJECT: *(Name and address)*
Borough of Bogota
New Recreation Center

CONTRACT INFORMATION:
Contract For: New Recreation Center
Construction
Date: 05-22-2025

CHANGE ORDER INFORMATION:
Change Order Number: 016
Date: 11-21-2025

OWNER: *(Name and address)*
Borough of Bogota
375 Larch Avenue
Bogota, New Jersey 07603

ARCHITECT: *(Name and address)*
Bilow Garrett Group
Architects and Planners, P.C.
Ridgefield Park, New Jersey
07660

CONTRACTOR: *(Name and address)*
Benard Associates
321 Hamburg Tpke #3
Wayne, New Jersey 07470

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Bleacher Underlayment Per Change Order Request #17

The original Contract Sum was	\$ 4,898,000.00
The net change by previously authorized Change Orders	\$ 291,212.63
The Contract Sum prior to this Change Order was	\$ 5,189,212.63
The Contract Sum will be increased by this Change Order in the amount of	\$ 8,310.71
The new Contract Sum including this Change Order will be	\$ 5,197,523.34

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be

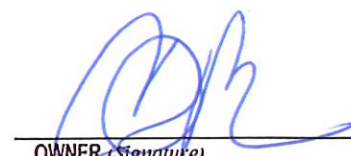
NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


ARCHITECT *(Signature)*
DAVID P. BILOW ARCHITECT
(Printed name, title, and license number if required)
11/24/2025
Date


CONTRACTOR *(Signature)*
SCOTT THOMAS PM
(Printed name and title)
11/25/25
Date


OWNER *(Signature)*
DAVID G. SIMOLEY, BA
(Printed name and title)
12/8/25
Date



*General Contractors
Construction Managers
Developers*

Bilow Architect Group
Architects & Planners
161 Main Street
Ridgefield Park, NJ 07660

November 6, 2025

RE: Bogota Recreation Center
Change Order Request #17
Bleacher Underlayment

Per your request, attached is the proposal to provide and install bleacher underlayment in the gymnasium.

Hannon Floors -see attached proposal	\$7,836.60
5%	\$ 391.83
	\$8,228.43
1%	\$ 82.28
Total	\$8,310.71

Please provide a change order as soon as possible.

Sincerely,
Scott Thomas
Scott Thomas
Project Manager



November 5, 2025

Benard Associates

Re: Bogota Rec- Bleacher Underlayment COR

Scott,

We are pleased to submit our change order request for Install of 2 rows Tarkett HPL Rubber Pad with scrim and Install on top with Omnisports Compact and Tarkett leveler system to allow bleacher Installation without leaving indentations in the floor at Bogota Rec.

Complete \$7,836.60

Material- \$3,996.60

3 rolls HPL Rubber- 1212ft @ \$3.70 FT- \$4484.40

4 Pails Rubber adhesive @ \$195- \$780.00

2 Rolls Omnisport Compact- 1120 ft @ \$3.06- \$3,427.20

25 pieces Tarkett Levelor system @ \$5- \$125.00

Freight- \$500

Deduct 2 rolls Omnisport Active + 1120 ft@ \$4.75ft- \$5320.00

Labor- \$3840.00

32 Hours Union Carpenter Floor layer @ \$120- \$3840.00

Regards,

Kevin Pupa

AIA® Document G701® – 2017
Change Order

PROJECT: *(Name and address)*
Borough of Bogota
New Recreation Center

CONTRACT INFORMATION:
Contract For: New Recreation Center
Construction
Date: 05-22-2025

CHANGE ORDER INFORMATION:
Change Order Number: 016
Date: 11-21-2025

OWNER: *(Name and address)*
Borough of Bogota
375 Larch Avenue
Bogota, New Jersey 07603

ARCHITECT: *(Name and address)*
Bilow Garrett Group
Architects and Planners, P.C.
Ridgefield Park, New Jersey
07660

CONTRACTOR: *(Name and address)*
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The new Contract Sum including this Change Order will be	\$ 5,197,523.34

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


ARCHITECT *(Signature)*

DAVID P. BILOW ARCHITECT
*(Printed name, title, and
license number if required)*

11/24/2025
Date


CONTRACTOR *(Signature)*

SCOTT THOMAS PM
(Printed name and title)

11/25/25
Date

OWNER *(Signature)*

(Printed name and title)

Date



*General Contractors
Construction Managers
Developers*

Bilow Architect Group
Architects & Planners
161 Main Street
Ridgefield Park, NJ 07660

November 6, 2025

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	\$8,228.43
1%	\$ 82.28
Total	\$8,310.71

Please provide a change order as soon as possible.

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Scott Thomas
Scott Thomas
Project Manager



November 5, 2025

Benard Associates

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Material- \$3,996.60

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4 Pails Rubber adhesive @ \$195- \$780.00

2 Rolls Omnisport Compact- 1120 ft @ \$3.06- \$3,427.20

25 pieces Tarkett Levelor system @ \$5- \$125.00

Freight- \$500

Deduct 2 rolls Omnisport Active + 1120 ft@ \$4.75ft- \$5320.00

Labor- \$3840.00

32 Hours Union Carpenter Floor layer @ \$120- \$3840.00

Regards,

Kevin Pupa



RESOLUTION # 2025-252

DATE: 12-04-2025

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter			✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara		✓	✓				
Mayor D. Fede (Tie Vote Only)							

Capital Budget Resolution

WHEREAS, the local capital budget for the year 2025 was adopted on the 1st day of May 2025; and,

WHEREAS, it is desired to amend said adopted capital budget section,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Bogota, County of Bergen that the following amendment(s) to the adopted capital budget be made:

CAPITAL BUDGET (Current Year Action) FROM
2025

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	5 PLANNED FUNDING SERVICES FOR CURRENT YEAR 2025					6 TO BE FUNDED IN FUTURE YEARS
				5a 2025 Budget Appropriations	5b Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Various Public Improvements		\$ 1,375,000.00			\$ 66,000.00			\$ 1,309,000.00	
Various Road Improvements		\$ 655,000.00						\$ 655,000.00	
TOTAL ALL PROJECTS		\$ 2,030,000	\$ -	\$ -	\$ 66,000	\$ -	\$ -	\$ 1,964,000	\$ -

3 YEAR CAPITAL PROGRAM 2024 - 2026

Anticipated Project Schedule and Funding Requirement

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR					
				Budget Year 2025	2026	2027	2028	2029	2030
Various Public Improvements		\$ 1,375,000		\$ 1,375,000					
Various Road Improvements		\$ 655,000		\$ 655,000					
Various Capital Improvements		\$ 2,200,000		\$ -	\$ 1,100,000	\$ 1,100,000			
TOTALS ALL PROJECTS		\$ 4,230,000	\$ -	\$ 2,030,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -	\$ -



RESOLUTION # 2025-252

DATE: 12-04-2025

3 YEAR CAPITAL PROGRAM 2025 - 2027 SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid and Other Funds	7 BONDS AND NOTES			
		Current Year 2025	Future Years				General	Self Liquidating	Assessment	School
Various Public Improvements	\$ 1,375,000.00			\$ 65,000.00			\$ 1,309,000.00			
Various Road Improvements	\$ 655,000.00						\$ 655,000.00			
Various Capital Improvements	\$ 2,200,000.00			\$ 110,000.00			\$ 2,090,000.00			
TOTAL ALL PROJECTS	\$ 4,230,000.00	\$ -	\$ -	\$ 176,000.00	\$ -	\$ -	\$ 4,054,000.00			

TO CAPITAL BUDGET (Current Year Action) 2025

1 PROJECT	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2025 Budget Appropriations	6 PLANNED FUNDING SERVICES FOR CURRENT YEAR 2025				
					5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	6 To Be Funded in Future Years
Improvements to Storm & Sanitary Sewers		\$ 350,000.00			\$ 17,000.00			\$ 333,000.00	
TOTALS ALL PROJECTS		\$ 350,000.00	\$ -		\$ 17,000.00			\$ 333,000.00	

3 YEAR CAPITAL PROGRAM 2025 - 2027 Anticipated PROJECT Schedule and Funding Requirement

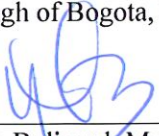
1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	ESTIMATED COMPLETION TIME	Budget Year 2025	2026	5 FUNDING AMOUNTS PER YEAR			
						2027	2028	2029	2030
Improvements to Storm & Sanitary Sewers		\$ 350,000.00	2025	\$ 350,000.00					
TOTALS ALL PROJECTS		\$ 4,580,000.00		\$ 2,380,000.00	\$ 1,100,000.00	\$ 1,100,000.00			

3 YEAR CAPITAL PROGRAM 2025 - 2027 SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Reserved Prior Year	6 Grants in Aid and Other Funds	7 BONDS AND NOTES			
		Current Year 2025	Future Years				General	Self Liquidating	Assessment	School
Improvements to Storm & Sanitary Sewers	\$ 350,000.00			\$ 17,000.00			\$ 333,000.00			
TOTALS ALL PROJECTS	\$ 4,580,000.00			\$ 193,000			\$ 4,387,000.00			

CERTIFICATION

I, Yenlys Flores-Bolivar, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that this is a true copy of a resolution amending the capital budget section adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 12-04-2025.


Yenlys Flores-Bolivar, Municipal Clerk

**RESOLUTION # 2025-255****DATE: 12-04-2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter			✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara		✓	✓				
Mayor D. Fede (Tie Vote Only)							

Approve CO Inspection Stipend – Dan Klima

WHEREAS, the Borough's salary ordinance includes a stipend for the position of "CCO Inspector", which is set at \$8,446.05 annually; and,

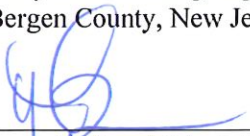
WHEREAS, Fire Marshal Daniel Klima has been assigned the role of performing CCO inspections for the Borough; and,

WHEREAS, the Mayor and Council wish to grant the CCO Inspector stipend to Mr. Klima, effective January 1, 2026, in recognition of his role in performing the aforementioned inspections.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bogota, that the stipend for "CCO Inspector" in the annual amount of \$8,446.05 shall be paid to Fire Marshal Daniel Klima, effective January 1, 2026.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 12-04-2025.


Yenlys Flores-Bolivard, Municipal Clerk

**RESOLUTION # 2025-256****DATE: 12-4-2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter			✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara		✓	✓				
Mayor D. Fede (Tie Vote Only)							

BOGOTA – SALARY INCREASE – MUNICIPAL CLERK

WHEREAS, Yenlys Flores-Bolivard is the Borough Clerk of the Borough of Bogota; and,

WHEREAS, Ms. Flores-Bolivard is currently paid an annual base salary of \$81,954.14 for her position as Borough Clerk; and,

WHEREAS, Ms. Flores-Bolivard also receives annual stipends for her role as Registrar of Vital Statistics, and as Secretary to the Bogota Shade Tree Committee; and,

WHEREAS, the Mayor and Council have agreed to adjust Ms. Flores-Bolivard's annual base salary to \$91,954.14, effective August 1, 2025; and,

WHEREAS, the aforementioned salary adjustment is inclusive of any cost-of-living adjustment that she would be entitled to receive in January of 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bogota, that Yenlys Flores-Bolivard's annual base salary shall be increased to \$91,954.14, effective August 1, 2025; and,

BE IT FURTHER RESOLVED, that any stipends that Ms. Flores-Bolivard is currently receiving shall remain unchanged; and,

BE IT FURTHER RESOLVED, that the new base salary includes the cost-of-living adjustment that Ms. Flores-Bolivard would receive in January of 2026; and,

BE IT FURTHER RESOLVED, that all other provisions of Ms. Flores Bolivard's employment remains unchanged.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 12-4-2025.

Yenlys Flores-Bolivard, Municipal Clerk

**RESOLUTION # 2025-257C****DATE: 12-04-25**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter	✓		✓				
W. Hordern		✓	✓				
P. McHale			✓				
J. Mitchell			✓				
D. Vergara			✓				
Mayor D. Fede (Tie Vote Only)							

CLOSED SESSION**AUTHORIZING MEETING NOT OPEN TO THE PUBLIC, PURSUANT TO NJSA 10:4-12**

WHEREAS, The Open Public Meetings Act, NJSA 10:4-12, provides that an executive session, not open to the public, may be lawfully held by a public body in certain circumstances when authorized by a resolution; and

WHEREAS, the Mayor and Council finds that it is necessary for the Mayor and Council to discuss, in a session, not open to the public, certain matters related to the item or items authorized by NJSA 10:4-12(b) and designated below as follows:

- ☐ Matters, which, by express provisions of a federal law or state statute or rule of court shall be rendered confidential
- ☐ Matters in which the release of information would impair a right to receive funds from the Government of the United States
- ☐ Matters which, if disclosed, would constitute an unwarranted invasion of Privacy, as further defined by NJSA 10:4-12(b) (3)
- ☐ Collective bargaining agreements or negotiations therefore with public employees and/or their representatives
- ☒ Matters involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates, or the investment of public funds, where the setting of banking rates or the investment of public funds, where the disclosure could adversely affect the public interest, if the discussion were disclosed
- ☐ Tactics or techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection, and any investigation of violations or possible violations of the law
- ☒ Pending or anticipated litigation or contract negotiations in which the Borough is or may become a party
- ☐ Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation, promotion, or disciplinary action of any specific current or prospective public employee(s), unless all the individual(s) affected request(s) in writing that the matters be discussed at a public meeting



RESOLUTION # 2025-257C

DATE: 12-04-25

- ☐ Deliberations of a public body occurring after public hearing that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit or party as a result of the actions or missions of the party.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Bogota that an executive session, not open to the public shall be held to discuss matters of topic(s) referred to above as permitted by law and the matters so discussed will be disclosed to the public as soon as possible and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel. A copy of this resolution will be kept on file in the Borough Clerk's office and is available for public inspection during regular business hours.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council at a meeting held on 12-04-25.

Yenlys Flores-Bolivard, Municipal Clerk

A. Resolutions to be Voted Separately

- PC25-18 Payment of Claims
- 2025-251 Approving Rescue Squad Merger
- 2025-253 Approve DPW FT Hire – Philip Greco
- 2025-254 Approve Little Ferry Municipal Court Shared Services Agreement

R E S O L U T I O N

COUNCIL	YES	NO	RE- CUSE	AB- SENT
W. HORDERN				
P. MCHALE				
J. MITCHELL				
C. CARPENTER				
L. KOHLES				
D. VERGARA				
MAYOR (Tie Vote Only)				
D. FEDE				



DATE December 03, 25

MOTION McHale

SECOND Mitchell

Carried ☒ Defeated ☐ Tabled ☐

Meeting: 12-04-25 PC25-18 Payment of Claims

WHEREAS, as required by NJSA 40A:4-57 and any other applicable requirements, the Chief Financial Officer of the Borough of Bogota has certified there are sufficient funds available in the appropriations of the municipal budget line items to make payment too claimants per the payment of claims;

BE IT RESOLVED that the Mayor and Council of the Borough of Bogota authorizes payment in the aggregate amounts of:

<u>Fund</u>	<u>Amount</u>
Total fund 01 CURRENT FUND	3,570,245.61
Total fund 04 General Capital Fund	1,488,925.65
Total fund 13 Recreation Trust Fund	70,655.82
Total fund 14 Trust Fund - Celebration	62,126.55
Total fund 16 ACCUTRACK ACCOUNT	2,545.00
Total fund 17 PAYROLL	250.00
Total fund 18 Animal Control Trust Fund	2.40
Total fund 19 COAH	2,934.00
GRAND TOTAL:	5,197,685.03

Motion: Council President Kohles recused herself on any items related to the DPW or Superintendent Kohles and recused on PO no. 251672, voted no on PO no. 251616, and yes on the remainder of items. Councilmember Carpenter voted yes to everything, except for PO no. 251616. Councilman Hordern recused himself on any items related to the Bogota Fire Department and voted yes on the remainder of items. Councilmembers McHale, Mitchell, and Vergara voted yes.

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<u>PO #</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Paid Date</u>
01-1069-04-0000-000 Taxes Receivable - 2025					
251617	11/12/25	CORELOGIC REFUND	B 109 L 1; 100% DISABLED	5,651.66	12/02/25
Total for				5,651.66	
Department Total:				5,651.66	
01-1920-08-1600-000 Miscellaneous Revenue UCC Fees					
251602	11/05/25	JANINE CASPER	REFUND OF COC PAYMENT	100.00	12/02/25
251601	11/05/25	LINDA GARRIDO	REFUND OF COC INSPECTION	100.00	12/02/25
Total for				200.00	
Department Total:				200.00	
01-2010-20-1001-000 Appropriation Control General Administration - S&W					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	5,208.33	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	5,208.33	11/25/25
Total for				10,416.66	
Department Total:				10,416.66	
01-2010-20-1002-001 Appropriation Control General Administration - O/E Water					
251700	11/26/25	AQUA CHILL PARSIPPANY INV# 105845; NOVEMBER '25		154.00	12/02/25
Total for				154.00	
01-2010-20-1002-002 Appropriation Control General Administration - O/E					
251646	11/14/25	NJLM	DPW LABORER/DRIVER (FT) JOB	115.00	12/02/25
251647	11/14/25	NJLM	DPW LABORER (PT) JOB AD NOV	115.00	12/02/25
Total for				230.00	
Department Total:				384.00	
01-2010-20-1010-001 Appropriation Control Grantsperson - O/E Other Expenses					
250023	01/16/25	MILLENNIUM STRATEGIES DECEMBER 2025 GRANT WRITING		3,300.00	12/02/25
250023	01/16/25	MILLENNIUM STRATEGIES NOV 2025 GRANT WRITING SRVCS		3,300.00	12/02/25
Total for				6,600.00	
Department Total:				6,600.00	
01-2010-20-1101-000 Appropriation Control Mayor & Council - S&W Salary &					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	1,541.65	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	2,391.65	11/25/25
Total for				3,933.30	
Department Total:				3,933.30	
01-2010-20-1102-000 Appropriation Control Mayor & Council - O/E Other					
251683	11/25/25	DANIELE FEDE	REIMBURSEMENT FOR HOTEL;	193.16	12/02/25
Total for				193.16	
Department Total:				193.16	
01-2010-20-1201-000 Appropriation Control Municipal Clerk - S&W Salary &					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	8,038.69	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	7,029.59	11/25/25
Total for				15,068.28	
Department Total:				15,068.28	
01-2010-20-1202-000 Appropriation Control Municipal Clerk - O/E Other					

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251650	11/17/25	BERGEN COUNTY	BCMA MEETING 12/11 - YENLYS	50.00	12/02/25
251596	11/04/25	GANNETT MEDIA CORP	INV# 7377327; VARIOUS	297.62	12/02/25
251648	11/17/25	LAURA CASTELLANO	CLERK/ADMIN HELP	1,000.00	12/02/25
251701	11/26/25	LAURA CASTELLANO	CLERK HELP	500.00	12/02/25
251703	11/26/25	MELISSA BAQUE	NJLM CONFERENCE MILEAGE -	186.20	12/02/25
251584	11/04/25	TIGER LILY BY ENCKE	#2319812; N.MITCHELL/T.NAP	504.00	12/02/25
251702	11/26/25	YENLYS FLORES-BOLIVAR	NJLM CONFERENCE MILEAGE -	186.20	12/02/25
Total for		Appropriation Control Municipal Clerk - O/E		2,724.02	
<u>Department Total:</u>		<u>Appropriation Control Municipal Clerk - O/E</u>		<u>2,724.02</u>	
01-2010-20-1301-000		Appropriation Control Financial Administration - S&W			
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	941.55	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	941.55	11/25/25
Total for		Appropriation Control Financial Administration		1,883.10	
<u>Department Total:</u>		<u>Appropriation Control Financial Administration</u>		<u>1,883.10</u>	
01-2010-20-1302-000		Appropriation Control Financial Administration - O/E			
251680	11/24/25	BATTAGLIA ASSOCIATES, INV#	BO-2025-11; NOV '25	12,022.50	12/02/25
251511	10/22/25	STAPLES ADVANTAGE	INV# 6044410975;	28.57	12/02/25
Total for		Appropriation Control Financial Administration		12,051.07	
01-2010-20-1302-002		Appropriation Control Financial Administration - O/E			
251606	11/07/25	ACTION DATA SERVICES	DEMAND DEBIT - 11/07/2025	753.43	11/07/25
251641	11/12/25	ACTION DATA SERVICES	DEMAND DEBIT - 11/12/2025	1,048.00	11/12/25
251686	11/21/25	ACTION DATA SERVICES	DEMAND DEBIT - 11/21/2025	601.62	11/21/25
Total for		Appropriation Control Financial Administration		2,403.05	
<u>Department Total:</u>		<u>Appropriation Control Financial Administration</u>		<u>14,454.12</u>	
01-2010-20-1402-001		Appropriation Control Data Processing - O/E			
251603	11/06/25	GREAT AMERICAN	40459366; POSTAGE MACHINE	152.00	12/02/25
251743	12/01/25	T&G INDUSTRIES INC.	INV# 593312216; COPY/PRINTER	594.74	12/02/25
251645	11/14/25	TRI-STATE TECHNICAL	INV# 20315; POLICE & BOROUGH	201.60	12/02/25
251678	11/24/25	TRI-STATE TECHNICAL	INV# 19452; COMP SETUP FOR	1,603.35	12/02/25
Total for		Appropriation Control Data Processing - O/E		2,551.69	
01-2010-20-1402-002		Appropriation Control Data Processing - O/E Copy Machine			
251715	12/01/25	DE LAGE LANDEN	DECEMBER '25 FIREHOUSE	95.00	12/02/25
251638	11/12/25	T&G INDUSTRIES INC.	INV# 4684533; CONTRACT OC	1,102.05	11/12/25
251638	11/12/25	T&G INDUSTRIES INC.	INV# 4684533; CONTRACT OC	-1,102.05	12/02/25
251638	11/12/25	T&G INDUSTRIES INC.	INV# 4684533; CONTRACT OC	0.00	12/02/25
Total for		Appropriation Control Data Processing - O/E		95.00	
<u>Department Total:</u>		<u>Appropriation Control Data Processing - O/E</u>		<u>2,646.69</u>	
01-2010-20-1451-000		Appropriation Control Revenue Administration - S&W			
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	479.66	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	479.66	11/25/25
Total for		Appropriation Control Revenue Administration -		959.32	
<u>Department Total:</u>		<u>Appropriation Control Revenue Administration -</u>		<u>959.32</u>	

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01-2010-20-1452-000 Appropriation Control Revenue Administration - O/E Other					
251680	11/24/25	BATTAGLIA ASSOCIATES, INV# BO-2025-11; NOV '25		7,770.00	12/02/25
Total for				7,770.00	
Department Total:				7,770.00	
01-2010-20-1501-000 Appropriation Control Tax Assessment - S&W Salary &					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	766.66	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	766.66	11/25/25
Total for				1,533.32	
Department Total:				1,533.32	
01-2010-20-1552-001 Appropriation Control Legal Services - O/E Retainer -					
250381	03/11/25	BOGGIA & BOGGIA, LLC	2025 RETAINER MUNICIPAL	7,500.00	12/02/25
Total for				7,500.00	
01-2010-20-1552-002 Appropriation Control Legal Services - O/E Other Matters					
251640	11/13/25	TRENK, ISABEL, SIDDIQI	PROF SRVCS RENDERED THRU	1,755.00	12/02/25
Total for				1,755.00	
Department Total:				9,255.00	
01-2010-20-1652-000 Appropriation Control Engineering Services - O/E Other					
251608	11/11/25	NEGLIA ENGINEERING	PROF SRVCS RENDERED THRU	650.00	12/02/25
Total for				650.00	
Department Total:				650.00	
01-2010-21-1801-000 Appropriation Control Planning/Zoning Board - S&W					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	175.96	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	175.96	11/25/25
Total for				351.92	
Department Total:				351.92	
01-2010-22-1951-000 Appropriation Control Construction Code - S&W Salary &					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	11,267.89	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	7,118.19	11/25/25
Total for				18,386.08	
Department Total:				18,386.08	
01-2010-22-2001-000 Appropriation Control Property Maintenance - S&W Salary					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	1,784.86	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	1,667.82	11/25/25
Total for				3,452.68	
Department Total:				3,452.68	
01-2010-23-2202-003 Appropriation Control Group Insurance - O/E Dental					
251611	11/11/25	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL COVERAGE	4,673.36	11/13/25
Total for				4,673.36	
01-2010-23-2202-004 Appropriation Control Group Insurance - O/E Life/AD&D					
251684	11/25/25	RELIANCE STANDARD LIFE	NOVEMBER 2025 EMPLOYEE	339.94	11/25/25
Total for				339.94	
01-2010-23-2202-092 Appropriation Control Group Insurance - O/E Medical					

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251748	12/02/25	SHBP - STATE PENSIONS	EE HEALTH BENEFITS DECEMBER	93,619.59	12/02/25
Total for		Appropriation Control Group Insurance - O/E		93,619.59	
01-2010-23-2202-094 Appropriation Control Group Insurance - O/E Disability					
251610	11/11/25	UNUM LIFE INSURANCE	CNOVEMBER 2025 DISABILITY	1,512.73	11/13/25
Total for		Appropriation Control Group Insurance - O/E		1,512.73	
Department Total:		Appropriation Control Group Insurance - O/E		100,145.62	
01-2010-25-2401-000 Appropriation Control Police - S&W Regular					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	126,988.05	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	88,120.58	11/25/25
Total for		Appropriation Control Police - S&W Regular		215,108.63	
01-2010-25-2401-002 Appropriation Control Police - S&W Overtime					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	6,102.18	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	8,982.90	11/25/25
Total for		Appropriation Control Police - S&W Overtime		15,085.08	
Department Total:		Appropriation Control Police - S&W		230,193.71	
01-2010-25-2402-002 Appropriation Control Police - O/E Equipment Maintenance					
251525	10/27/25	COMPUTER SQUARE INC	INV# 01818; TICK SRVD ETICK	2,121.00	12/02/25
251573	10/31/25	UNITED RENTALS	254658422-001,	172.80	12/02/25
Total for		Appropriation Control Police - O/E Equipment		2,293.80	
01-2010-25-2402-003 Appropriation Control Police - O/E Office Supplies					
251526	10/27/25	AMAZON.COM SERVICES,	INV# 17NW-DLFL-7VL3 &	599.19	12/02/25
251628	11/12/25	AMAZON.COM SERVICES,	INV# 1QNR-K6MK-JMH3	285.49	12/02/25
251535	10/27/25	TRAFFIC SAFETY &	ESTIMATE #102425JC1: 500 NO	580.00	12/02/25
Total for		Appropriation Control Police - O/E Office		1,464.68	
01-2010-25-2402-004 Appropriation Control Police - O/E Computer / IT					
251645	11/14/25	TRI-STATE TECHNICAL	INV# 20315; POLICE & BOROUGH	204.00	12/02/25
Total for		Appropriation Control Police - O/E Computer /		204.00	
01-2010-25-2402-007 Appropriation Control Police - O/E Vehicle Maintenance					
251616	11/12/25	ENTERPRISE FM TRUST	FLEET LEASE PD & FIRE	10,853.93	11/12/25
251544	10/29/25	PRO AUTO BODY	CLAIM# 2026374881; MOTOR	13,540.33	12/02/25
251524	10/27/25	TOM'S SERVICE CENTER	INV# 22801, 22890, 22900,	1,845.52	12/02/25
251622	11/12/25	UNITED RENTALS	VOID	0.00	11/26/25
Total for		Appropriation Control Police - O/E Vehicle		26,239.78	
01-2010-25-2402-009 Appropriation Control Police - O/E Crossing Guards					
251538	10/28/25	CROSSING GUARD	1693 & 1629; CROSSING GUARD	12,786.75	12/02/25
Total for		Appropriation Control Police - O/E Crossing		12,786.75	
Department Total:		Appropriation Control Police - O/E		42,989.01	
01-2010-25-2501-000 Appropriation Control Police Dispatching/911 - S&W					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	11,036.99	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	10,353.23	11/25/25
Total for		Appropriation Control Police Dispatching/911 -		21,390.22	
Department Total:		Appropriation Control Police Dispatching/911 -		21,390.22	
01-2010-25-2552-001 Appropriation Control Fire - O/E Other Expenses					

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251632	11/12/25	AIRPOWER	INV# 14436; HYDROTESTING	1,552.50	12/02/25
251664	11/24/25	ALEX BREUSS	CLOTHING ALLOWANCE/STIPENDS	3,250.00	12/02/25
251681	11/24/25	BOGOTA HOSE CO. #2	CHIEF'S ELECTION (CHIEF	1,500.00	12/02/25
251655	11/24/25	FIRE & SAFETY SERVICES	INV# SI25-2713; REPAIRS TO	799.63	12/02/25
251754	12/01/25	FIRE & SAFETY SERVICES	INV# SI25-2843; REPAIRS TO	0.00	12/02/25
251754	12/01/25	FIRE & SAFETY SERVICES	INV# SI25-2843; REPAIRS TO	425.00	12/02/25
251666	11/24/25	JOHN M. DUNN	CLOTHING ALLOW/STIPEND CAPT	1,250.00	12/02/25
251669	11/24/25	JOSEPH DI MAURO	CLOTHING ALLOW/STIPEND 1ST	500.00	12/02/25
251633	11/12/25	JOSEPH DIMAURO JR.	REIMBURSEMENT; FOOD FOR	324.45	12/02/25
251663	11/24/25	JOSEPH DIMAURO JR.	CLOTHING ALLOW/STIPEND FOR	750.00	12/02/25
251667	11/24/25	KENNETH GUIDA	CLOTHING ALLOW/STIPEND RADIO	1,000.00	12/02/25
251668	11/24/25	KENNETH KALMAN	CLOTHING ALLOW/STIPEND	500.00	12/02/25
251661	11/24/25	MATTHEW MCGURTY	CLOTHING ALLOW/STIPEND FOR	750.00	12/02/25
251656	11/24/25	NEW JERSEY FIRE	.INV# 2031801; SCBA REPAIRS	276.39	12/02/25
251662	11/24/25	NICK ARCIUOLO	CLOTHING ALLOW/STIPEND FOR	175.00	12/02/25
251660	11/24/25	ROBERT DIRR	CLOTHING ALLOW/DEPUTY CHIEF	1,250.00	12/02/25
251673	11/24/25	ROBERT VIVIANI	CLOTHING ALLOWANCE/STIPEND	500.00	12/02/25
251665	11/24/25	SCOTT WOEGENS	CLOTHING ALLOW/STIPEND	1,250.00	12/02/25
Total for		Appropriation Control Fire - O/E Other		16,052.97	
01-2010-25-2552-002 Appropriation Control Fire - O/E Clothing Allowance					
251664	11/24/25	ALEX BREUSS	CLOTHING ALLOWANCE/STIPENDS	350.00	12/02/25
251658	11/24/25	ED RIEPER	CLOTHING ALLOWANCE	350.00	12/02/25
251671	11/24/25	EUGENE STIPO	CLOTHING ALLOWANCE	350.00	12/02/25
251672	11/24/25	GORDON KOHLES JR	CLOTHING ALLOWANCE	350.00	12/02/25
251666	11/24/25	JOHN M. DUNN	CLOTHING ALLOW/STIPEND CAPT	350.00	12/02/25
251669	11/24/25	JOSEPH DI MAURO	CLOTHING ALLOW/STIPEND 1ST	350.00	12/02/25
251663	11/24/25	JOSEPH DIMAURO JR.	CLOTHING ALLOW/STIPEND FOR	350.00	12/02/25
251657	11/24/25	JOSEPH HELOU	CLOTHING ALLOWANCE	350.00	12/02/25
251670	11/24/25	KENNETH SIEBERT	CLOTHING ALLOWANCE	350.00	12/02/25
251667	11/24/25	KENNETH GUIDA	CLOTHING ALLOW/STIPEND RADIO	350.00	12/02/25
251668	11/24/25	KENNETH KALMAN	CLOTHING ALLOW/STIPEND	350.00	12/02/25
251659	11/24/25	KENNETH KALMAN III	CLOTHING ALLOWANCE	350.00	12/02/25
251661	11/24/25	MATTHEW MCGURTY	CLOTHING ALLOW/STIPEND FOR	350.00	12/02/25
251662	11/24/25	NICK ARCIUOLO	CLOTHING ALLOW/STIPEND FOR	350.00	12/02/25
251660	11/24/25	ROBERT DIRR	CLOTHING ALLOW/DEPUTY CHIEF	350.00	12/02/25
251673	11/24/25	ROBERT VIVIANI	CLOTHING ALLOWANCE/STIPEND	350.00	12/02/25
251665	11/24/25	SCOTT WOEGENS	CLOTHING ALLOW/STIPEND	350.00	12/02/25
Total for		Appropriation Control Fire - O/E Clothing		5,950.00	
01-2010-25-2552-004 Appropriation Control Fire - O/E Enterprise					
251616	11/12/25	ENTERPRISE FM TRUST	FLEET LEASE PD & FIRE	0.00	11/12/25
251616	11/12/25	ENTERPRISE FM TRUST	FLEET LEASE PD & FIRE	2,690.94	11/12/25
Total for		Appropriation Control Fire - O/E Enterprise		2,690.94	
Department Total:		Appropriation Control Fire - O/E		24,693.91	

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01-2010-25-2602-001 Appropriation Control Rescue Squad - O/E Other Expenses					
250975	07/01/25	HENDRICKSON FIRE &	EST; 12502; TRUCK ELECTRICAL	3,221.18	12/02/25
Total for Appropriation Control Rescue Squad - O/E Other				3,221.18	
Department Total: Appropriation Control Rescue Squad - O/E				3,221.18	
01-2010-25-2651-000 Appropriation Control Uniform Fire Safety - S&W Salary &					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	5,433.14	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	4,821.24	11/25/25
Total for Appropriation Control Uniform Fire Safety -				10,254.38	
Department Total: Appropriation Control Uniform Fire Safety -				10,254.38	
01-2010-25-2652-001 Appropriation Control Uniform Fire Safety - O/E Other					
251631	11/12/25	STAPLES ADVANTAGE	INV# 6046317945 & 6046317944	72.66	12/02/25
Total for Appropriation Control Uniform Fire Safety -				72.66	
Department Total: Appropriation Control Uniform Fire Safety -				72.66	
01-2010-26-2901-000 Appropriation Control DPW - S&W Regular					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	48,285.64	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	30,145.11	11/25/25
Total for Appropriation Control DPW - S&W Regular				78,430.75	
01-2010-26-2901-002 Appropriation Control DPW - S&W Overtime					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	5,093.76	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	2,304.97	11/25/25
Total for Appropriation Control DPW - S&W Overtime				7,398.73	
Department Total: Appropriation Control DPW - S&W				85,829.48	
01-2010-26-2902-003 Appropriation Control DPW - O/E Vehicle Repairs &					
251736	12/01/25	46 TRUCK REPAIR INC.	INV# 000062691; TOW & CHARGE	2,140.00	12/02/25
251737	12/01/25	46 TRUCK REPAIR INC.	INV# 000062678 & 000062703	4,341.58	12/02/25
251734	12/01/25	A.M. TERESI AUTO	INV# 5661; RPLC BEARING	454.50	12/02/25
251556	10/29/25	SUPERIOR DISTRIBUTORS	INV# 252870167; 55 GAL DF	376.32	12/02/25
Total for Appropriation Control DPW - O/E Vehicle				7,312.40	
01-2010-26-2902-005 Appropriation Control DPW - O/E Dues & Subscriptions					
251735	12/01/25	STATE TREASURER OF	CPWN CERT RENEWAL; GORDON	50.00	12/02/25
Total for Appropriation Control DPW - O/E Dues &				50.00	
01-2010-26-2902-007 Appropriation Control DPW - O/E Office Supplies					
251721	12/01/25	DIAMOND ROCK SPRING	INV# 322991; 5 GALLONS OF	55.00	12/02/25
Total for Appropriation Control DPW - O/E Office				55.00	
01-2010-26-2902-008 Appropriation Control DPW - O/E Tools & Equipment					
251454	10/08/25	AGL WELDING SUPPLY CO,	INV# 0010186810; SEPT RENT	-57.60	11/17/25
251454	10/08/25	AGL WELDING SUPPLY CO,	INV# 0010186810; SEPT RENT	82.60	11/17/25
251713	12/01/25	GOOSETOWN	INV# 178333; RADIO CONTRACT	69.98	12/02/25
Total for Appropriation Control DPW - O/E Tools &				94.98	
Department Total: Appropriation Control DPW - O/E				7,512.38	
01-2010-26-3001-000 Appropriation Control Shade Tree - S&W Salary & Wages					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	169.96	11/12/25

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251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	169.96	11/25/25
Total for		Appropriation Control Shade Tree - S&W Salary		339.92	
Department Total:		Appropriation Control Shade Tree - S&W		339.92	
01-2010-26-3002-000 Appropriation Control Shade Tree - O/E Other Expenses					
251724	12/01/25	HARDWOOD TREE SERVICE	INV# 37797; PRUNED TREES	875.00	12/02/25
Total for		Appropriation Control Shade Tree - O/E Other		875.00	
Department Total:		Appropriation Control Shade Tree - O/E		875.00	
01-2010-26-3052-001 Appropriation Control Solid Waste Collection - O/E					
250047	01/16/25	SUBURBAN DISPOSAL INC	OCTOBER 2025 GARBAGE	48,333.33	11/12/25
Total for		Appropriation Control Solid Waste Collection -		48,333.33	
Department Total:		Appropriation Control Solid Waste Collection -		48,333.33	
01-2010-26-3102-003 Appropriation Control Buildings & Grounds - O/E Other					
251739	12/01/25	MATERA'S NURSERY	INV# 386834 & 386846;	2,061.45	12/02/25
251740	12/01/25	QUALITY COOLING CORP	INV# 2025-177; NO HEAT CALL	1,445.00	12/02/25
251741	12/01/25	QUALITY COOLING CORP	INV# 2025-178 & 179; NO HEAT	1,690.00	12/02/25
251742	12/01/25	QUALITY COOLING CORP	INV# 2025-180; RPLC FILTERS	850.00	12/02/25
251592	11/05/25	SIGN A RAMA, USA	INV# 76017; VOTE HERE SIGNS	240.00	12/02/25
251716	12/01/25	THIS AND THAT HARDWARE	INV# 2511-050787; WASH HAND	11.98	12/02/25
251717	12/01/25	THIS AND THAT HARDWARE	INV# 2511-050141; EXTEN CORDS	63.98	12/02/25
251714	12/01/25	VERIZON	ACCT #150-594-750-0001-35	40.00	12/02/25
251652	11/20/25	VERIZON	ACCOUNT #	65.91	11/20/25
Total for		Appropriation Control Buildings & Grounds -		6,468.32	
Department Total:		Appropriation Control Buildings & Grounds -		6,468.32	
01-2010-27-3302-002 Appropriation Control Board of Health - O/E Other					
251510	10/22/25	STAPLES ADVANTAGE	INV# 6044677065; FOLDERS	89.42	12/02/25
251511	10/22/25	STAPLES ADVANTAGE	INV# 6044410975;	47.99	12/02/25
Total for		Appropriation Control Board of Health - O/E		137.41	
Department Total:		Appropriation Control Board of Health - O/E		137.41	
01-2010-27-3650-001 Appropriation Control Seniors - S&W Salaries & Wages					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	1,725.00	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	1,450.00	11/25/25
Total for		Appropriation Control Seniors - S&W Salaries &		3,175.00	
Department Total:		Appropriation Control Seniors - S&W		3,175.00	
01-2010-27-3651-002 Appropriation Control Seniors - O/E Miscellaneous					
251653	11/24/25	INSERRA SUPERMARKETS	LUNCH FOR SR MEETING 11/18	319.08	12/02/25
251674	11/24/25	INSERRA SUPERMARKETS	SUPPLIES FOR SENIOR CENTER	58.47	12/02/25
Total for		Appropriation Control Seniors - O/E		377.55	
Department Total:		Appropriation Control Seniors - O/E		377.55	
01-2010-28-3701-000 Appropriation Control Recreation Services - S&W Regular					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	2,996.88	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	2,996.88	11/25/25
Total for		Appropriation Control Recreation Services -		5,993.76	

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01-2010-28-3701-002 Appropriation Control Recreation Services - S&W					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	100.00	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	200.00	11/25/25
Total for				300.00	
Department Total:				6,293.76	
01-2010-28-3702-001 Appropriation Control Recreation Services - O/E Other					
251710	11/26/25	AMAZON.COM SERVICES, .INV# 1FPX-LNP3-CW7K		105.89	12/02/25
251711	11/26/25	AMAZON.COM SERVICES, INV# 17HT-MRY6-N4CD		43.93	12/02/25
251635	11/12/25	DAVID ZUIDEMA INC. INV# 303707; TOILETS &		475.00	12/02/25
251707	11/26/25	NATIONAL RECREATION/PWVOID		0.00	12/02/25
251634	11/12/25	TOM'S SERVICE CENTER INV# 22558 & 27572		1,238.06	12/02/25
Total for				1,862.88	
Department Total:				1,862.88	
01-2010-29-3901-000 Appropriation Control Free Public Library - 1/3 mil S&W					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	10,833.70	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	9,585.73	11/25/25
Total for				20,419.43	
Department Total:				20,419.43	
01-2010-31-4302-001 Appropriation Control Electricity #6504224218					
251746	12/01/25	PSE&G	NOVEMBER '25 GAS & ELECTRIC	14,429.39	12/02/25
251679	11/24/25	WOODRUFF ENERGY	OCTOBER-NOVEMBER NATURAL GAS	156.17	12/02/25
Total for				14,585.56	
Department Total:				14,585.56	
01-2010-31-4402-001 Appropriation Control Telephone SPECTROTEL #320604					
251615	11/12/25	CABLEVISION LIGHTPATH,PHONE CHARGES; NOVEMBER 2025		2,980.00	11/12/25
Total for				2,980.00	
01-2010-31-4402-004 Appropriation Control Telephone Verizon - Main					
251745	12/01/25	VERIZON	ACCOUNT#	299.00	12/02/25
Total for				299.00	
01-2010-31-4402-006 Appropriation Control Telephone Internet - Verizon					
251757	12/02/25	VERIZON WIRELESS	ACCT#	1,704.70	12/02/25
Total for				1,704.70	
01-2010-31-4402-012 Appropriation Control Telephone CABLEVISION - REC BLDG					
251636	11/12/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	172.95	11/12/25
Total for				172.95	
01-2010-31-4402-014 Appropriation Control Telephone CABLE TV & ISP - FD CO#1					
251636	11/12/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	561.38	11/12/25
Total for				561.38	
01-2010-31-4402-016 Appropriation Control Telephone 07870-061598-01-0					
251636	11/12/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	477.90	11/12/25
Total for				477.90	
01-2010-31-4402-017 Appropriation Control Telephone CABLE TV & ISP - OEM					
251636	11/12/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	259.88	11/12/25

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Total for		Appropriation Control Telephone CABLE TV & ISP		259.88	
01-2010-31-4402-018 Appropriation Control Telephone CABLE TV & ISP - SQUAD					
251636	11/12/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	99.40	11/12/25
Total for		Appropriation Control Telephone CABLE TV & ISP		99.40	
01-2010-31-4402-020 Appropriation Control Telephone CABLE TV & ISP - BORO					
251636	11/12/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	222.95	11/12/25
251744	12/01/25	VERIZON	ACCOUNT# 558-020-786-0001-52	13.29	12/02/25
Total for		Appropriation Control Telephone CABLE TV & ISP		236.24	
01-2010-31-4402-021 Appropriation Control Telephone 07870-495094-01-4					
251636	11/12/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	275.59	11/12/25
Total for		Appropriation Control Telephone		275.59	
01-2010-31-4402-022 Appropriation Control Telephone VERIZON - ELEVATOR LINE					
251637	11/12/25	VERIZON	ACCOUNT# 250-717-861-0001-86	65.91	11/12/25
Total for		Appropriation Control Telephone VERIZON -		65.91	
01-2010-31-4402-025 Appropriation Control Telephone CABLEVISION - WEATHER					
251649	11/17/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	119.45	11/17/25
Total for		Appropriation Control Telephone CABLEVISION -		119.45	
01-2010-31-4402-028 Appropriation Control Telephone OPTIMUM - 31 FAIRVIEW					
251636	11/12/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	0.00	11/12/25
251636	11/12/25	OPTIMUM	NOVEMBER 2025 CABLE/ISP	687.38	11/12/25
Total for		Appropriation Control Telephone OPTIMUM - 31		687.38	
Department Total:		Appropriation Control Telephone		7,939.78	
01-2010-31-4452-000 Appropriation Control Water Miscellaneous					
251677	11/24/25	VEOLIA WATER NEW	OCTOBER-NOVEMBER 2025 WATER	221.52	11/24/25
Total for		Appropriation Control Water Miscellaneous		221.52	
01-2010-31-4452-001 Appropriation Control Water Meter #88306893 - 7 E Fort					
251639	11/12/25	VEOLIA WATER NEW	OCTOBER-NOVEMBER 2025 WATER	280.97	11/12/25
Total for		Appropriation Control Water Meter #88306893 -		280.97	
01-2010-31-4452-003 Appropriation Control Water Meter #88228191 - 63 W Broad					
251639	11/12/25	VEOLIA WATER NEW	OCTOBER-NOVEMBER 2025 WATER	149.74	11/12/25
Total for		Appropriation Control Water Meter #88228191 -		149.74	
01-2010-31-4452-004 Appropriation Control Water Meter #88417708 - Cypress					
251639	11/12/25	VEOLIA WATER NEW	OCTOBER-NOVEMBER 2025 WATER	133.75	11/12/25
Total for		Appropriation Control Water Meter #88417708 -		133.75	
01-2010-31-4452-005 Appropriation Control Water Meter #88227215 - Library					
251677	11/24/25	VEOLIA WATER NEW	OCTOBER-NOVEMBER 2025 WATER	0.00	11/24/25
251677	11/24/25	VEOLIA WATER NEW	OCTOBER-NOVEMBER 2025 WATER	138.53	11/24/25
Total for		Appropriation Control Water Meter #88227215 -		138.53	
01-2010-31-4452-006 Appropriation Control Water Meter #88509227 - 164					
251677	11/24/25	VEOLIA WATER NEW	OCTOBER-NOVEMBER 2025 WATER	41.16	11/24/25
Total for		Appropriation Control Water Meter #88509227 -		41.16	
01-2010-31-4452-008 Appropriation Control Water Meter #88305041 - 375 Larch					
251639	11/12/25	VEOLIA WATER NEW	OCTOBER-NOVEMBER 2025 WATER	0.00	11/12/25

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251639	11/12/25	VEOLIA WATER NEW	OCTOBER-NOVEMBER 2025 WATER	58.94	11/12/25
Total for		Appropriation Control Water Meter #88305041 -		58.94	
<u>Department Total:</u>		<u>Appropriation Control Water</u>		<u>1,024.61</u>	
01-2010-32-4652-001 Appropriation Control Solid Waste Disposal BCUA Type 10					
251675	11/24/25	BCUA [SEWER CHARGES]	INV# 4466; OCT 2025 SOLID	28,871.12	12/02/25
Total for		Appropriation Control Solid Waste Disposal		28,871.12	
01-2010-32-4652-002 Appropriation Control Solid Waste Disposal Miscellaneous					
251725	12/01/25	ATLANTIC COAST	INV# 1299F263; OCT MX COM	2,728.00	12/02/25
251727	12/01/25	ENVIRONMENTAL RENEWAL,INV#		1,716.00	12/02/25
251728	12/01/25	ENVIRONMENTAL RENEWAL,INV#	339718; CMPT YARD WASTE	435.00	12/02/25
251729	12/01/25	ENVIRONMENTAL RENEWAL,INV#		1,365.00	12/02/25
251730	12/01/25	ENVIRONMENTAL RENEWAL,INV#		1,326.00	12/02/25
251731	12/01/25	ENVIRONMENTAL RENEWAL,INV#	340201; COMPACTED LEAF	377.00	12/02/25
Total for		Appropriation Control Solid Waste Disposal		7,947.00	
<u>Department Total:</u>		<u>Appropriation Control Solid Waste Disposal</u>		<u>36,818.12</u>	
01-2010-36-4722-000 Appropriation Control Social Security System					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	12,502.27	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	9,961.49	11/25/25
Total for		Appropriation Control Social Security System		22,463.76	
<u>Department Total:</u>		<u>Appropriation Control Social Security System</u>		<u>22,463.76</u>	
01-2010-36-4730-000 Appropriation Control DCRP					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	0.00	11/12/25
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	91.88	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	0.00	11/25/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	81.03	11/25/25
Total for		Appropriation Control DCRP		172.91	
<u>Department Total:</u>		<u>Appropriation Control DCRP</u>		<u>172.91</u>	
01-2010-42-1190-001 Appropriation Control Bogota BOE - SLEO S&W					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	12,264.00	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	13,550.63	11/25/25
Total for		Appropriation Control Bogota BOE - SLEO S&W		25,814.63	
<u>Department Total:</u>		<u>Appropriation Control Bogota BOE - SLEO S&W</u>		<u>25,814.63</u>	
01-2010-42-4901-000 Appropriation Control Municipal Court - S&W					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	1,455.58	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	1,455.58	11/25/25
Total for		Appropriation Control Municipal Court - S&W		2,911.16	
<u>Department Total:</u>		<u>Appropriation Control Municipal Court - S&W</u>		<u>2,911.16</u>	
01-2010-42-4902-003 Appropriation Control Municipal Court - O/E Alternates					
251483	10/16/25	ALBERT WUNSCH	ALTERNATE PUB. DEFENDER	150.00	12/02/25
Total for		Appropriation Control Municipal Court - O/E		150.00	
<u>Department Total:</u>		<u>Appropriation Control Municipal Court - O/E</u>		<u>150.00</u>	
01-2010-45-9202-003 Appropriation Control Serial Bond - Principal 2012 12-01					

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251750	12/01/25	DEPOSITORY TRUST	BOND PRINCIPAL DUE	320,000.00	12/01/25
Total for		Appropriation Control Serial Bond - Principal		320,000.00	
Department Total:		Appropriation Control Serial Bond - Principal		320,000.00	
01-2010-45-9302-003 Appropriation Control Serial Bond - Interest 2012 12-01					
251751	12/01/25	DEPOSITORY TRUST	BOND INTEREST DUE 12/01/2025	4,800.00	12/01/25
Total for		Appropriation Control Serial Bond - Interest		4,800.00	
Department Total:		Appropriation Control Serial Bond - Interest		4,800.00	
01-2030-25-2401-000 APPROPRIATION RESERVES Police - S&W Regular					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	21,312.29	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	0.00	11/25/25
Total for		APPROPRIATION RESERVES Police - S&W Regular		21,312.29	
Department Total:		APPROPRIATION RESERVES Police - S&W		21,312.29	
01-2030-25-2552-001 APPROPRIATION RESERVES Fire - O/E Other Expenses					
251682	11/24/25	PAUL CONWAY SHIELDS	INV# 0487306 & 0463734;	55.09	12/02/25
Total for		APPROPRIATION RESERVES Fire - O/E Other		55.09	
Department Total:		APPROPRIATION RESERVES Fire - O/E		55.09	
01-2030-26-3102-003 APPROPRIATION RESERVES Buildings & Grounds - O/E Other					
241731	12/12/24	GOOSETOWN	VOID	0.00	12/02/25
Total for		APPROPRIATION RESERVES Buildings & Grounds -		0.00	
Department Total:		APPROPRIATION RESERVES Buildings & Grounds -		0.00	
01-2070-55-0000-000 Local School Taxes Payable Local School Taxes Payable					
251685	11/17/25	BOGOTA BOARD OF	NOVEMBER 2025 SCHOOL TAXES	1,346,465.50	11/17/25
Total for		Local School Taxes Payable Local School Taxes		1,346,465.50	
Department Total:		Local School Taxes Payable Local School Taxes		1,346,465.50	
01-2080-55-0000-000 County Taxes Payable County Taxes Payable					
251613	11/11/25	COUNTY OF BERGEN,	4TH QTR 2025 COUNTY TAXES	935,524.06	11/11/25
Total for		County Taxes Payable County Taxes Payable		935,524.06	
Department Total:		County Taxes Payable County Taxes Payable		935,524.06	
01-2110-55-0000-000 County Open Space Tax Payable County Open Space Tax					
251614	11/11/25	COUNTY OPEN SPACE	4TH QTR 2025 COUNTY OPEN	41,596.32	11/11/25
Total for		County Open Space Tax Payable County Open		41,596.32	
Department Total:		County Open Space Tax Payable County Open		41,596.32	
01-2800- - - RESERVE FOR CREDIT CARD FEES RESERVE FOR CREDIT CARD					
251749	12/02/25	MERCHANT SERVICE FEES DEMAND DEBIT -	12/02/2025	905.36	12/02/25
Total for		RESERVE FOR CREDIT CARD FEES RESERVE FOR		905.36	
Department Total:		RESERVE FOR CREDIT CARD FEES RESERVE FOR		905.36	
01-2970- - - DUE TO COUNTY - PILOT PAYMENTS DUE TO COUNTY - PILOT					
251644	11/13/25	COUNTY OF BERGEN,	PILOT TAXES DUE TO COUNTY	65,058.00	11/13/25
Total for		DUE TO COUNTY - PILOT PAYMENTS DUE TO COUNTY -		65,058.00	
Department Total:		DUE TO COUNTY - PILOT PAYMENTS DUE TO COUNTY -		65,058.00	
01-G300-03-1000-018 APPROPRIATED GRANTS CLEAN COMMUNITIES 2018					
251605	11/06/25	A STITCH IN TIME	REUSABLE SHOPPING BAGS	1,550.00	12/02/25

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Total for		APPROPRIATED GRANTS CLEAN COMMUNITIES 2018		1,550.00	
<u>Department Total:</u>		<u>APPROPRIATED GRANTS CLEAN COMMUNITIES</u>		<u>1,550.00</u>	
04-2150-55-1532-001 Improvment Authorizations 1532 - Rec/Community Center					
250371	03/06/25	ACCENTURE	CONSTRUCTION MANAGEMENT	9,276.00	12/02/25
250372	03/06/25	BENARD ASSOCIATES,	CONSTRUCTION OF RECREATION	935,529.03	12/02/25
241421	06/20/24	NEGLIA ENGINEERING	BOGOTA REC CENTER	6,659.55	12/02/25
Total for		Improvment Authorizations 1532 - Rec/Community		951,464.58	
04-2150-55-1532-002 Improvment Authorizations 1532 - Rec/Community Center					
210147	02/16/21	BILOW GARRETT GROUP, VOID		0.00	11/25/25
Total for		Improvment Authorizations 1532 - Rec/Community		0.00	
<u>Department Total:</u>		<u>Improvment Authorizations 1532 - Rec/Community</u>		<u>951,464.58</u>	
04-2150-55-1560-004 Improvment Authorizations 1560 - Var. Cap. Impvts					
250372	03/06/25	BENARD ASSOCIATES,	CONSTRUCTION OF RECREATION	6,302.14	12/02/25
Total for		Improvment Authorizations 1560 - Var. Cap.		6,302.14	
<u>Department Total:</u>		<u>Improvment Authorizations 1560 - Var. Cap.</u>		<u>6,302.14</u>	
04-2150-55-1598-006 Improvment Authorizations 1598 - Var. Cap. Impvts IT					
251696	11/25/25	RP TECH HOLDING, LTD.	NEW COMPUTERS FOR FIRE	4,142.31	12/02/25
Total for		Improvment Authorizations 1598 - Var. Cap.		4,142.31	
04-2150-55-1598-009 Improvment Authorizations 1598 - Var. Cap. Impvts					
250845	06/05/25	COMMUNICATIONS	COMMUNICATIONS LOGGING	19,452.50	12/02/25
251208	08/19/25	COMMUNICATIONS	EVENTIDE WEBEX INTERGRATION	3,300.00	12/02/25
Total for		Improvment Authorizations 1598 - Var. Cap.		22,752.50	
04-2150-55-1598-011 Improvment Authorizations 1598 - Var. Cap. Impvts Road					
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	0.00	11/25/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	0.00	11/25/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	27,515.52	11/25/25
231616	12/14/23	DLS CONTRACTING, INC.	VOID	0.00	11/21/25
250466	03/25/25	NEGLIA ENGINEERING	NJDOT - LARCH AVE	2,361.14	12/02/25
Total for		Improvment Authorizations 1598 - Var. Cap.		29,876.66	
<u>Department Total:</u>		<u>Improvment Authorizations 1598 - Var. Cap.</u>		<u>56,771.47</u>	
04-2150-55-1619-006 Improvment Authorizations 1619 - Var. Cap. Impvts IT					
251696	11/25/25	RP TECH HOLDING, LTD.	NEW COMPUTERS FOR FIRE	1,754.55	12/02/25
Total for		Improvment Authorizations 1619 - Var. Cap.		1,754.55	
04-2150-55-1619-007 Improvment Authorizations 1619 - Var. Cap. Impvts Public					
251604	11/06/25	EXEMPLIS	VOID	0.00	11/25/25
250736	05/13/25	FIRST ENVIRONMENT	49096; LSRP DELINEATION	372.00	12/02/25
241731	12/12/24	GOOSETOWN	VOID	0.00	12/02/25
250733	05/13/25	NEGLIA ENGINEERING	WATERSHED INVENTORY REPORT	1,150.00	12/02/25
251407	09/30/25	NEGLIA ENGINEERING	OLSEN PARK IMPVT PROJECT	13,197.00	12/02/25
Total for		Improvment Authorizations 1619 - Var. Cap.		14,719.00	
04-2150-55-1619-009 Improvment Authorizations 1619 - Var. Cap. Impvts					
250919	06/20/25	NEGLIA ENGINEERING	ELM AVENUE ROADWAY	10,596.19	12/02/25
Total for		Improvment Authorizations 1619 - Var. Cap.		10,596.19	

Bills List**BOROUGH OF BOGOTA**

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<u>PO #</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Paid Date</u>
<u>Department Total:</u>		<u>Improvment Authorizations 1619 - Var. Cap.</u>		<u>27,069.74</u>	
04-2150-55-1620-001 Improvment Authorizations 1620 - Fairview Ave Reconstruc					
241417	10/21/24	NEGLIA ENGINEERING	PROF SRVCS; FAIRVIEW AVE -	1,709.09	12/02/25
Total for		Improvment Authorizations 1620 - Fairview Ave		1,709.09	
<u>Department Total:</u>		<u>Improvment Authorizations 1620 - Fairview Ave</u>		<u>1,709.09</u>	
04-2150-55-1627-001 Improvment Authorizations 1627 - Rec/Community Center					
251115	07/28/25	ACCENTURE	SPECIAL INSPECTION SERVICES	2,304.84	12/02/25
250372	03/06/25	BENARD ASSOCIATES,	CONSTRUCTION OF RECREATION	0.00	12/02/25
240440	04/11/24	BILOW GARRETT GROUP,	REC CENTER ARCHITECT	25,667.00	12/02/25
251442	10/07/25	DELTA ENVIRONMENTAL	D24-039-04; SOIL DISPOSAL	12,869.57	12/02/25
Total for		Improvment Authorizations 1627 - Rec/Community		40,841.41	
<u>Department Total:</u>		<u>Improvment Authorizations 1627 - Rec/Community</u>		<u>40,841.41</u>	
04-2150-55-1629-002 Improvment Authorizations 1629 - Veteran's Park Phase 2					
241807	12/31/24	NEGLIA ENGINEERING	PROF SRVCS; VETERANS PARK	100.78	12/02/25
Total for		Improvment Authorizations 1629 - Veteran's		100.78	
<u>Department Total:</u>		<u>Improvment Authorizations 1629 - Veteran's</u>		<u>100.78</u>	
04-2150-55-1636-006 Improvment Authorizations 1636 - Var. Cap. Impvts					
251718	12/01/25	CARRATURA CONSTRUCTION	INV# 3787; BOGOTA SIDEWALK	3,100.00	12/02/25
Total for		Improvment Authorizations 1636 - Var. Cap.		3,100.00	
04-2150-55-1636-007 Improvment Authorizations 1636 - Var. Cap. Impvts Public					
251604	11/06/25	EXEMPLIS	VOID	0.00	11/25/25
251689	11/25/25	TREASURER STATE OF NJ	251767830; LAND USE;	2,000.00	11/25/25
251690	11/25/25	TREASURER STATE OF NJ	251767590; LAND USE; STREAM	3,000.00	11/25/25
Total for		Improvment Authorizations 1636 - Var. Cap.		5,000.00	
04-2150-55-1636-009 Improvment Authorizations 1636 - Var. Cap. Impvts					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	0.00	11/12/25
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	0.00	11/12/25
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	18,539.55	11/12/25
251214	08/21/25	YOUR WAY CONSTRUCTION,	ELM AVENUE ROADWAY	126,403.16	12/02/25
Total for		Improvment Authorizations 1636 - Var. Cap.		144,942.71	
04-2150-55-1636-010 Improvment Authorizations 1636 - Var. Cap. Impvts					
250443	03/21/25	MONTANA CONSTRUCTION	EMERGENCY SEWER BACKUP RIVER	18,298.17	12/02/25
250443	03/21/25	MONTANA CONSTRUCTION	EMERGENCY SEWER BACKUP RIVER	-42,000.00	11/13/25
250443	03/21/25	MONTANA CONSTRUCTION	EMERGENCY SEWER BACKUP RIVER	0.00	11/13/25
250443	03/21/25	MONTANA CONSTRUCTION	EMERGENCY SEWER BACKUP RIVER	42,000.00	11/13/25
250443	03/21/25	MONTANA CONSTRUCTION	EMERGENCY SEWER BACKUP RIVER	18,298.17	11/13/25
251481	10/16/25	NEGLIA ENGINEERING	EMERGENCY SWR COLLAPSE ELM &	7,212.82	12/02/25
Total for		Improvment Authorizations 1636 - Var. Cap.		43,809.16	
<u>Department Total:</u>		<u>Improvment Authorizations 1636 - Var. Cap.</u>		<u>196,851.87</u>	
04-2150-55-1637-010 Improvment Authorizations 1637 - NJDOT Hill St & Larch A					
250465	03/25/25	NEGLIA ENGINEERING	HILL STREET IMPROVEMENTS -	5,356.82	12/02/25
Total for		Improvment Authorizations 1637 - NJDOT Hill St		5,356.82	

Bills List**BOROUGH OF BOGOTA**

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<u>PO #</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Paid Date</u>
04-2150-55-1637-020 Improvment Authorizations 1637 - NJDOT Hill St & Larch A					
251212	08/21/25	4 CLEAN-UP INC.	LARCH AVENUE ROADWAY	197,495.60	12/02/25
250466	03/25/25	NEGLIA ENGINEERING	NJDOT - LARCH AVE	4,962.15	12/02/25
Total for		Improvment Authorizations 1637 - NJDOT Hill St		202,457.75	
<u>Department Total:</u>		<u>Improvment Authorizations 1637 - NJDOT Hill St</u>		<u>207,814.57</u>	
13-2880-00-0000-000 Summer Day Camp					
251698	11/25/25	BOGOTA SWIM CLUB	2025 SUMMER CAMP POOL TRIPS	-10,500.00	11/25/25
251698	11/25/25	BOGOTA SWIM CLUB	2025 SUMMER CAMP POOL TRIPS	0.00	11/25/25
251698	11/25/25	BOGOTA SWIM CLUB	2025 SUMMER CAMP POOL TRIPS	10,500.00	11/25/25
251698	11/25/25	BOGOTA SWIM CLUB	2025 SUMMER CAMP POOL TRIPS	10,500.00	11/25/25
251756	12/02/25	BOROUGH OF BOGOTA	REC TRUST S&W PAID FROM	53,412.32	12/02/25
Total for		Summer Day Camp		63,912.32	
<u>Department Total:</u>		<u>Summer Day Camp</u>		<u>63,912.32</u>	
13-2920-00-0000-000 Cheering					
251619	11/12/25	A STITCH IN TIME	INV; CHEER TSHIRTS	379.50	12/02/25
251651	11/17/25	AGETINA GEGA, LLC	LUNCH FOR CHOREOGRAPHY	64.00	12/02/25
251600	11/05/25	X FACTOR TUMBLING, LLC#216; 10u CHOREO/12u		4,200.00	12/02/25
Total for		Cheering		4,643.50	
<u>Department Total:</u>		<u>Cheering</u>		<u>4,643.50</u>	
13-3060- - - Flag Football					
251620	11/12/25	ANTHONY DESIMOINE	FLAG FOOTBALL REFEREE	850.00	12/02/25
251621	11/12/25	JASON SPEZZAFERRA	FLAG FOOTBALL REFEREE	850.00	12/02/25
Total for		Flag Football		1,700.00	
<u>Department Total:</u>		<u>Flag Football</u>		<u>1,700.00</u>	
13-3090- - - Field Use					
250458	03/25/25	SAL STAMILLA	NOVEMBER FIELD MAINTENANCE	400.00	12/02/25
Total for		Field Use		400.00	
<u>Department Total:</u>		<u>Field Use</u>		<u>400.00</u>	
14-0005-00-0005-062 Outside Police Employment Fees Outside Police Employment					
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	0.00	11/12/25
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	0.00	11/12/25
251642	11/12/25	BOROUGH OF BOGOTA	2025-11-14 PR	13,275.00	11/12/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	0.00	11/25/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	0.00	11/25/25
251697	11/25/25	BOROUGH OF BOGOTA	2025-11-28 PR	34,650.00	11/25/25
251692	11/25/25	TEANECK POLICE	EXTRA DUTY TRAFFIC CONTROL	7,529.05	12/02/25
251609	11/11/25	TOWNSHIP OF SOUTH	EXTRA DUTY TRAFFIC CONTROL	3,412.50	12/02/25
251691	11/25/25	TOWNSHIP OF SOUTH	EXTRA DUTY TRAFFIC CONTROL	2,100.00	12/02/25
Total for		Outside Police Employment Fees Outside Police		60,966.55	
<u>Department Total:</u>		<u>Outside Police Employment Fees Outside Police</u>		<u>60,966.55</u>	
14-1618- - - DUE TO/FROM ANIMAL CONTROL					
251612	11/11/25	BOROUGH OF BOGOTA	TO CLEAR INTERFUND	20.00	11/11/25

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<u>PO #</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Paid Date</u>
Total for		DUE TO/FROM ANIMAL CONTROL		20.00	
<u>Department Total:</u>		<u>DUE TO/FROM ANIMAL CONTROL</u>		<u>20.00</u>	
14-2881-	-	-	HOMETOWN HEROS BANNER PROGRAM		
251607	11/11/25	GATES FLAG & BANNER	224169; HOMETOWN HEROES	1,140.00	12/02/25
Total for		HOMETOWN HEROS BANNER PROGRAM		1,140.00	
<u>Department Total:</u>		<u>HOMETOWN HEROS BANNER PROGRAM</u>		<u>1,140.00</u>	
16-2000-23-0018-			ACCUTRACK ACCOUNT 163 QUEEN ANNE RD - ANTHONY TH		
251591	11/04/25	ANTHONY THEN	REFUND & CLOSE ESCROW	2,545.00	12/02/25
Total for		ACCUTRACK ACCOUNT 163 QUEEN ANNE RD - ANTHONY		2,545.00	
<u>Department Total:</u>		<u>ACCUTRACK ACCOUNT</u>		<u>2,545.00</u>	
17-2000-00-1000-			NET PAYROLL NET PAYROLL		
251688	11/25/25	JOSEPH KALACHIAN	P/R CHECK REISSUE 11/14/2025	250.00	11/25/25
Total for		NET PAYROLL NET PAYROLL		250.00	
<u>Department Total:</u>		<u>NET PAYROLL NET PAYROLL</u>		<u>250.00</u>	
18-2860-56-8520-001			Due State of NJ Due State of NJ		
251630	11/12/25	NJ Dept of Health	OCTOBER 2025 DOG LIC REPORT	1.20	12/02/25
251747	12/01/25	NJ Dept of Health	NOVEMBER 2025 DOG LIC REPORT	1.20	12/02/25
Total for		Due State of NJ Due State of NJ		2.40	
<u>Department Total:</u>		<u>Due State of NJ Due State of NJ</u>		<u>2.40</u>	
19-2000-	-	-	RESERVE FOR EXPENDITURES INTEREST ON INVESTMENTS		
251643	11/13/25	PHILLIPS PREISS	PROF SRVCS THRU 10/31/2025;	1,992.50	12/02/25
250075	01/21/25	PIAZZA & ASSOCIATES,	NOVEMBER 2025 MONTHLY	200.00	12/02/25
251687	11/21/25	SURENIAN, EDWDARDS,	PROF SRVCS RENDERED THRU	741.50	12/02/25
Total for		RESERVE FOR EXPENDITURES INTEREST ON		2,934.00	
<u>Department Total:</u>		<u>RESERVE FOR EXPENDITURES INTEREST ON</u>		<u>2,934.00</u>	



RESOLUTION # 2025-251

DATE: 12-04-2025

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles		✓	✓				
C. Carpenter	✓		✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell			✓				
D. Vergara			✓				
Mayor D. Fede (Tie Vote Only)							

Approving Rescue Squad Merger

WHEREAS, the Borough of Bogota is a municipal corporation organized under the laws of the State of New Jersey; and,

WHEREAS, the Mayor and Council adopted Resolution #2025-107 at its regularly scheduled meeting of April 3, 2025 to establish an internal audit committee (hereinafter the "Audit Committee"), whose members were selected by the Mayor; and,

WHEREAS, the purpose of the Audit Committee was to evaluate departments within the Borough to determine where improvements can be made in the areas of efficiency, cost savings and a better system of checks and balances; and,

WHEREAS, the internal audit was conducted through a combination of questionnaires submitted to department heads, followed by in-person meetings and follow-up questions; and,

WHEREAS, the Audit Committee's findings were memorialized in an Audit Report that was presented to the Mayor and Council and opened to public comment during the regularly scheduled meeting of September 4, 2025; and,

WHEREAS, the Audit Committee recommended, among other things, that the Bogota Rescue Squad be merged into the Bogota Fire Department; and,

WHEREAS, the aforementioned recommendation was made based upon findings that the services performed by the Bogota Rescue Squad are duplicative of services that have been or can be provided by the Bogota Police Department, Fire Department and Department of Public Works; and,

WHEREAS, additional findings, including the creation of efficiency and cost savings, are detailed further in the Audit Report; and,

WHEREAS, the Bogota Council has considered and accepted the recommendation of the Audit Report to merge the Bogota Rescue Squad into the Bogota Fire Department.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bogota, that the Bogota Rescue Squad shall be merged into the Bogota Fire Department, effective January 1, 2026; and,

BE IT FURTHER RESOLVED, that all property and equipment utilized by the Bogota Rescue Squad shall be transferred to the Bogota Fire Department by no later than January 1, 2026; and,



RESOLUTION # 2025-251

DATE: 12-04-2025

BE IT FURTHER RESOLVED, that the Borough Clerk, Borough Administrator, Borough Attorney, Borough Fire Chief, Borough Department Heads and all other necessary Borough officials and agencies are hereby authorized and directed to take the necessary steps to facilitate the orderly merger of the Bogota Rescue Squad into the Bogota Fire Department; and,

BE IT FURTHER RESOLVED, that the Borough Attorney is hereby directed to amend the Bogota Code as necessary to implement and/or ratify the purposes of this resolution.

CERTIFICATION

I, Yenlys Flores-Bolivar, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 12-04-2025.

Yenlys Flores-Bolivar, Municipal Clerk

**RESOLUTION # 2025-253****DATE: 12-04-2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles					✓		
C. Carpenter			✓				
W. Hordern			✓				
P. McHale	✓		✓				
J. Mitchell		✓	✓				
D. Vergara			✓				
Mayor D. Fede (Tie Vote Only)							

**BOGOTA – DPW – APPROVE HIRING – PHILIP GRECO – FULL TIME OPERATOR
FOREMAN**

WHEREAS, the Department of Public Works of the Borough of Bogota is in need of a full-time operator and foreman; and

WHEREAS, the Mayor and Council of the Borough seek to hire Philip Greco, to the position of full-time operator and foreman effective December 22, 2025; and

WHEREAS, Philip Greco has significant experience, possesses a Commercial Driver's License and was formerly employed for the Borough as a full-time operator and foreman; and

WHEREAS, the Borough wishes to hire Philip Greco at an annual salary of \$74,469.90, Step 12 of the DPW Operators Salary Guide and additionally Philip Greco will receive an annual stipend of \$5,000 for his position as foreman; and

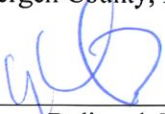
WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works have reviewed this matter, and recommend that Philip Greco be hired to the position of full-time operator and foreman for the Department of Public Works effective December 22, 2025 at an annual salary of \$74,469.90 and an annual stipend of \$5,000.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey, that Philip Greco be and is hereby hired to the position of full-time operator and Foreman for the Bogota Department of Public Works effective December 22, 2025 at an annual salary of \$74,469.90 and an annual stipend of \$5,000; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to forward a copy of this resolution to Philip Greco and the Department of Public Works upon its passage.

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on 12-04-2025.


Yenlys Flores-Bolivard, Municipal Clerk

**RESOLUTION # 2025-254****DATE: December 4, 2025**

COUNCIL	MOTION	SECOND	YES	NO	RECUSE	ABSTAIN	ABSENT
L. Kohles			✓				
C. Carpenter		✓	✓				
W. Hordern			✓				
P. McHale			✓				
J. Mitchell	✓		✓				
D. Vergara			✓				
Mayor D. Fede (Tie Vote Only)							

BOGOTA – LITTLE FERRY BOROUGH – MUNICIPAL COURT- SHARED SERVICE AGREEMENT

WHEREAS, the Borough Administrator has facilitated negotiations with the Borough of Little Ferry about renewing the shared service agreement between the two municipalities for use of the Little Ferry Municipal Court; and

WHEREAS, the current shared service agreement expires on December 31, 2025; and

WHEREAS, the Borough of Little Ferry presented the Borough of Bogota with a proposal for continued services of Little Ferry Municipal Court shared service dated November 14, 2025, a copy of which is attached hereto and incorporated herein by reference, including a four (4) year term with 3.0% annual increases; and

WHEREAS, the Chief Financial Officer of the Borough has certified that the funds are available for this matter, said certificate of availability of funds being attached hereto and incorporated herein by reference; and

WHEREAS, the Borough Administrator has reviewed the shared service agreement proposal submitted by the Borough of Little Ferry of which is attached hereto and incorporated herein by reference, and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that the proposed shared service agreement for the Little Ferry Municipal Court services, dated November 14, 2025, for a term of four (4) years and 3.0% annual increases be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to forward a copy of this resolution to the Borough of Little Ferry upon its passage.



RESOLUTION # 2025-254

DATE: December 4, 2025

Certification of Available Funds

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Gregory Bock, Chief Financial Officer of the Borough of Bogota, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

TO BE INCLUDED IN 2026 BUDGET

Line Item	Description	Amount
<i>[Signature]</i>		<i>12/3/2025</i>
Gregory Bock, CFO		Date

CERTIFICATION

I, Yenlys Flores-Bolivard, Municipal Clerk of the Borough of Bogota, Bergen County, New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough of Bogota, Bergen County, New Jersey at a meeting held on December 4, 2025.

[Signature]
Yenlys Flores-Bolivard, Municipal Clerk

**SHARED SERVICES AGREEMENT FOR A SHARED MUNICIPAL COURT
ADMINISTRATOR AND SUPPORT SERVICES BETWEEN THE BOROUGH OF
LITTLE FERRY AND THE BOROUGH OF BOGOTA**

This Agreement Between:

THE BOROUGH OF LITTLE FERRY, a municipal corporation of the State of New Jersey, whose address is 215-217 Liberty St., Little Ferry, New Jersey 07026, hereinafter referred to as “**LITTLE FERRY**,”

AND

THE BOROUGH OF BOGOTA, a municipal corporation of the State of New Jersey, whose address is 375 Larch Ave., New Jersey 07603, hereinafter referred to as “**BOGOTA**.”

WITNESSETH:

WHEREAS, pursuant to N.J.S.A. 40A:65-1, et seq. any municipality of the State of New Jersey may contract with any other municipality or municipalities for the shared provision within their several jurisdictions of any service that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, pursuant to N.J.S.A. 2B:12-1(c), two resolutions, or more municipalities, by ordinance or resolution, may agree to share services for courtrooms, chambers, equipment, supplies and employees for their municipal courts and agree to appoint the same employee including, but not limited to, municipal judges, court administrators, prosecutors, public defenders and security personnel without establishing a joint municipal court; and

WHEREAS, pursuant to N.J.S.A. 2B:12-1(c), **LITTLE FERRY** has adopted the appropriate resolution establishing a municipal court and providing for the sharing of court staff; including court administrators and support staff, hereinafter referred to as “Shared Municipal Court Staff”; and

WHEREAS, the Municipal Courts of **LITTLE FERRY** and **BOGOTA** shall be operated as two (2) separate courts, wherein **LITTLE FERRY** will provide the shared Municipal Court Staff through the services described in this Agreement to **BOGOTA**; and

WHEREAS, pursuant to N.J.S.A. 2B:12-1(c), **BOGOTA** adopted the appropriate resolution agreeing to the Shared Municipal Court Staff including the court administrator and support staff; and

WHEREAS, **LITTLE FERRY** and **BOGOTA** desire to enter into a Shared Services Agreement to establish all obligations in connection with the use of Shared Municipal Court Staff.

NOW THEREFORE, in consideration of the mutual covenants, agreements and considerations contained herein, **LITTLE FERRY** and **BOGOTA** do hereby Mutually agree as follow:

ARTICLE I – SCOPE OF SERVICES

- A. **LITTLE FERRY** agrees to provide the Municipal Court Administrator and support staff services necessary for the operation of the **BOGOTA** Municipal Court. **BOGOTA** shall provide **LITTLE FERRY** with compensation for this shared service as provided in Article III below. All employees, inclusive of the Judge, Prosecutor and Public Defender of the **BOGOTA** Municipal Court, shall be appointed by the Borough of **LITTLE FERRY**.
- B. **BOGOTA** will utilize the **BOROUGH OF LITTLE FERRY** Municipal Court for the conducting of all activities related to the operation of the **BOGOTA** Municipal Court.
- C. **LITTLE FERRY** shall provide and be responsible for the selection and appointment of the Municipal Court Administrator and shared support staff, who shall provide services to both the **LITTLE FERRY** and **BOGOTA** Municipal Courts.
- D. **LITTLE FERRY** shall ensure that the compensation of the Municipal Court Administrator and shared support staff shall either be fixed by a salary ordinance or by a collective negotiation agreement in accordance with all applicable Federal, State and local laws, regulations or ordinances governing such matters, as well as any related approvals necessary from the Administrative Office of the Courts (hereinafter the “AOC”).
- E. **BOGOTA** Municipal Court sessions shall be scheduled twice per month. The hours of the Municipal Court Administrator shall be otherwise jointly agreed to by **LITTLE FERRY** and **BOGOTA** in writing, in consultation with the respective Municipal Court Judges, the Bergen County Vicinage Municipal Division and the Assignment Judge for the Superior Court of New Jersey, Bergen County.
- F. **LITTLE FERRY** and **BOGOTA** shall mutually agree that the Municipal Court Administrator and other shared support staff shall have, possess and be able to exercise all functions, powers, duties and jurisdiction of a municipal court prescribed by N.J.S.A. 2B:12-1, its amendments and supplements.

LITTLE FERRY shall have the responsibility to ensure that all standards are met by its appointees and/or employees regarding the level and quality of performances required by each appointee and/or employee.

- G. This Agreement does not alter the identities of the **LITTLE FERRY** and **BOGOTA** Municipal Courts. **BOGOTA**’s records, revenues, fees and fines shall be administered, reported, deposited and audited separately from **LITTLE FERRY** and the same shall apply to **BOGOTA**.

ARTICLE II – TERM OF CONTRACT

This Agreement shall commence on January 1, 2026, and remain in effect until December 31, 2029. This Agreement may be terminated at the end of any calendar year by either party by providing written notice of termination no later than December 1 of the calendar year in which the Shared Services Agreement will terminate.

ARTICLE III – PAYMENT BY BOGOTA

1. **BOGOTA** shall pay **LITTLE FERRY** the following four (4) quarterly installments for leasing of space and professional staff payable on or around the 20th of be March, June, September and December. Annual payments shall be as follows:

- \$97,103 in year 1;
- \$100,016 in year 2;
- \$103,017 in year 3; and
- \$106,018 in year 4, covering a period of 4 (four) years at a 3% increase per year.

2. **LITTLE FERRY** shall order supplies for operations of the **BOGOTA** court, including but not limited to: ticket books, interpretation services, etc. and shall seek reimbursement from **BOGOTA** on a quarterly basis. **LITTLE FERRY** shall submit invoices to **BOGOTA** on or around the first of the month of March, June, September, and December.

ARTICLE IV – REVENUE

There will be no sharing of revenue between **LITTLE FERRY** and **BOGOTA** and the **LITTLE FERRY** and **BOGOTA** Municipal Courts will continue to account and deposit their revenues in the same manner as currently occurs.

ARTICLE V – RECORDS

BOGOTA's records shall be maintained separately from **LITTLE FERRY**'s records and vice versa. All records are confidential, unless otherwise determined by State laws, and access will only be given to authorized **LITTLE FERRY** and **BOGOTA** Municipal Court staff and/or AOC personnel in accordance with applicable State laws and/or AOC guidelines.

ARTICLE VI – BOOKS AND AUDITS

The Municipal Court Administrator shall keep separate records and bank accounts for **BOGOTA**. **BOGOTA** shall arrange and pay for a yearly audit for the books of the **BOGOTA** Municipal Court, which audit shall be prepared generally in accordance with the requirements of the Local Fiscal Affairs Law, N.J.S.A. 40A:54, et. Seq.

ARTICLE VII – INSURANCE, INDEMNIFICATION AND HOLD HARMESS AGREEMENT

- A. Insurance coverage shall be obtained by **LITTLE FERRY** that protects the Municipal Court Administrator, **LITTLE FERRY** shared support staff and the Borough of **BOGOTA** from claims arising out of, but not limited to, bodily injury, property damage, personal injury or civil rights violations, and all such other coverage as may be necessary. The coverage may be provided either through policies issued to **LITTLE FERRY** now and/or through additional policies issued to the **BOGOTA** Municipal Court.

- B. **LITTLE FERRY** shall continue to provide liability insurance which protects **LITTLE FERRY**'s employees and/or facilities and covers **LITTLE FERRY**'s personnel when they are in **BOGOTA** for municipal court business, including traveling to and from **BOGOTA** for municipal court business.
- C. The parties to this Agreement recognize the Shared Municipal Court Staff are exclusively **LITTLE FERRY** employees.
- D. **LITTLE FERRY** shall obtain and pay for the statutory bond for the Municipal Court Administrator.

ARTICLE VIII – UNIFORM SHARED SERVICES AND CONSOLIDATION ACT

The governing bodies of **LITTLE FERRY** and **BOGOTA** are authorized to enter into this Agreement with each other pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. in accordance with the terms of that Act.

ARTICLE IX – MISCELLANEOUS

- A. Whenever, pursuant to the terms of this Agreement, written notice is required or permitted to be given by one party to the other party, such notice shall be deemed to have been sufficiently given if personally delivered to the appropriate parties listed below or if mailed, by way of certified or registered mail, return receipt requested and addressed to the party to whom notice is to be given, as set forth below:

BOROUGH OF LITTLE FERRY 215-217 Liberty St., Little Ferry, New Jersey 07643

BOROUGH OF BOGOTA 375 Larch Ave., Bogota, New Jersey 07603

- B. In the event that any court of competent jurisdiction shall declare any section of this Agreement invalid for any reason, or if the laws of the State of New Jersey relied upon to enter this Agreement or amend it to forbid such Agreements, all other sections of this Agreement shall remain in full force and effect.
- C. This Agreement may be modified from time to time by mutual agreement and authorizing resolutions of the respective municipalities.

ARTICLE X – COMPLETE AGREEMENT

This Agreement contains the complete understanding between the parties and no other promises or agreements shall be binding unless signed by the parties. In signing this Agreement, the parties are not relying on any fact, statement or assumption not set forth in this Agreement. By signing below, the authorized representatives for **LITTLE FERRY** and **BOGOTA** indicate that they have carefully read and understand the terms of this Agreement, enter into this Agreement knowingly, voluntarily and of their own free will, understand its terms and significance and intend to abide by its provisions without exception.

IN WITNESS WHEREOF, the **BOROUGH OF LITTLE FERRY** and the Borough of **BOGOTA** have caused this Shared Services Agreement to be executed by their duly authorized representatives as of the day and year first written above.

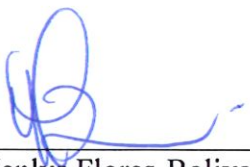
WITNESS/ATTEST

Barbara Maldonado
Borough Clerk

BOROUGH OF LITTLE FERRY

Mauro D. Raguseo
Mayor

WITNESS/ATTEST



Yenlys Flores-Bolivar
Borough Clerk

BOROUGH OF BOGOTA



Daniele Fede
Mayor

BOROUGH OF LITTLE FERRY

DATE: DECEMBER 19, 2025

RESOLUTION NO. 297

	Motion By	Second By	Aye	Nay	Absent	Abstain	No Vote
Anzalone			X				
Enrique			X				
Lange			X				
Lanum			X				
Muller	X		X				
Steinhilber		X	X				
Raguseo (Tie Only)							
Vote Total			6	0	0	0	0

BM

**RE: SHARED SERVICES AGREEMENT WITH BOROUGH OF BOGOTA FOR
MUNICIPAL COURT SERVICES**

WHEREAS, an agreement providing for shared services among municipalities is permitted under *N.J.S.A. 40A:65-1 et seq.*, the "Uniform Shared Services and Consolidation Act"; and

WHEREAS, *N.J.S.A. 2B:12-1(c)* provides that two or more municipalities may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and agree to appoint judges and administrators without establishing a joint municipal court; and

WHEREAS, *N.J.S.A. 2B:12-1(c)* further provides that where municipal courts share facilities, the identities of the individual courts shall continue to be expressed in the captions of orders and process; and

WHEREAS, the parties desire to share municipal court services and to set forth the administrative and financial responsibilities of each party for the shared court services; and

WHEREAS, the shared court is subject to approval by the Administrative Office of the Courts and the Vicinage Assignment Judge;

NOW, THEREFORE, IN CONSIDERATION of the promises, covenants, terms and conditions set forth, it is mutually **AGREED** as follows:

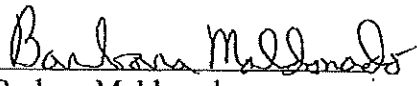
- This agreement shall be for approximately four (4) years, beginning January 1, 2026 and sun setting on December 31, 2029.
- At any point in time, by written notice, either party may request an extension or renegotiation of the terms

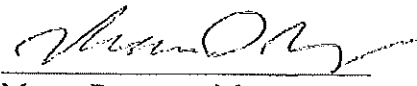
- Little Ferry agrees to provide those facilities and services necessary for the operation of a Municipal Court including but not limited to a courtroom, chambers, office space, equipment, supplies and employees, to serve as Bogota's Municipal Court.
- The Municipal Courts shall share facilities but the individual identities of the courts shall continue to be expressed in the caption orders and process.
- Little Ferry shall appoint the Judge, Prosecutor and Public Defender for Bogota Municipal Court.
- Little Ferry shall continue to appoint a Court Administrator and support staff for Bogota Municipal Court, which shall be the existing Little Ferry Court Administrator and is hereby appointed by this Resolution. It will be the responsibility of Little Ferry to ensure the Court Administrator is certified and attends/obtains required CEUs.
- Each municipal court shall continue to maintain its own docket and filings, which shall exist separately in the ATS/ACS database.
- A complete set of financial records and separate reporting shall be maintained for each municipal court including any auditing requirements of the State of New Jersey or the Administrative Office of the Courts.
- Bogota shall pay Little Ferry the following four (4) quarterly installments for leasing of space and professional staff payable on or around the 20th of March, June, September and December. Annual payments shall be as follows:
 - \$97,103 in year 2026; \$100,016 in year 2027; \$103,017 in year 2028 and \$106,018 in year 2029, covering a period of 4 (four) years at a 3% increase per year.
- Little Ferry shall order supplies for operations of the Bogota court, including but not limited to: ticket books, interpretation services, etc. and shall seek reimbursement from Bogota on a quarterly basis. Little Ferry shall submit invoices to Bogota on or around the first of the month of March, June, September and December.
- Revenue shall be distributed to each municipality based on each municipality's own filings.
- Little Ferry Court shall coordinate with the Bogota Police Department to schedule hearings, proceedings, etc. to minimize overtime costs and to maintain a minimum staffing level as per the discretion of the Bogota Police Chief or his/her appointed designee. The Little Ferry Court will make every effort to coordinate with the Chief the schedule of the Court to ensure that Bogota residents receive maximum patrol as per the discretion of the Bogota Chief.
- Bogota authorizes Little Ferry to choose a depository of funds that is convenient for its operations and said depository shall be dually appointed and copies of all relevant paperwork shall be given to Bogota.
- Termination: Each municipality reserves the right to terminate this agreement. Termination must be done via Resolution of the governing body and provided no later than

December 1 of the next court (calendar) year. In the event of criminal wrongdoing on the Little Ferry court, Bogota may immediately terminate the agreement.

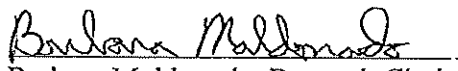
- Future changes to the agreement may be done, at the discretion of the governing bodies, by Memorandums of Agreement.

ATTEST:


Barbara Maldonado,
Borough Clerk


Mauro Raguseo, Mayor

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on December 19, 2025.


Barbara Maldonado, Borough Clerk

**SHARED SERVICES AGREEMENT FOR A SHARED MUNICIPAL COURT
ADMINISTRATOR AND SUPPORT SERVICES BETWEEN THE BOROUGH OF
LITTLE FERRY AND THE BOROUGH OF BOGOTA**

This Agreement Between:

THE BOROUGH OF LITTLE FERRY, a municipal corporation of the State of New Jersey, whose address is 215-217 Liberty St., Little Ferry, New Jersey 07026, hereinafter referred to as "LITTLE FERRY,"

AND

THE BOROUGH OF BOGOTA, a municipal corporation of the State of New Jersey, whose address is 375 Larch Ave., New Jersey 07603, hereinafter referred to as "BOGOTA."

WITNESSETH:

WHEREAS, pursuant to N.J.S.A. 40A:65-1, et seq. any municipality of the State of New Jersey may contract with any other municipality or municipalities for the shared provision within their several jurisdictions of any service that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, pursuant to N.J.S.A. 2B:12-1(c), two resolutions, or more municipalities, by ordinance or resolution, may agree to share services for courtrooms, chambers, equipment, supplies and employees for their municipal courts and agree to appoint the same employee including, but not limited to, municipal judges, court administrators, prosecutors, public defenders and security personnel without establishing a joint municipal court; and

WHEREAS, pursuant to N.J.S.A. 2B:12-1(c), LITTLE FERRY has adopted the appropriate resolution establishing a municipal court and providing for the sharing of court staff; including court administrators and support staff, hereinafter referred to as "Shared Municipal Court Staff"; and

WHEREAS, the Municipal Courts of LITTLE FERRY and BOGOTA shall be operated as two (2) separate courts, wherein LITTLE FERRY will provide the shared Municipal Court Staff through the services described in this Agreement to BOGOTA; and

WHEREAS, pursuant to N.J.S.A. 2B:12-1(c), BOGOTA adopted the appropriate resolution agreeing to the Shared Municipal Court Staff including the court administrator and support staff; and

WHEREAS, LITTLE FERRY and BOGOTA desire to enter into a Shared Services Agreement to establish all obligations in connection with the use of Shared Municipal Court Staff.

NOW THEREFORE, in consideration of the mutual covenants, agreements and considerations contained herein, **LITTLE FERRY** and **BOGOTA** do hereby Mutually agree as follow:

ARTICLE I – SCOPE OF SERVICES

- A. **LITTLE FERRY** agrees to provide the Municipal Court Administrator and support staff services necessary for the operation of the **BOGOTA** Municipal Court. **BOGOTA** shall provide **LITTLE FERRY** with compensation for this shared service as provided in Article III below. All employees, inclusive of the Judge, Prosecutor and Public Defender of the **BOGOTA** Municipal Court, shall be appointed by the Borough of **LITTLE FERRY**.
- B. **BOGOTA** will utilize the **BOROUGH OF LITTLE FERRY** Municipal Court for the conducting of all activities related to the operation of the **BOGOTA** Municipal Court.
- C. **LITTLE FERRY** shall provide and be responsible for the selection and appointment of the Municipal Court Administrator and shared support staff, who shall provide services to both the **LITTLE FERRY** and **BOGOTA** Municipal Courts.
- D. **LITTLE FERRY** shall ensure that the compensation of the Municipal Court Administrator and shared support staff shall either be fixed by a salary ordinance or by a collective negotiation agreement in accordance with all applicable Federal, State and local laws, regulations or ordinances governing such matters, as well as any related approvals necessary from the Administrative Office of the Courts (hereinafter the “AOC”).
- E. **BOGOTA** Municipal Court sessions shall be scheduled twice per month. The hours of the Municipal Court Administrator shall be otherwise jointly agreed to by **LITTLE FERRY** and **BOGOTA** in writing, in consultation with the respective Municipal Court Judges, the Bergen County Vicinage Municipal Division and the Assignment Judge for the Superior Court of New Jersey, Bergen County.
- F. **LITTLE FERRY** and **BOGOTA** shall mutually agree that the Municipal Court Administrator and other shared support staff shall have, possess and be able to exercise all functions, powers, duties and jurisdiction of a municipal court prescribed by N.J.S.A. 2B:12-1, its amendments and supplements.

LITTLE FERRY shall have the responsibility to ensure that all standards are met by its appointees and/or employees regarding the level and quality of performances required by each appointee and/or employee.

- G. This Agreement does not alter the identities of the **LITTLE FERRY** and **BOGOTA** Municipal Courts. **BOGOTA**’s records, revenues, fees and fines shall be administered, reported, deposited and audited separately from **LITTLE FERRY** and the same shall apply to **BOGOTA**.

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This Agreement shall commence on January 1, 2026, and remain in effect until December 31, 2029. This Agreement may be terminated at the end of any calendar year by either party by providing written notice of termination no later than December 1 of the calendar year in which the Shared Services Agreement will terminate.

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There will be no sharing of revenue between **LITTLE FERRY** and **BOGOTA** and the **LITTLE FERRY** and **BOGOTA** Municipal Courts will continue to account and deposit their revenues in the same manner as currently occurs.

ARTICLE V – RECORDS

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ARTICLE VII – INSURANCE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

- A. Insurance coverage shall be obtained by **LITTLE FERRY** that protects the Municipal Court Administrator, **LITTLE FERRY** shared support staff and the Borough of **BOGOTA** from claims arising out of, but not limited to, bodily injury, property damage, personal injury or civil rights violations, and all such other coverage as may be necessary. The coverage may be provided either through policies issued to **LITTLE FERRY** now and/or through additional policies issued to the **BOGOTA** Municipal Court.

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- C. The parties to this Agreement recognize the Shared Municipal Court Staff are exclusively **LITTLE FERRY** employees.
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BOROUGH OF LITTLE FERRY 215-217 Liberty St., Little Ferry, New Jersey 07643

BOROUGH OF BOGOTA 375 Larch Ave., Bogota, New Jersey 07603

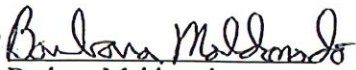
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- C. This Agreement may be modified from time to time by mutual agreement and authorizing resolutions of the respective municipalities.

ARTICLE X – COMPLETE AGREEMENT

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IN WITNESS WHEREOF, the **BOROUGH OF LITTLE FERRY** and the Borough of **BOGOTA** have caused this Shared Services Agreement to be executed by their duly authorized representatives as of the day and year first written above.

WITNESS/ATTEST


Barbara Maldonado
Borough Clerk

BOROUGH OF LITTLE FERRY


Mauro D. Raguseo
Mayor

WITNESS/ATTEST


Yenlys Flores-Bolivard
Borough Clerk

BOROUGH OF BOGOTA


Daniele Fede
Mayor